



**Land Legacy Committee (LLC) Meeting Agenda East
Multnomah Soil & Water Conservation District**
Monday, September 24, 2018, 4:00 – 6:00 PM
5211 North Williams Ave, Portland OR

(September 17, 2018)

Item #	Time	Agenda Item	Purpose	Presenter	Packet <i>* please read; ~ please review</i>
1	4:00	<ul style="list-style-type: none"> • Welcome and Call to Order • Review/revise agenda • Previous action items • Approval of July 30, 2018 minutes 	Information/ Decision	Masterson	a. 7/30/2018 Minutes
2	4:10	Time reserved for public comment ¹	Information	Public	n/a
3	4:15	Executive Session under ORS 192.660(2)(e) held for discussion of real estate negotiations	Information	Shipkey	n/a
<p><u>Overview:</u> Staff will provide an update on the sale of District property, current land conservation opportunities and potential users of the farm property EMSWCD is in contract to purchase.</p>					
4	5:00	Decisions related to matters discussed in Executive Session (if needed).	Decision	Masterson	n/a
5	5:05	Working Farmland Easement Management and Agricultural Management Plan Guidelines	Information	Shipkey	n/a
<p><u>Overview:</u> Staff will overview key content of these draft documents for review and discussion. The full draft documents will be provided in advance of the November LLC meeting, with formal adoption of the guidelines to be requested at that meeting.</p>					
6	5:25	Support of External Farmland Protection Funding Mechanism	Information	Shipkey/ Brown/ Udelhoven	n/a
<p><u>Overview:</u> Staff will share information from a recent conversation with Metro and discuss a process for the LLC and Board reaching a decision on a position.</p>					
7	5:40	Mainstem Farm (fka Mishima) Property	Information	Brown	n/a
<p><u>Overview:</u> Staff will share information on decisions reached regarding property management and use.</p>					

¹ Each member of the public who wishes to speak shall be given approximately 3 minutes.



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8	5:50	Succession Planning Efforts	Information	Shipkey	n/a
<u>Overview:</u> Staff will provide an update on new Succession Planning initiatives.					
9	5:55	<ul style="list-style-type: none"> • Announcements and Reminders • Action Items • Adjourn 	Information	Masterson	n/a

EMSWCD Board Members, Officers and Meeting Dates:

EMSWCD Board			LLC	Year	FY18-19 Schedule	Board	LLC Chair's	LLC
Members	Positions	Officers						
Vacant	Zone 1 Director			2018	July	-	24 th	30 th
Laura Masterson	Zone 2 Director		Chair		August	6 th	17 th	
Mike Guebert	Zone 3 Director	Treasurer	X		September	10 th	21 st	24 th
Rick Till	At-Large 1 Director	Chair	X		October	1 st	19 th	
Allison Hensey	At-Large 2 Director	Secretary	X		November	5 th	16 th	26 th
Carrie Sanneman	Associate Director		X		December	3 rd	21 st	
Mike Gerel	Associate Director		X	2019	January	7 th	18 th	28 th
Dianna Pope	Director Emeritus				February	4 th	15 th	
					March	4 th	15 th	25 th
					April	1 st	19 th	
					May	6 th	17 th	20 th
				June	3 rd	21 st		



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Attendees	
Committee Members	Laura Masterson, Committee Chair (Called in at 4:43pm) Rick Till Carrie Sanneman (Chair in Masterson’s absence) Mike Guebert (joined at 4:06pm) Mike Gerel (joined at 4:20pm) Allison Hensey
Committee Members Not attending	
Staff	Jay Udelhoven., Executive Director Matt Shipkey, Land Legacy Program Manager Lindsay Nelson, Office Manager Andrew Brown, Conservation Program Supervisor
Guests	None

