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East Multnomah Soil and Water Conservation District
Grants Program
2022 Partners in Conservation (PIC)
Deadline: 1/3/2022

Our Village Gardens Neighborhood Grown, Neighborhood Owned.

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\$ 46,681.00 Requested
\$ 141,769 Total Project Cost

Submitted: 12/7/2021 8:41:01 AM (Pacific)

Project Contact

Our Village Gardens

4632 N Trenton St
Portland, OR 97203
United States

Telephone

Web www.villagegardens.org

Director

Application Questions [top](#)

Organization Background

1. Briefly describe your organization

Include your mission, primary programs and constituents, number of board members, and number of paid staff.

We build food resilience and community leadership alongside residents of Oregon's largest affordable housing neighborhood, New Columbia. Our programs have long organized with communities of color and refugee/immigrant families impacted by economic and food inequity. We provide access to garden plots, neighborhood grown vegetables, seasonal purchasing from neighborhood growers, and access to a healthy grocery store – Village Market. Our food justice organizing removes barriers to community food resilience for BIPOC households and low-income neighbors. After 20 years as a program of Janus Youth, we established an independent nonprofit on July 1, 2021 to more authentically center the leadership of BIPOC, immigrant, and low-income leaders on our Staff (16 people) and Board (9 people).

2. Please indicate the type of organization?

- Non-profit (501)(c)(3)
- Education (school, school district, college)
- Public agency (city, county, other govt.)
- Native American tribe
- Non-profit without (501)(c)(3) status that retains a fiscal agent
- Other

3. How many years has your organization been in operation?

The number of years since your organization was founded.

After 20 years as a program of Janus Youth Programs, Our Village Gardens became an independent nonprofit on July 1, 2021.

4. What is the approximate annual operating budget of your organization?

For large institutions, such as universities or cities, please provide the amount for your department or program.

759218

5. Has your organization been awarded a PIC grant previously?

- Yes
- No

6. Does your organization have an equity and/or non-discrimination policy or statement?

If yes, please include in a separate PDF document uploaded in the Documents tab.

- Yes
- No

7. If you have a fiscal agent to receive funds on your behalf, please provide the name of the organization, the Executive Director and contact information.

A fiscal agent is different from the lead applicant. When using a fiscal agent, you must provide a letter of support indicating their willingness to serve in that function. If no fiscal agent, please write N/A

n/a

Your Project

8. Project Location

Provide the physical address of all locations where the project will take place (or nearest intersection). If no locations, please write N/A.

Seeds of Harmony Community Garden - Corner of Alaska and N Trenton 97203

Urban-based conservation demo site, free gardens for individual and collective projects, season extension greenhouse, growing for neighborhood distribution.

Fruits of Diversity Community Orchard - 4375 N Trenton St, Portland, OR 97203

Conservation demo site and a source of food in the neighborhood.

Village Market grocery store - 4632 N Trenton St. Portland, OR 97203

Retail site for affordable and culturally relevant neighborhood grown produce.

Office/community space - 4625 N Trenton St. Portland, OR 97203

Space for gatherings, workshops, community organizing.

9. Identify the watershed(s) where project activities will occur (check all that apply):

- Columbia Slough
- Columbia River
- Johnson Creek
- Sandy River
- Willamette River

10. Identify the primary natural resource issue addressed by the project (select only one based on how the majority of the funds will be used).

Please see the PIC Guidelines in the library tab or on the EMSWCD website for more detailed information about each of these categories.

- Habitat Restoration / Monitoring
- Naturescaping / Stormwater Management / Urban Forestry
- Sustainable Agriculture / Urban Food Gardening
- Environmental Education for Youth / Adults

11. Provide a short description of the project.

This project deepens current strategies that ensure access to free urban garden and orchard space, provides garden education, expands sustainable seed to harvest practices, implements season extension techniques, cares for an existing urban tree canopy, purchases and distributes produce from neighborhood growers, employs neighborhood leaders, and magnifies food equity in New Columbia and Tamarack Apartments.

