



Issue	Description
1. Goals	Projects must explicitly support EMSWCD's Vision, Mission and/or Goals and/or support program-specific goals as stated in the Strategic Plan.
2. Project Identification	Individual Board members and the Executive Director (ED) identify project concepts throughout the year; each project concept is first discussed with the Board prior to developing a project proposal.
3. Outreach	Staff will develop more complete outreach materials and messages to be included on website, in the <i>5-Year Grants Program Plan</i> , and in <i>Strategic Plan</i> .
4. Transparency, Conflicts, and Disclosure	Board members presenting and voting on proposals will take actions as dictated by the State's Ethics law and are requested to abide by EMSWCD's policy on Grant Disclosure and Bias. The Executive Director, if forwarding a project, will abide by the State's Ethics law and EMSWCD's policy on Grant Disclosure and Bias.
5. Application and Decision-making Process	A project concept will be discussed at a "first" Board meeting; if the Board agrees, a proposal will be presented at a second Board meeting; if the Board further agrees, questions are answered and a decision is made at a third (or later) Board meeting. The Board may approve requests at any of the three (plus) meetings, including the first meeting if circumstances are considered urgent.
6. Application Materials	PIC application materials will be modified to be used for SCI grants. This will include due diligence information with subsequent EMSWCD staff verification.
7. Proposal Development and Presentation	At the request of the Board/ED and under the guidance of a Board member/ED, external grant applicants will lead proposal development, present projects to the Board, research and answer questions, and seek follow up information. At their discretion, Board members and the ED will have the option to lead any part of the proposal development and presentation process.
8. Entity Eligibility	Charitable organizations, government agencies, and private land owners/managers are eligible; the latter of which are only eligible when projects are directly and explicitly linked to EMSWCD program goals.
9. Project Eligibility	1) Projects must be consistent with all agreed upon issues identified within this document. 2) Other than issues identified in #3 directly below, when qualified for another EMSWCD grant source, pursuit of an SCI grant must not be a work-around for denial or expected denial from the other grant source. 3) Projects must also meet at least one of the following: a. Timing is not right for other applicable EMSWCD grant source. b. Funding level exceeds other applicable EMSWCD grant source. c. Type of project not applicable for another EMSWCD grant source. d. Recipient not applicable for another EMSWCD grant source. 4) Capital campaigns and/or buildings will not be funded.
10. Funding Level	1) Maximum funding amount limited by annual SCI budget. 2) No minimum amount per project. 3) No match required, but leverage will be considered.
11. Project Duration	Maximum of three years.
12. Project Tracking, Reporting, and Follow up	Mid-point and end-of-project reporting at a minimum required; site visit may be included; longer term performance reporting may be included; return of funds may be required due to lack of performance/outcomes.