## EMSWCD 3<sup>rd</sup> Quarter Progress Report for FY 2017-18

This report describes progress made on the EMSWCD FY2017-18 Annual Work Plan and budget through the third quarter of the financial year (January through March 2018).

For this report, substantive progress is measured and described against the activities identified in the "annual project activities and deliverables" tables given in the FY2017-18 Annual Work Plan appendices. For reporting purposes, each of the identified activities was given a status indicator, as of the end of the third quarter, as follows:

- Completed;
- In progress;
- Planned for the reporting period, but no progress made during the reporting period because it has not been started or progress was made previously but no additional progress was made during the current reporting period; or
- Not planned for the reporting period and no progress made during the reporting period.

A summary of the status of the activities for each of EMSWCD's programmatic areas at the end of the first quarter is given in the table and chart below. The details regarding progress are given for each of EMSWCD's programs in the tables on the subsequent pages.

#### In total:

- > 176 activities were planned to be undertaken within the third quarter of the fiscal year.
- > Of these, 167 (95%) have either been completed or are in progress as planned.
- > 9 (5%) have not been undertaken as planned.

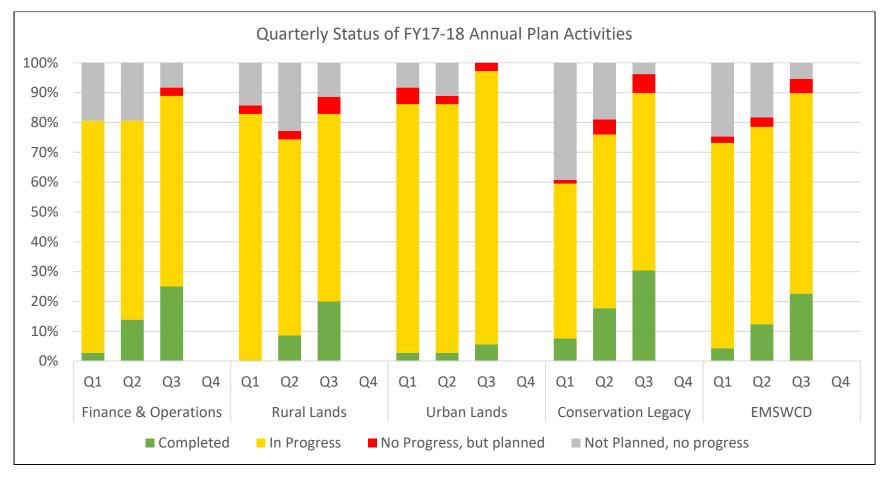
#### Significant accomplishments this quarter include:

- Closed on 15-acre farm property acquisition adjacent to Headwaters.
- Onboarded new IT contractor
- > Developed draft FY18-19 budget
- > "Beaver Creek: The Watershed Beneath Our Feet" outreach mailing was sent to 13,155 watershed residents, and is available online.
- Vegetation on 223.3 acres of StreamCare sites was maintained. 18,900 bareroot, native trees and shrubs were planted on 32 acres.
- > Successful plant sale held with 12,000 plants sold to 834 customers.
- The Grants Program awarded 17 Partners in Conservation (PIC) grants totaling \$750,351

### <u>Significant activities not accomplished the quarter include:</u>

- > A lack of staff capacity at the Oregon Department of Fish and Wildlife prevented enrolling StreamCare graduates in the Riparian Tax Incentive Program.
- The Post-Harvest and Handling training has been changed to an Integrated Pest Management Class because of trainer availability (OSU Extension) and it has been several years since an IPM class has been offered at Headwaters Farm.