Project Details

12. Provide a statement of the conservation problem your project is addressing, what has been accomplished to date by your organization, and how the project furthers one or more of the EMSWCD grant program goals.

The grant program goals are described in the PIC Guidelines.

The effects of climate change and urban disconnect from nature disproportionately affect communities experiencing poverty and racial inequity. Conservation efforts that do not center the experiences of those most affected are unable to meaningfully address these issues. In a neighborhood where 22 countries are represented and 98% of residents are at or below the federal poverty line, our work needs to be inclusive, rooted in cross-cultural learning, and committed to creating authentic opportunities for community leaders to hold power and make decisions that affect real change in the neighborhood.

This community faces a number of barriers to engaging with natural spaces and conservation efforts, including access to transportation, the availability of culturally appropriate education, and a historically white-dominated environmental movement. Inter-generational trauma also exacerbates the limited participation of low-income urban communities and communities of color in natural spaces. For 20 years, we developed educational programs and invested in urban land resources as a means to support what is at the heart of conservation - community stewardship and connection to land, water and wildlife. Through community gardens providing free plots for over 70 families, a community orchard with over 50 fruit trees, and at our neighborhood Market, we continue to organize to support neighborhood-based food production projects that also contribute to a life-long ethic of care for our environment.

This request for funding continues to build on two decades of community skill sharing to deepen knowledge of our agricultural resources and sustainable growing practices in one of Portland's more diverse areas while supporting our community to be lifelong caretakers of our local resources. We aim to increase community capacity to care for over 50 fruit trees at our onsite orchard. We will use popular education practices to expand the network of knowledge that exists to care for this orchard that provides over 1,500 pounds of fresh fruit for the neighborhood annually. This project will help install irrigation systems and growing stations to complete our greenhouse project. The installation and development of the will allow us to grow and distribute more plant starts and to extend our growing season. We will provide garden space for a cohort of youth from the Boys and Girls club and Rosa Parks Elementary to connect our young people to nature in their neighborhoods.

As a new nonprofit, we are in the midst of revisioning the way we do our work and how it can be deeply embedded in our values and our equity promise. We are creating shared leadership positions that are structured with mentorship and support. We are identifying a DEI training curriculum for staff, board, and community leaders so that we can build a shared lens for why our work is needed and how it exists in response and as an alternative model to systems based in white supremacy.

13. Provide the details of your project, including objectives and specific activities you plan to carry out with grant funds, estimated timeline and anticipated outcomes, including the project benefits to the community and/or watershed.

Your answer should provide a narrative description of your project work plan (a separate application section in table format).

For on-the-ground projects, please provide a detailed site description including size, habitat, and condition.

For 20 years, our role has been to leverage food as a vehicle to organize in New Columbia. In this neighborhood of over 3,000 residents with 22 countries represented and 17 different languages spoken, we provide garden plots, free neighborhood grown produce, care for a urban orchard, economic support to neighborhood growers, and access to a healthy grocery store – Village Market. Our food justice organizing work exists to remove barriers to neighborhood food and climate resilience for BIPOC households and low-income neighbors. Our organizational work, to establish an independent nonprofit on July 1, 2021, was necessary for authentically centering the leadership of BIPOC, immigrant and low-income leaders on our Staff, Board, and Community Leadership positions.

This year's priorities will deepen current strategies that ensure access to free urban gardens space, provide ongoing garden/orchard education & skill-sharing, expand sustainable seed to harvest practices, and magnify food equity in Oregon's largest affordable housing neighborhood.

On-site greenhouse

We will finish the build-out of an onsite greenhouse to increase the ability of neighborhood gardeners to participate in seed starting and transplanting techniques. To successfully do this, we will install an irrigation system, build tables for work stations, resupply our seeding materials (trays, pots, labels), and other resources that the community determines is necessary. The greenhouse will help facilitate community learning experiences for the entirety of the growing process. It will be an accessible way to promote sustainable seed to harvest practices, develop season extension techniques, and possibly expand the success of growing culturally specific vegetables from other climate regions.

