



Personnel Committee Meeting Agenda
 East Multnomah Soil and Water Conservation District
 Monday, June 28, 2021, 5:00 – 6:00 PM

(June 23, 2021)

To be held via teleconference (US Toll Free: [1 866 899 4679](tel:18668994679) Access Code: 263-749-861 **OR** log in on your computer, tablet or smartphone at <https://global.gotomeeting.com/join/263749861>

AGENDA

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet <i>* please read; ~ please review</i>
1	5:00 5 min	Welcome and meeting called to order: <ul style="list-style-type: none"> • Introductions • Review/revise agenda • Review and Approve April 2021 Minutes 	Information/ Decision	Masterson	a. April 19, 2021, Meeting Minutes
2	5:05 20 min	Introduction of Jill Critchfield with Pacific HR, update of activities, to date, and preview of what to expect at August committee mtg.	Information/ Discussion	Hamilton/ Critchfield	N/A
3	5:25 20 min	Discussion with Jill Critchfield about ideas for Performance Review process for E.D.	Information/ Discussion	Critchfield/ Committee	N/A
CLOSING ITEMS					
4	5:45	<ul style="list-style-type: none"> • Announcements and reminders • Action items • Adjourn meeting 	Information	Masterson	N/A

EMSWCD Board Members, Committees and Meeting Dates

EMSWCD Board			EMSWCD Committees				
Members	Positions	Officers	Budget	Land Legacy	Personnel	Grants	PIC
Joe Rossi	Director - Zone 1		X	X		X	
Laura Masterson	Director - Zone 2	Secretary	X	X	X		
Mike Guebert	Director - Zone 3	Chair	X	X	X		
Jim Carlson	Director - At-Large 1	Treasurer	X	X		X	
Jasmine Zimmer-Stucky	Director - At-Large 2	Vice Chair	X	X	X	X	
Upcoming Schedule							
FY20-21	2020	July	6		27	15	
		August	3				
		September	16		28		
		October	5			12	
		November	2		30		
		December	7,18,29				
	2021	January	12				
		February	1				
		March	1	1	29		
		April	5,19	5		19	
		May	3	3	24		
		June	7			25	

Packet materials referenced above available in hardcopy by request or electronically at: <http://emswcd.org/about/board/meetings/>



Personnel Committee Meeting Agenda
East Multnomah Soil and Water Conservation District
Monday, June 28, 2021, 5:00 – 6:00 PM

(June 23, 2021)

To be held via teleconference (US Toll Free: [1 866 899 4679](tel:18668994679) Access Code: 263-749-861 **OR** log in on your computer, tablet or smartphone at <https://global.gotomeeting.com/join/263749861>

EMSWCD prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisals, because all or part of an individual's income is derived from any public assistance program, or based on any other group or affiliation. EMSWCD will not condone or tolerate prejudicial remarks, actions, slurs, or jokes expressed and directed at or to any person. Any employee who behaves in such a manner while conducting EMSWCD's business will be subject to disciplinary action including possible termination. EMSWCD is an equal opportunity provider and employer.

Meeting attendees requiring Americans with Disabilities Act accommodations should call (503) 222-7645 x 100 as soon as possible. To better serve you, five (5) business days prior to the event, is preferred.

4/23/2021



DRAFT East Multnomah Soil and Water Conservation District
EMSWCD PERSONNEL COMMITTEE MEETING

Monday, April 19, 2021

5:06pm- Call to Order

Masterson called to order the EMSWCD Personnel Committee meeting at 5:06 pm on Monday, April 19, 2021 via teleconference.

5:06pm- Introductions, review/revise agenda

Masterson noted that there were no revisions to the agenda.

Masterson did introductions of Personnel Committee members:

Board members: Laura Masterson (Committee Chair), Mike Guebert, Jasmine Zimmer-Stucky

Staff present: Nancy Hamilton (Executive Director)

Guests:

Marcella Fleming Reed, Principal, MFR Law Group PLLC

Trisa Kern, Consultant and Investigator, MFR Law Group PLLC;

Jollee Patterson, Partner, Miller Nash Graham & Dunn LLP

5:07 pm – Entered Executive Session

Masterson called an Executive Session under ORS code 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

6:32 pm – Exited Executive Session

Masterson noted that the Personnel Committee exited Executive Session at 6:32 pm

Announcements and reminders

Committee members agreed to select a permanent chair of the Personnel Committee at the next Personnel Committee mtg.

Committee members agreed to meet from 5 – 6:30 pm on the final Monday of the month, every other month, beginning on June 28, 2021.

Action item: Hamilton noted that she will get invitations sent to all committee members.

6:37 pm- Adjournment

Masterson adjourned the meeting at 6:37 pm