FY17-18 Q3 SUMMARY											
Program Area	No. of Activities	Completed	In Progress	No Progress, but Planned	Not planned during period, no progress						
Finance & Operations	36	9 (25%)	23 (64%)	1 (3%)	3 (8%)						
Rural Lands	35	7 (20%)	22 (63%)	2 (6%)	4 (11%)						
Urban Lands	36	2 (6%)	33 (92%)	1 (3%)	0 (0%)						
Conservation Legacy	79	24 (30%)	47 (59%)	5 (6%)	3 (4%)						
EMSWCD Total	186	42 (23%)	125 (67%)	9 (5%)	10 (5%)						



Expenditures for FY17-18 to date are shown in the table directly below. After the third quarter, a total of 61% of the operational budget has been expended. Conservation Legacy (74.9%) and Finance & Operations (69.1%) are the closest in terms of percent spending relative to the percent of the fiscal year elapsed (75%). These are followed by Rural Lands (60.6%), Headwaters (55.95%), and Urban Lands (48.79%) which have more seasonal expenditures and/or rely more on partners and other external entities for their work so expenditures are not spread evenly through the year.

The Conservation Legacy operational expenditure is projected to be slightly higher than the budget due mainly to higher than anticipated due diligence and other expenditures related to the increased number of land deals being pursued. A supplementary budget amendment to increase the program budget is planned for the May Board meeting to address this. Some savings in the Headwaters budget are expected due to the costs for the compost facility and stormwater improvements being contracted for amounts below what was budgeted for these items. There were no staff vacancies during the second quarter affecting expenditures.

	Cotogowy	Dumasa		FY 2017-18	
		Total Annual Budget	Actual through Q3	% of Budget Expended	
	Finance & Operations Staffing, facilities, and operations			\$511,692	69.06%
ons	Rural Lands	Staffing, contracting, and operations	\$1,087,457	\$659,132	60.61%
Operations	Urban Lands	Staffing, contracting and operations	\$717,922	\$350,254	48.79%
Ope	Conservation Legacy	Staffing and operations	\$464,175	\$347,539	74.87%
	Headwaters Farm	Farm-specific staff and operations	\$365,948	\$204,748	55.95%
		Sub-total Operations	\$3,376,392	\$2,073,365	61.41%
, ', '	Land Conservation Fund	Acquisitions	\$7,683,426	\$746,124	9.71%
Grants, ngency/ opriated	Grants	External grants	\$1,960,570	\$719,620	36.70%
Capital, Grants, & Contingency/ Unappropriated	Partner Grants Mgt.	Pass through funds	\$25,000	\$0	0%
Capital, & Contir Unappro	Contingency Funds	Unanticipated costs	\$298,218	\$0	0%
Unappropriated Funds Funds held in reserve		\$850,000	\$0	0%	
	<u> </u>	Sub-total Grants, Funds and Reserves	\$10,817,214	\$1,465,744	13.55%
		Total EMSWCD Budget	\$14,193,606	\$3,539,109	24.93%

Progress made against the activities identified in the "annual project activities and deliverables" tables given in the FY2017-18 Annual Work Plan appendices, follows below.

# **Detailed Indicators**<sup>1</sup>

FINANCE & OPERATIONS			Time	frame		25t OLIA DTED COMMENTS
	Annual Project Activities and Deliverables	Q1	Q2	Q3	Q4	3 <sup>st</sup> QUARTER COMMENTS
	Complete FY16-17 budget audit.	In progress	Complete	Complete		The audit is complete. No findings of interest. The report was presented to the Board in December 2017.
	Track FY17-18 budget.	In progress	In progress	In Progress	Х	Proceeding as expected with no issues to report.
Finance	Develop FY18-19 budget.	Not planned	Not planned	In Progress	Х	Proceeding as expected with no issues to report.
જ	Review Fiscal Policies and recommend changes as needed.	Not planned	Not planned	Not planned	Х	Planned for 4 <sup>th</sup> quarter.
Budget	Review Contracting Policies and recommend changes as needed.	In progress	In progress	No Progress		No further progress due to health issues and reduced hours.
	Complete an expense and revenue analysis of EMSWCD operations since inception of permanent property tax levy and report out on accomplishments.	In progress	In progress	In progress		Historical data has been input and analysis has begun. Proceeding as planned.
	Review and monitor EMSWCD contractual agreements.	In progress	In progress	In progress	Х	Proceeding as expected with no issues to report.
urces	General office support (e.g. reception, filing, travel arrangements, supply orders, meeting coordination, correspondence, workshop registration, events).	In progress	In progress	In progress	Х	Proceeding as expected with no issues to report.
Human Resources	Information technology support to ensure properly functioning equipment and timely troubleshooting of technology problems.	In progress	In progress	In progress	Х	Proceeding as planned. New IT contractor is on board.
ૐ	Retain historical information per the state retention schedule, and maintain an organizational record keeping and archival system.	In progress	In progress	In progress	Х	Proceeding as expected with no issues to report. Staff are exploring the possibility of switching to an electronic records management system.
Management	Work with UL/RL/CL staff to reorganize basement for efficiency and usability.	Not planned	In progress	In progress		Proceeding as planned. Work is ongoing.
Office Mana	Work with Equity Team to identify and implement trainings, refine purpose and goals, and continue to move forward with incorporating equity, diversity and inclusion into organizational policy and program work.	In progress	In progress	In progress	Х	Proceeding as planned. Staff/board training was held in August. Follow-up meetings with CEI have occurred regularly. Staff and board are discussing equity "homework" readings and the Equity Team has begun the implementation process.