Ambassador program

We are expanding our Ambassador program, which leans on existing community networks to expand the reach of shared learning opportunities that support our sustainable model of food production. Continuing to develop our Ambassador program will better connect our growing projects and food equity priorities to existing community networks while expanding the reach of shared learning opportunities that support our sustainable model of food production. In addition to representing the organization in the greater community and being a conduit for community feedback, this cohort will help to promote conservation goals that are inherent to the functioning of the garden including: organic methods for pest control and fertilization, encouraging efficient water use, increasing access to soil building techniques (cover crop and other ground cover), and demonstrating the benefits of native plantings to increase pollinator count in the garden and orchard.

Urban tree care

We aim to increase our capacity for tree care and seasonal fruit production at our onsite orchard by hosting workshops and reorganizing and prioritizing staff capacity. We are transforming our leadership structure for the garden and orchard projects into a three-person shared leadership structure. We have found that orcharding technique, vegetable growing practices, and community organizing skills are mutually reliant but require very different skill sets. An intentional dedicated staff person to support orchard activities, workshops, and care is essential for the long term health of the orchard.

Neighborhood produce purchasing

Alongside providing community gardeners with resources and incentives to increase production, we will purchase from neighborhood growers who are growing high quality organic produce. We are committed to purchasing produce from among our 72 gardener households at our community garden as well as from BIPOC farmers in our network (like Happiness Family Farms). This additional produce will supply our weekly veggie deliveries and the Double Up Food Bucks (SNAP match) program at Village Market. This season, one neighborhood grower shared "I sold cucumber, pumpkin, and squash. I sold it because I had lots in my garden. I felt really good for this opportunity this year, because we bought seeds at the store. We need to get a little bit to save for next year to buy a seed again. I love it. When I have a big garden, I'm eating some, and then I sell some."

Organizational foundation work

We are identifying a shared DEI training curriculum for staff, board, and community leaders so that we can build a shared lens for why our work is needed and how it exists in response and as an alternative model to systems based in white supremacy.

This year's priorities of an on-site greenhouse, launching an Ambassador program, revising the leadership structure for our growing projects, and economically supporting neighborhood growers are efforts that amplify projects led by low income and BIPOC households. Activities will take place year round and will include community reflection and planning processes that help increase the impact of these projects in 2023.

14. Indicate your estimated project start date.

MM/DD/YYYY

07/01/2022

15. Indicate your estimated project completion date.

MM/DD/YYYY

06/30/2023

16. Describe your project's key partners. What role do they have in implementing the project and why were they selected as partners?

Include specific information related to funding, time and expertise the partners will contribute to the project. Letters of support should be included in the application from those identified.

University of Portland Moreau Center for Service and Justice (UP)

UP engages critical human and environmental concerns through active learning, mutually beneficial service, and leadership development. Located less than 1.5 miles away, UP is a dedicated partner. Projects in the garden and orchard, including anything within the scope of EMSWCD funding, are supported by UP through their days of service.

Home Forward

Home Forward exists to assure that the people who face barriers to housing because of income, disability or special need are sheltered. In 2006, Home Forward asked Village Gardens to support community building initiatives after the reconstruction of Columbia Villa into New Columbia. Home Forward provides in-kind rent for our grocery store, supports access to our community garden and orchard, and are deeply invested in our presence in the neighborhood.

Rosemary Anderson High School (RAHS)

RAHS is located on the same block as our Market and 2 blocks from our growing projects. RAHS reconnects at-risk youth/adults affected by poverty, family instability, and homelessness to education, career training, and culturally-specific wraparound programs. We have explored many collaborations with RAHS, including tending garden plots, volunteer opportunities in the market, and using the garden and market kitchen as laboratories for math and science education.