Item #	Time	Agenda Item	Purpose	Presenter	Packet <i>* please read; ~ please review</i>
1	4:05	<ul style="list-style-type: none"> • Welcome and Call to Order • Review/revise agenda • Previous action items • Approval of March 26, 2018 and May 21, 2018 minutes 	Information/ Decision	Masterson	a. 3/26/2018 Minutes b. 5/21/2018 Minutes
<p>Called to order at 4:05pm</p> <ul style="list-style-type: none"> • Shipkey provided an update on previous action items. <p>MOTION: Till moved to approve the March and May, 2018 minutes. Guebert 2nd All in favor, motion passes unanimously</p>					
2	4:12	Time reserved for public comment ¹	Information	Public	n/a
<ul style="list-style-type: none"> • There were no representatives from the public present. 					
3	4:12	Land Legacy Committee FY 2018-2019 Meeting Schedule	Information	Shipkey	a. ~ Land Legacy Committee and Chair Proposed Meeting Schedule (see last page)
<ul style="list-style-type: none"> • The Committee confirmed the FY18-19 Land Legacy Committee meetings schedule. • Hensey announced that she will not be in attendance for the Land Legacy Committee meeting scheduled for September 24th, 2018. • Sanneman announced that she may have a conflict with September’s meeting; however, she will not know until the end of August. 					

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4	4:18	Working Farmland Easement Documents	Information	Shipkey	a. ~ Working Farmland Easement Proposal (template).
<ul style="list-style-type: none"> • Shipkey overviewed the purpose of the working farmland easement term sheet template, which document Masterson had asked to be shared with the Committee. • The Committee provided positive feedback on the document. • Shipkey reported that he was working on several other easement related documents and gave a brief overview of each. <ul style="list-style-type: none"> ○ Shipkey encouraged questions, concerns, and feedback on the drafted documents. Gerel asked that Shipkey share the documents with him. 					
5	4:41	Support of External Farmland Protection Funding Mechanism	Information	Shipkey	n/a
<ul style="list-style-type: none"> • Shipkey shared that at the last Land Legacy meeting Till and Masterson suggested that EMSWCD canvas industry groups, farmers, and other conservation groups to get a sense of their level of support for Metro funding farmland protection efforts through the potential 2019 open space funding bond. <ul style="list-style-type: none"> ○ Shipkey advised waiting for Metro to further develop their proposal prior to getting involved. He will continue to monitor developments and report back on key developments. 					
6	4:46	Land Legacy Program Outreach Efforts	Information	Shipkey	n/a
<ul style="list-style-type: none"> • Shipkey summarized the May presentation on LLP outreach efforts to date. He also welcomed feedback on those efforts and planned outreach activities. The LLC was supportive of the planned initiatives. 					
7	5:02	Oregon Agricultural Heritage Program Draft Rules	Decision	Shipkey	a. ~ Draft Comments
<ul style="list-style-type: none"> • Shipkey discussed draft proposed comments on draft rules and asked for feedback from the Committee. <ul style="list-style-type: none"> ○ Shipkey informed the Committee that the deadline for submission was July, 31st, 2018. • A discussion was held on the interface between the proposed rules expectations around conservation management outcomes and existing regulatory requirements. • There was a discussion on the level of comfort with statements made in the draft proposed comments about the priority of farmland protection relative to natural resource protection. • Masterson suggested recommending some type of tracking/monitoring process around farmland affordability. • The Committee agreed to allow Udelhoven to sign off on the revised comment letter once Masterson reviewed and okayed same. 					
8	5:43	Executive Session under ORS 192.660(2)(e) held for discussion of real estate negotiations	Information	Shipkey	n/a
Executive session entered at 5:43pm					
Executive session ended at 6:00pm					



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9	6:00	Decisions related to matters discussed in Executive Session (if needed).	Decision	Masterson	n/a
<ul style="list-style-type: none"> There were no decisions made at this time. 					
10	6:00	Mainstem Farm (fka Mishima) Property	Information	Brown	n/a
<ul style="list-style-type: none"> Brown reported fee management and stewardship work completed to date on this recent acquisition and detailed plans for the coming year. <ul style="list-style-type: none"> Brown shared photos with the Committee that depicted some management and stewardship activities. 					
11	6:05	<ul style="list-style-type: none"> Announcements and Reminders Action Items Adjourn 	Information	Masterson	n/a
Meeting adjourned at 6:05pm					

<u>Date Generated</u>	<u>Action Items</u>	<u>Responsible Parties</u>	<u>Due Date</u>	<u>Status as of Date of Draft Minutes</u>
7/30/18	Send Gerel drafted documents for review.	Shipkey	ASAP	Completed
7/30/18	Set up a meeting with Masterson to revise the support letter.	Shipkey	ASAP	Completed
7/30/18	Send out reminders for the site visits to the property discussed in Executive session.	Shipkey	ASAP	Pending
7/30/18	Send out calendar invites for the remaining Lang Legacy meetings	Shipkey/Brown	ASAP	Completed

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