<sup>&</sup>lt;sup>1</sup> An "X" in the activity tables denotes that the activity is planned to be undertaken or worked on in that quarter.



	Collaborate with outreach and education staff to assess and evaluate the potential for expanded use of volunteers in EMSWCD's activities.	No progress	No progress	No progress		This project has been put on indefinite hold as there does not appear to be a significant need for expanded use of volunteers.
	Research and recommend possible additional "employee well-being" benefits (e.g. HSAs, DCAPs, commute incentives).	Not planned	Not planned	Complete	х	Lindsay provided information on adding a FSA (flexible spending account) to our current benefits package. The FSA covers medical, dental, and DCAP support.
	Review health and other insurance benefits to determine if changes or enhancements are needed for upcoming fiscal year.	Not planned	Not planned	Complete	х	Other health and insurance benefits have been reviewed and at this time no changes are indicated. Open enrollment/renewal will take place the first week of May.
	Review and update Employee Handbook in conjunction with Personnel Policies.	In progress	In progress	In progress		Updating Policy Handbook as policies are created and approved.
	Plan logistics for and coordinate strategic planning retreat.	In progress	Complete	Complete		Board & staff planning retreat took place on Nov 6-8.
	Onboarding of 3-5 new associate directors.	In progress	Complete	Complete		2 new associate directors have been appointed and onboarded.
	Compile and provide an overview of EMSWCD's HR policies and benefits in comparison to other agencies.	Complete	Complete	Complete		An initial evaluation was completed for policy adoption purposes. A further analysis is likely to be completed for round two of the policies.
	Research the feasibility of and options for replacing our aging phone system.	In progress	In progress	In progress		Still in progress but not complete. Field has been narrowed to three companies; benefits and pricing are being evaluated.
	Prepare for, coordinate and host 12 board meetings and 16 committee meetings.	In progress	In progress	In progress	Х	Progressing as planned, no issues to report.
	General maintenance of buildings, equipment and facilities at Headwaters Farm.	In progress	In progress	In progress	Х	Progressing as planned, no issues to report.
es	General maintenance of buildings and facilities at Oxbow Farm, and other properties acquired through the Land Legacy Program.	In progress	In progress	In progress	Х	Progressing as planned, no issues to report. The Oxbow property has been listed for sale.
Facilities	General maintenance of building, state vehicles and facilities at Williams Headquarters.	In progress	In progress	In progress	Х	Progressing as planned, no issues to report.
	Undertake a comprehensive assessment of the Williams Avenue grounds and building space use, and develop a long-term plan for implementing modifications and upgrades.	In progress	Complete	Complete		List was compiled and presented to the board at the Staff/Board retreat in November.