17. What is the total number of people (non-staff) that will be served by, will participate in, or otherwise will directly benefit from your project?

People benefitting from project

TOTAL

18. What percentage of the total number of people served/participants/beneficiaries will be from within EMSWCD's service area?

Where this is not known, please provide your best estimate.

Percent from within EMSWCD service area

TOTAL

19. Does your project involve or primarily benefit Black, Indigenous or other communities of color, low-income communities, or other historically marginalized groups? If so, describe the benefit and the level of their involvement in the project. (Please answer to the extent this information has not already been provided in your answers to the questions above).

For example: Does the project management team include people of color? Are the project participants or volunteers from low-income communities? Are community disparities addressed in the project, such as access to nature, or environmental education.

By virtue of our geographic location, we organize alongside communities of color and refugee/immigrant communities who are impacted by economic and food inequity. This request for funding expands food production, community knowledge, and demand for neighborhood grown produce alongside families and residents in Oregon's largest affordable housing neighborhood. We know that of people surveyed in our programs (at the garden and Market), 36% identify as African American, 26% White, 18% Latino, 12% Multiracial, 4% as Native American or Asian, and 4% did not provide race information. Half of people surveyed reside in a single-person household, and 40% indicate that at least one child lives in their home, with four children being the average for homes where children were present. Of people served by our programs, 46% are under age 18, while 44% report that they or someone in their household has a disability. Our projects inherently benefit historically marginalized groups as reflected by our participants and neighbors that we organize alongside.

The community that we organize alongside is not separate from our organization's staff and Board. We have moved the demographics of our staff to more closely resemble the neighbors that we work alongside. Among staff, 67% are residents of New Columbia and 82% have experience with poverty or hunger. 4 out of 6 staff who hold leadership positions are residents of this community and 4 out of 6 leadership staff identify as BIPOC. On the board of directors, 62% are residents of this neighborhood and we are in the process of onboarding 3 more neighbors over the next two months. Our bylaws define that the majority of our Board of Directors must be residents of New Columbia or must have lived experience with poverty, hunger, and racism. Shifting value from 'traditional' board skills that are exclusionary to relevant life experiences means redefining what qualifies someone for the board.

20. Have the required permits been obtained for the project?

- Yes
- No
- Not Required

Project Evaluation and Sustainability

21. How will the success of your project and its impact be determined? Describe how you approach project evaluation, who is responsible for conducting evaluation, and how past evaluation has influenced your programs/projects?

Our organization was created to support low-income housing residents who organized together to address community hunger and isolation. Since then, our growth and resilience has come from a commitment to reflection and improvement. Our culture and history of strong participatory program evaluation is based on the value of safety for all to participate and a respect of community leadership. Success of the project has always been determined by strategies that integrate the voice and direction of communities most impacted. Using a mix of qualitative and quantitative data will help identify the areas of our strengths, weaknesses, and opportunities.

During the fall and winter of 2022/2023, we will work with participants to identify what their goals are for these growing projects and neighborhood based leadership opportunities. These focus groups are where we build and identify new processes for measuring/evaluating. We have traditionally used popular education techniques for sharing wisdom and learning accessibility. The 2023 growing and selling season will be developed with reflection on all that is learned in 2022. We will safely gather together and provide participation stipends that reflect that value of receiving feedback from our community.

Data tracking and collecting qualitative feedback is the responsibility of programmatic and administrative staff. These staff will be responsible for organizing, gathering, integrating, and responding to community feedback and evaluation through community meetings, small work-groups, and visual feedback. These methods are an integral part of our ability to improve our programs and ensure that we are addressing existing barriers in a relevant way. In the garden and orchard, activity record sheets track the amount of training/workshop time provided and the amount of produce harvested. In addition, the amount of revenue generated by neighborhood growers providing fresh produce for neighborhood distribution will be tracked. Weekly tracking of vegetable share pickups will be collected on an ongoing basis to measure usage of the program.

