



**Board of Directors Special Meeting Minutes  
East Multnomah Soil and Water Conservation District  
Wednesday, September 19, 2018; 4:00 PM – ~4:20 PM**

**at the District offices at 5211 N. Williams Ave., Portland OR 97217 and via teleconference call**

Attendees	
<b>Board Directors</b>	Rick Till, Chair (called in) Laura Masterson, Director (called in) Allison Hensey, Secretary (called in) Mike Guebert, Treasurer
<b>Associate Board Directors</b>	
<b>Board Members Not attending</b>	Mike Gerel Carrie Sanneman Dianna Pope, Director Emeritus
<b>Staff</b>	Dan Mitten, Chief of Finance & Operations Andrew Brown, Conservation Program Supervisor Matt Shipkey, Land Legacy Program Manager
<b>Guests</b>	

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet <i>* please read; ~ please review</i>
1	4:02	<b>Welcome and meeting called to order:</b> • Review/revise agenda	Information	Till	N/A
• There were no revisions were made to the agenda.					
2	4:02	<b>Time reserved for public comment and introductions<sup>1</sup></b>	Information	Public	N/A
• There were no members of the public present.					
CONSERVATION LEGACY					
3	4:03	<b>Authorization for Alternate Signatory</b>	Information/ <b>Decision</b>	Shipkey	a) ~ Draft Resolution
<ul style="list-style-type: none"> <li>• Shipkey requested that the Board authorize Brown to sign all necessary documents on behalf of the EMSWCD at closing for the property transaction approved by the EMSWCD Board on January 22, 2018.</li> <li>• Shipkey also requested that the Board approve Guebert as an authorized signer of the resolution presented today.</li> </ul> <p><b>MOTION: Guebert moved to approve adopting resolution number 2018-09-02.</b>  <b>Masterson 2nds</b>  <b>All in favor- motion passes unanimously</b></p>					

<sup>1</sup> Each member of the public who wishes to speak shall be given approximately 3 minutes.



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CLOSING ITEMS					
4	4.09	<ul style="list-style-type: none"> <li>• <b>Announcements and reminders</b></li> <li>• <b>Action Items</b></li> <li>• <b>Adjourn Meeting</b></li> </ul>	Information	Till	N/A
<ul style="list-style-type: none"> <li>• Hensey informed the group that she and Till had a great conversation with one of the consultants that was talked about at the previous Board of Directors meeting.</li> <li>• Brown requested for a Board member to come into the District office to sign checks in Udelhoven’s absence.               <ul style="list-style-type: none"> <li>○ Guebert is able to come in on the 27<sup>th</sup> or the 28<sup>th</sup>.</li> <li>○ Till will come in on Friday, October 5<sup>th</sup>, 2018.</li> </ul> </li> <li>• Shipkey confirmed that Hensey will not be available for the Land Legacy Committee meeting on Monday, September 24<sup>th</sup>.</li> </ul>					
<b>Meeting adjourned at 4:09 pm</b>					

Date Generated	Action Items	Responsible Parties	Due Date	Current Status as of Date of Draft Minutes
4/2/18	Present a draft of the strategic plan to the Board.	Brown/Udelhoven	TBD	Pending
9/10/18	Udelhoven to send Board revised Zone 1 Director position announcement	Udelhoven	ASAP	Complete
9/10/18	Send feedback on the Equity Lens and Equity Statement to Angela by Monday, September 17 <sup>th</sup> .	The Board	9/17/18	Pending
9/10/18	Check on why the LCF (and P&CS) funds are exactly the same when comparing last year to this year for the same time period.	Mitten	ASAP	Complete
9/10/18	Bring forward a supplemental budget request at the October Board meeting to enable us to receive Forest Service funding for post-fire work in the Gorge.	DiLeone	October 8 <sup>th</sup> , 2018	Pending
9/10/18	Bring a resolution for the Annual Meeting.	Udelhoven	October 8 <sup>th</sup> , 2018	Pending
9/10/18	Interview consultants for an organizational evaluation as part of the ED evaluation process	Till/Hensey	ASAP	Pending



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**Future Board Meeting Agenda Items**