	Restructure the five-year Marketing Plan to reflect current strategic planning efforts and adding appendices for each program area.  Refine the Branding/Style/Identity Guide companion to	In progress	In progress	Complete		Completed a final draft of the Marketing Plan, need to meet with program supervisors to update program-specific appendices.  Final draft completed, awaiting review.
	the Marketing Plan to ensure consistency in messaging and outreach materials	In progress	In progress	Complete		Thiai draft completed, awaiting review.
	Analyze data collected from FY16-17 marketing survey to inform future marketing and outreach efforts.	In progress	In progress	In progress		In progress. Staff continue using data as its useful for a broader look at trends and audiences interested in specific services.
	Implement revised Marketing Plan, monitor progress and make course changes as needed.	Not planned	Not planned	Not planned	Х	No progress, not planned. Marketing Plan will be implemented once it is approved.
	Develop, revise, maintain and add content to the website to reflect ongoing EMSWCD updates, events and priorities.	In progress	In progress	In progress	Х	Continually updated several parts of the website, added new tools and forms, improved display and functionality.  Developed and edited front page and blog posts. Archived old content.
Media	Develop and integrate social media to drive traffic to website, encourage event participation and promote conservation practices.	In progress	In progress	In progress	Х	Continuing to use and expand social media. Created several Facebook ads, promoted workshops, grew social media fan base.
Marketing & Media	Perform web and social media analytics to determine efficacy of marketing efforts and action-driven web content.	In progress	In progress	In progress	Х	Continued small- and large-scale analytics on workshops, campaigns and long-term analytics for marketing planning. Pulled together comprehensive details for Urban Lands and social media ads.
2	Assist with outreach, press releases and media contacts.	In progress	In progress	In progress	X	Worked with Conservation Legacy staff to draft and edit press releases, articles and web content. Worked with Finance & Operations staff to send regular board and committee notices. Assisted program staff with event outreach. Frequent contact with press to promote our stories.
	Identify advertising opportunities, develop advertisement content and coordinate publication.	In progress	In progress	In progress	Х	Created or managed several print and social media ads with program staff in 3 <sup>rd</sup> quarter, for the native plant sale, workshops and special events. Explored several new advertising opportunities and initiated new venues.
	Coordinate printing for all mailing and outreach materials.	In progress	In progress	In progress	Х	Worked with all three Conservation Legacy programs to develop, design, and proof several print materials, and/or send them to print/mail.
	Refine display and material templates as needed by programs.	In progress	Not planned	In progress	Х	Assisted staff with existing templates, created materials or updates as staff requested, and created a modified trifold template.



	RURAL LANDS		Time	frame		25 CHARTER COMMENTS
	Annual Project Activities and Deliverables	Q1	Q2	Q3	Q4	3 <sup>st</sup> QUARTER COMMENTS
	Complete the five-year program plan.	In progress	In progress	In progress		Work on the 5-year plan will continue after the strategic plan is finished.
	Develop an outreach strategy and calendar for each program area.	In progress	In progress	Complete		Outreach strategy/calendars completed for StreamCare weed control, ODA focus area and Erosion Solutions.
	Use mailings, advertisements, displays, presentations, workshops, demonstrations, social media, and tours to reach rural landowners concerning water quality and soil conservation.	In progress	In progress	In progress	X	Mailings to promote a native plants workshop, StreamCare in Beaver and Johnson creeks and "office hours" at the Columbia Grange. Coordinated with Urban Lands and multiple partners on the design, including illustrations, for "Beaver Creek: The Watershed Beneath Our Feet" outreach mailing. It was sent to 13,155 watershed residents. Emails sent to promote the ag census.
	Prioritize outreach in our ODA Ag water quality focus area (Beaver Creek HUC).	In progress	In progress	In progress	Х	Planning and promotion of "office hours" during two afternoons at the Columbia Grange 4th quarter.
Quality	Partner with other SWCDs to fund, develop and staff booths at the NW Ag Show and the Far West Show.	In progress	Not planned	Not planned	X	Planning for the next Far West Show to occur during the 4th quarter.
Vater	Collect and analyze monthly samples in upper Beaver and Johnson Creeks.	In progress	In progress	In progress	Х	Completed monthly sampling. Continued work to update the monitoring plans.
Rural Water Quality	Install continuous temperature loggers in upper Beaver Creek, upper Johnson Creek, Big Creek and Smith Creek.	In progress	Not planned	Not planned	x	Loggers will be installed during the 4th quarter.
	Conduct 20 site visits including first-time site visits with 5 landowners.	In progress	In progress	In progress	Х	3rd quarter: 17 site visits; 5 first-time. Included 6 at nurseries and 5 to EMSWCD properties.
	Develop 5 technical recommendations and/or conservation plans that include recommendations to address erosion and/or water quality.	In progress	In progress	In progress	x	Two practice recommendations developed in the 3rd quarter.
	Assist 4 landowners with cost share applications.	In progress	In progress	In progress	х	One cost share application submitted and approved in the 3rd quarter for drip irrigation and rain water harvesting on an urban farm.
	Partner with NRCS to promote and deliver cost share assistance.	In progress	Not planned	Not planned	х	Since our District Conservationist position is still vacant, it is unlikely this will be possible this fiscal year. Changed timeframe to "not planned" for 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> quarters.
	Identify specific ways to overcome the barriers to addressing erosion.	In progress	In progress	In progress		More outreach and relationship building with OAN, local OAN chapter, and individual nurseries.