22. Is this project site-based?

Site-based projects take place at a specific location and involve on-the-ground activities. Non-site-based projects are primarily for educational and/or capacity building purposes. If both, please indicate. Answer will direct you to next question(s).

- Yes (site-based)
- No (not site-based)
- Both site based and non-site based

23. For on-the-ground project, please indicate how the site and project elements will be protected and managed over the long term to ensure that outcomes are sustained?

For example, what legal mechanism protects the site, who is responsible for monitoring/maintaining the site, and is there a plan for long-term funding? Include a description of optimal project maintenance (activity, frequency, duration).

Project sites are managed through long-term partnerships with Home Forward. Our Village Gardens has been integrated into New Columbia, a Home Forward affordable housing site, since its redevelopment in 2006. When New Columbia was rebuilt from the ground, as part of the plan to build a thriving healthy community, we were invited to install community gardens as a way to increase access to food and build community cohesion. The orchard was planted soon after to provide a rich source of food and an urban sanctuary for pollinators and neighbors. Our relationship with Home Forward is secure and sustainable. As with all nonprofits, the long term sustainability of project sites is dependent on our existing funding partnerships and growing our fundraising capacity.

Currently growing projects are managed by one staff person and as our focus expands to include economic based projects and expansion of growing area (greenhouse) we are identifying a need for more staff capacity. We are raising funds to expand staff capacity to support our growing projects and conservation efforts by creating a three person shared leadership team; shared leadership has already been implemented at our Market, where we were able to promote internally and hire three neighbors.

We have found that orchard, gardens, and community organizing skills are mutually reliant but require very different skill sets. We believe collaborative interdependent positions and mentorship better support emerging leaders of color while also help the long term management of our regenerative agriculture and economic development goals. Growing sites are also supported by a garden advocate and Ambassadors who help plan and recruit for registration (April-May), work parties (March-Nov.), and celebrations (March, Nov.) at the orchard and community garden.

24. For education, capacity building, and other non-site-based activities, describe how your efforts will be sustained or expanded upon after the grant period is over?

For example, what can partners and beneficiaries do to adopt and continue educational programs, what measures have or will be taken to secure long-term funding?

As a part of our commitment to this community, organizational support staff is constantly seeking funding to sustain baseline support for these projects. Additional opportunities for grant funding and partnerships will drive this work forward.

Central to Our Village Gardens' value system is a transfer of power and agency of these site-based food programs to the people who support and benefit from it. A major factor in authentic community-based decision-making is financial choice. Our current objective is to redistribute program-level funding directly into the hands of neighbors and to build multiple small-scale revenue generating projects that cycles money directly back into the neighborhood.

Ongoing skills development of garden and orchard sites is a foundational step of implementing systems that can be built upon and transformed according to changing community needs. We are constantly working to organize alongside new leaders and build on existing skills to ensure the required knowledge of orchard care and regenerative agriculture principles are upheld. With sights toward the future, our staff will be focused on developing tools for program continuity, planful project and site development, linguistic accessibility, and a practice of community-based education rooted in the philosophies of popular education. Experienced gardeners and farmers who recently moved to this part of the world, bring generations of cultural agricultural practices and build a sense of connection, care, and interdependence with our growing space. Our organizational history of community organizing and trust building are some of the opportunities that will keep driving this work well beyond the duration of funds of this EMSWCD grant.

25. Does your project directly attempt to build resilience to climate change impacts, mitigate climate change through carbon sequestration or reducing emissions, and/or educate the public about climate change. If so, briefly explain.

Your response to this question will not impact your opportunity for funding. We are seeking to learn more about how applicants are responding to the climate crisis.

