



Special Board of Directors Meeting Minutes
 East Multnomah Soil and Water Conservation District
Wednesday September 9, 2020, 4:00 – 6:00 PM
 Held via teleconference

(September 17, 2020)

MINUTES

Attendees	
Board Directors	Carrie Sanneman, At-Large 2 Director, Chair Laura Masterson, Zone 2 Director, Vice-Chair Rick Till, At-Large 1 Director, Secretary (Arrived at 5:10pm)
Board Members Not attending	Dianna Pope, Director Emeritus Mike Guebert, Zone 3 Director Gabrielle Rossi, Zone 1 Director, Treasurer
Staff	Andrew Brown, Interim Executive Director & Conservation Legacy Program Supervisor Lindsay Nelson, Office Manager Dan Mitten, Chief of Finance & Operations Julie DiLeone, Rural Lands Program Supervisor Kathy Shearin, Urban Lands Program Supervisor
Guests	Agnes Zach, Non-Profit Professional Now Inc.

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet <i>* please read; ~ please review</i>
1	4:21	Welcome and meeting called to order: <ul style="list-style-type: none"> • Introductions • Review/revise agenda 	Information	Sanneman	N/A
Called to order at 4:21pm <ul style="list-style-type: none"> • Brown quickly did introductions for the record. • A brief discussion was held on moving forward this the Executive Session with the absence of two Board Directors due to wildfire evacuations. <ul style="list-style-type: none"> ○ The attending Board members made the decision to continue the meeting and hold an Executive Session. • Brown requested to add a discussion about meeting scheduling after the Executive Session and the Board agreed. 					
2	4:26	Time reserved for public comment and introductions¹	Information	Public	N/A
<ul style="list-style-type: none"> • There were no comments made by the public at this time. 					
BOARD BUSINESS					
3	4:29	Executive Director search: <ul style="list-style-type: none"> • Executive Session under ORS 192.660(7)(d) held for the employment of public officers. • Decisions related to matters discussed in Executive Session (if needed). 	Discussion/ Decision	Zach/ Masterson	<i>(Materials for Executive Session circulated separately)</i>

¹ Each member of the public who wishes to speak shall be given approximately 3 minutes.

Packet materials referenced above available in hardcopy by request or electronically at: <http://emswcd.org/about/board/meetings/>



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Executive session entered at 4:29pm					
Executive session ended at 6:13pm					
CLOSING ITEMS					
4	6:13	<ul style="list-style-type: none"> • Announcements and reminders • Action items • Adjourn meeting 	Information	Sanneman	N/A
<ul style="list-style-type: none"> • The Board discussed the schedule of meetings in September including the Committee meetings, and the arrangements for the interviews. They confirmed their availability and preferences but did not make any decisions at this time. 					
Meeting adjourned at 6:25pm					

No.	Date Generated	Action Items	Responsible Parties	Due Date	Status
1	9/9/2020	Resend via email the Board the upcoming meeting dates.	Brown	ASAP	Complete
2	9/9/2020	Type up and send draft questions to the Board.	Zach	9/14/2020	Complete

EMSWCD Board Members, Committees and Meeting Dates

EMSWCD Board			EMSWCD Committees					
Members	Positions	Officers	Budget	Land Legacy	Personnel	Grants	PIC	
Gabrielle Rossi	Director - Zone 1	Treasurer	X	X				
Laura Masterson	Director - Zone 2	Vice-Chair	X	X	Chair			
Mike Guebert	Director - Zone 3		X	X	X	X		
Rick Till	Director - At-Large 1	Secretary	X	Chair	X	X	X	
Carrie Sanneman	Director - At-Large 2	Chair	X			X		
Dianna Pope	Director - Emeritus		X					
Upcoming Schedule								
FY20-21	2020	July	6		27	15		
		August	3					
		September	16		28			
		October	5			TBD	12	
		November	2		30			
		December	7					
	2021	January	4		25	TBD	TBD	
		February	1					TBD
		March	1	1	29			
		April	5	5		TBD		
		May	3	3	24			
		June	7					



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