- Water master presentation
- Climate Action Plan presentation
- Equity Plan presentations
- Impacts of homelessness on natural areas and parks
- International Dark Sky
- Board Decision Log

**EMSWCD Board Members, Committees and Meeting Dates**

EMSWCD Board			EMSWCD Committees							
Members	Positions	Officers	Budget	Land Legacy	Personnel	Grants	PIC <sup>2</sup>	CLIP	SPACE	
<b>Vacant</b>	Director - Zone 1	X	X							
Laura Masterson	Director - Zone 2	X	X	Chair	X			X		
Mike Guebert	Director - Zone 3	Treasurer	X	X	Chair				X	
Rick Till	Director - At-Large 1	Chair	X	X	X	X	X			
Allison Hensey	Director - At-Large 2	Secretary	X	X				X		
Dianna Pope	Director - Emeritus	X	X							
Carrie Sanneman	Director - Associate	X	X	X					X	
Mike Gerel	Director - Associate	X	X	X		Chair	X			
<b>Upcoming Schedule</b>										
FY18-19	2018	July	--	30	27					
		August	6							
		September	10	24	17	12				
		October	8							
		November	5	26						
		December	3		10					
	2019	January	7		28		16			
		February	4					TBD		
		March	4	~4	25	TBD				
		April	1	~1						
		May	6	~6	20					
		June	3			TBD				

<sup>2</sup> External Committee members include: Jennifer Devlin (BES); Sheilagh Diez (Metro); Daneiel Evans (LCEP); Anita Yap (ODEQ); Monica McAllister (Nadaka Nature Park); and Jennifer Aron (farmer).



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**Internal EMSWCD Teams**

- **Equity Team:** Angela Previdelli (lead), Chelsea White-Brainard, Suzanne Easton, Rowan Steele, Laura Masterson, Jay Udelhoven
- **Climate Change Team:** Andrew Brown (lead), Julie DiLeone, Kathy Shearin, Rowan Steele
- **CLIP Team:** Whitney Bailey, Jeremy Baker, Julie DiLeone, Suzanne Easton, Kathy Shearin
- **Green Team:** Andrew Brown (lead), Julie DiLeone, Kathy Shearin, Scot Wood
- **Safety Team:** Scot Wood (lead), Jon Wagner, Katie Meckes

**EMSWCD Representation on External Committees**

- 4-County Cooperative Weed Management Area - Lucas Nipp; Chelsea White-Brainard
- Beaver Creek Conservation Partnership – Kathy Shearin; Lucas Nipp
- City of Portland Community Watershed Stewardship Program Grant Committee – Suzanne Easton
- Columbia Gorge Cooperative Weed Management Area - Lucas Nipp (Co-Chair)
- Columbia Slough Watershed Council - Kathy Shearin (Technical Team: Whitney Bailey)
- Gabbert Butte Stakeholder Advisory Committee – Whitney Bailey
- Inter-jurisdictional Johnson Creek Watershed Council – Whitney Bailey, Aaron Guffey
- Johnson Creek Watershed Council – Andrew Brown
- Lower Willamette Ag Water Quality – Vacant
- Metro Nature in the Neighborhood Capital Grants Review Committee – Julie DiLeone (Chair)
- Northwest Adult Conservation Education – Kathy Shearin
- Oregon Association of Nurseries, Mt. Hood Chapter – Aaron Guffey (Secretary)
- Oregon Technical Advisory Committee Agricultural Land Easement Subcommittee - Vacant
- Oregon State University Metro Small Farms Advisory Group – Rowan Steele
- Oregon Watershed Enhancement Board Lower Willamette-East Small Grant Team – Julie DiLeone
- Sandy River Ag Water Quality – Dianna Pope when possible
- Sandy River Basin Partners – Julie DiLeone (Chair)
- Sandy River Basin Watershed Council – Julie DiLeone; Dianna Pope when possible
- Western Invasives Network Steering Committee – Lucas Nipp

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**The EMSWCD office is ADA accessible, and served by bus lines #44, #72 and #6.** For Americans with Disabilities Act accommodations, or for translation services, call (503) 222-7645 no later than 48 hours prior to a meeting date.