This project is not explicitly connected to building resilience to climate change; it is not the communicated process or objective of the project. However, some of the indirect and parallel outcomes of this project will support VG food projects, and the community's resilience to the climate crisis. Increasing the capacity for food projects to support the New Columbia community, gardening families, and community leaders has a direct effect on the neighborhood's self-reliance and independence on harmful corporate food systems that contribute a great deal to the climate crisis. Additionally, compost projects, rainwater management, and native habitat creation all directly impact resource conservation and carbon sequestration on a scale that is relevant to the food production sites in New Columbia.

Budget [top](#)

Project Revenues	Cash Match Secured	Cash Match Pending	In-kind Match Source	EMSWCD	Total
Grants	\$ 70,167.00		\$ 0.00	\$ 46,681.00	\$ 116,848.00
Memberships/other cash contributions					\$ 0.00
Volunteer labor/donated services (in-kind)			\$ 24,921.00		\$ 24,921.00
Donated supplies and equipment (in-kind)					\$ 0.00
Total	\$ 70,167.00	\$ 0.00	\$ 24,921.00	\$ 46,681.00	\$ 141,769.00

Project Expenses	Cash Match Expenses	In-kind Match Expenses	EMSWCD Request	Total
Project Management/Staff (payroll)	\$ 48,015.00		\$ 34,092.00	\$ 82,107.00
Contracted Services	\$ 7,200.00		\$ 1,750.00	\$ 8,950.00
Travel (\$.56/mile) or other transportation			\$ 600.00	\$ 600.00
Materials, Supplies and Equipment	\$ 800.00		\$ 2,150.00	\$ 2,950.00
Volunteer labor (\$28.54/hr) / donated services (in-kind)		\$ 24,921.00		\$ 24,921.00
Pre-implementation				\$ 0.00
Other expenses	\$ 5,000.00		\$ 2,000.00	\$ 7,000.00
Administrative/Indirect Costs	\$ 9,152.00		\$ 6,089.00	\$ 15,241.00
Total	\$ 70,167.00	\$ 24,921.00	\$ 46,681.00	\$ 141,769.00

Percentage of Total Project Expenses requested from EMSWCD 32.93 %

Budget Narrative

Revenues

Funding from Portland Children's Levy (PCL) provides the majority of matching. PCL provides \$48,015 in a direct match to fund staff capacity to expand onsite growing projects. PCL funding (\$3200) is available to support community initiatives, including incentives and leadership development opportunities. PCL is providing \$5000 match to support purchasing produce from neighborhood growers. Harbourton Foundation is supporting our equity and internal capacity building projects by providing a \$4000 match for an equity consultant. Gardens resources (\$800), including seeds, plant starts, and amendments are supported by funding from PacificSource Foundation. Total cash match (including Indirect costs) totals \$70,167. Over the project period, 980 volunteer hours will be provided at project sites (\$24,921 inkind donation).

Expenses

Director oversee grant tracking and reporting requirements, provide mentorship and training for new

emerging leaders, and work alongside consultant to integrate equity at an organization level (\$3,644). Community Engagement Coordinator create and implement leadership development curriculum to support new leaders and Ambassador cohort. Facilitate pre-season planning and post season evaluation process. (\$5,505)

Community Organizer (**part of new 3 person leadership team) Provide oversight of growing projects. Focus on recruitment and outreach of new gardeners and participants. Ensure produce is harvested and distributed consistently (\$9,977)

Orchard Manager (**New hire/shared leadership) Oversee orchard care and skill building workshops for orchard stewards. Coordinate neighborhood distribution processes from the harvest of over 50 fruit trees (\$7,483).

Garden Manager (**New hire/shared leadership) Oversee garden and greenhouse care and support neighborhood growers. Care for collective plots, shared areas, and provide workshops for gardeners (\$7,483).

