



Issue	Description
1. Goals	CLIP Grants advance EMSWCD’s mission by providing technical and financial assistance to private landowners and managers to implement on the ground conservation. Goals: Improve water quality and quantity, improve soil health, prevent erosion, improve natural habitats, and increase the sustainability of agriculture.
2. Outreach / Project Solicitation	Staff work with landowners/managers to develop projects.
3. Transparency, Conflicts, and Disclosure	Board and staff members (including the Executive Director) reviewing and/or approving grant proposals will take actions as dictated by the State’s Ethics law and must abide by EMSWCD’s policy on Grant Disclosure and Bias (Policy 3.2.2).
4. Application Process	Proposals are submitted to the Program Supervisor to review for completeness and eligibility.
5. Application Materials	CLIP Grant application materials are developed by EMSWCD staff and updated as needed.
6. Proposal Development and Presentation	The staff lead develops the proposal narrative. The landowner/manager solicits estimates for budget development.
7. Entity Eligibility	Only private entities within the EMSWCD service area are eligible.
8. Project Eligibility and items that are not eligible	<ul style="list-style-type: none"> • Project is located within the EMSWCD service area or serves its residents • Private properties primarily used as working lands are eligible • Private residential, non-profit, or commercial properties inside the urban area, within the Urban CLIP Eligibility Area, within the Gresham Downspout Disconnection Area, or which are used for Low-Income Multifamily Housing are also eligible. <p>Not eligible:</p> <ul style="list-style-type: none"> • Projects that consist solely of long term, continual, and/or year-to-year management, maintenance, and/or implementation of on-going activities, such as weed control and cover cropping. • CLIP funding is not available for legally or regulatorily required actions.
9. Funding Level	Grant request maximum may be amended annually by Board of Directors in the budget process. The total budget for CLIP grants is approved annually by the Board of Directors.
10. Program Duration	Ongoing program. Funding for CLIP Grants is included in the District’s



	annual budget approved by the Board of Directors.
11. Project Evaluation Process	The Program Supervisor reviews recommendations from the staff member developing an eligible CLIP project
12. Funding Recommendations	The staff person working with the landowner/manager recommends the amount of grant funding for that project to the Executive Director.
13. Project Approval	EMSWCD's Executive Director may directly approve CLIP grant awards. The Executive Director is responsible for informing the Board of funding awards and providing regular progress reports.
14. Project Duration	Project scope can be completed in 1-2 years (grant funding agreements may be extended with a contract amendment).
15. Project Tracking, Reporting, and Follow up	All CLIP grant projects are inspected by the staff lead during and after project implementation.