Funding will cover the cost of dump fees for 5 visits to dispose of garbage that collects around the community garden/orchard (\$150). The community support fund is allocated through community decision making and directly supports leadership through honorariums and stipends. (\$1,600). Funding also covers gas for travel to nursery and for delivery of vegetables (\$600). Additional expenses include tools for the orchard, seeds, plants and amendments to ensure healthy productive edible gardening projects (\$1,900). Food for events is necessary to ensure that trainings, meetings and work parties are inclusive (\$250). Funding will also support Produce Purchasing to make sure that we are directing resources to neighborhood growers and BIPOC farmers (\$2,000). Indirect costs are determined at 15% of total project expenses (\$6,089). Total expenses including Indirect costs = \$46,681

We have submitted a funding application for this project to Portland Clean Energy Fund.

Project Work Plan [top](#)

Project Work Plan

Project Work Plan	Activities	Timeline	Outcomes/Deliverables
1	Install an irrigation system, tables, growing station in the greenhouse. Convene a cohort of gardeners to plan and coordinate greenhouse use.	September 2022	The community has a functional greenhouse and is able to start seeds and extend the growing season.
2	Grow neighborhood purchasing of fresh produce. Identify gardeners who want to grow and sell produce. Develop and coordinate a growing plan to ensure culturally relevant vegetables are provided in neighborhood distribution. Hire Garden Manager to oversee project implementation/purchasing plan.	August 2022	More funds are being directed into the neighborhood and supporting community growers.
3	Create community garden workshops based on identified gaps to organic growing practices. Determine skill base and support/train neighbors sharing their knowledge. Schedule workshops for skill sharing using popular education.	March 2023	Neighborhood growers identify that they have learned new skills about growing food and planning for the growing season.
4	Hire dedicated staff member who has basic interest/skills in orchard care. Provide training and workshops to build the community skills for tree care. Identify a consistent cohort of orchard steward to help care for this community orchard.	July 2023	More community capacity to care for the orchard resulting in healthier trees and greater fruit production.
5	Recruit annual Ambassador cohort from the neighborhood. Identify areas of focus/interest for cohort related to growing and distributing fresh, local, and culturally relevant produce. Provide leadership development training (facilitation, decision making, accountability and feedback)	March 2023	A robust cohort of neighborhood leaders exists with the skill to identify and implement new projects and community initiatives.
6	Continue to raise funds to create a three person shared leadership team to oversee garden projects (for example;	April 2023	Develop a new shared leadership structure to more sustainably

Garden Manager, Orchard, Manager, Community Organizer).
 Finalize different roles and job descriptions. Hire team
 prioritizing people from this community. Implement
 mentorship and training plan to ensure the team is supported
 to succeed as new leaders.

support growing projects.

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Documents [top](#)

Documents Requested *

Required? **Attached Documents ***

Organizational budget, including prior and current fiscal years. For large institutions such as universities or cities, please provide a program budget.

- ✓ [OVG Budget FY 21-22](#)
- [OVG YTD Oct 2021](#)
- [OVG budget FY 20-21 \(as a program of Janus\)](#)

Biographies of key staff and/or contractors (one paragraph each)

- ✓ [OVG staff bios](#)

List of Board members and their affiliations. Please indicate how long each member has served. If your organization does not have a board, please provide a list of Steering Committee members or other oversight committee members.

- ✓ [OVG Board members](#)

Letters of support from key partners. A letter from your fiscal agent is required if applicable. Limit: 4 letters. These should be contained in one PDF document.

- ✓ [OVG letters of support](#)

Photographs of the site if it is site-based or site drawings, project design, etc. Limit: 4 photos. Photos should be contained in one PDF document.

- [OVG photos](#)

Equity and/or non-discrimination policy or statement (include a short description of any efforts your organization is making to address and/or increase understanding of Diversity, Equity and Inclusion issues).

- [OVG non-discrimination policy](#)
- [OVG - how we are addressing DEI](#)

Project Budget: expense detail
[download template](#)

- ✓ [OVG project budget](#)

Project location(s) and site maps, if applicable (map of point location(s) and/or map of project areas with defined boundary). Use Google Maps or similar map service. This is a required document if you have a site-based project.

- [OVG site map](#)