	Identify and implement erosion prevention	In progress	In progress	In progress	Х	Overseeing design development for two projects in 3 <sup>rd</sup>
	demonstration projects.  The existing, planted StreamCare areas on 465 acres along 16 miles of stream will be maintained to ensure good rates of plant survival.	In progress	In progress	In progress	Х	quarter.  223.3 acres maintained during 3rd quarter.
	Another 7 acres prepared and planted in 2017-18.	In progress	In progress	Complete		3rd quarter: 6.9 new acres prepared for planting. 18,900 bare root trees and shrubs planted on 32 acres.
	Coordinate contracted labor crews to prepare new sites for planting, control weeds on existing sites, and plant native trees and shrubs.	In progress	In progress	In progress	х	Progressing as planned.
StreamCare	Maintain GPS and GIS data; track and compile deliverables.	In progress	In progress	In progress	Х	Ongoing. Progressing as planned.
eam	Manage wholesale plant orders, delivery, and storage.	In progress	In progress	Complete		Plant orders received and sorted during 3 <sup>rd</sup> quarter.
Str	StreamCare sites that reach the five-year mark will be evaluated to determine if the site is ready to graduate or if the landowner agreement should be extended.  Offer site visits to those graduating.	In progress	Not planned	Not planned		Site visits will happen 4 <sup>th</sup> quarter.
	Offer assistance with enrolling in the ODFW Riparian Program for sites that graduate from StreamCare.	No progress	No progress	No progress	Х	Due to staff limitations at ODFW, this item will likely not happen this fiscal year.
	Develop options for offering easements on graduated StreamCare sites.	In progress	In progress	No progress	Х	Options have been identified and discussed with Land Legacy staff. This was explored at strategic planning but is unlikely given staffing and funding constraints.
	Complete five-year program plan	In progress	In progress	In progress		Work on the 5-year plan will continue after the strategic plan is finished.
	Confirm reports of species on the EDRR weed list, obtain landowner permission, and provide rapid treatment to locations outside of the City of Portland.	In progress	In progress	In progress	х	No reports of EDRR weeds in the 3 <sup>rd</sup> quarter.
ontrol	Provide technical assistance with weed identification and control methods.	In progress	In progress	In progress	Х	Responded to calls and emails.
Weed Control	Participate in both the 4-county and Columbia Gorge Cooperative Weed Management Areas.	In progress	In progress	In progress	Х	Attended the 4-county CWMA Pull Together event.
×	Re-visit knotweed sites and continue to treat any new growth.	In progress	Complete	Complete		Completed in 2 <sup>nd</sup> quarter.
	Continue to survey for additional knotweed; obtain permission and treat sites.	In progress	Complete	Complete		Completed in 2 <sup>nd</sup> quarter.
	Continue to annually treat all known satellite populations of garlic mustard to prevent seed set.	In progress	In progress	In progress	Х	3 <sup>rd</sup> quarter: controlled 0.7 acres of garlic mustard across 57 acres.



Continue to survey for and treat new satellite populations of garlic mustard.	Not planned	Not planned	In progress	Х	3 <sup>rd</sup> quarter: surveyed 5 acres but did not find any new populations.
Coordinate with partners to ensure that garlic mustard control is happening regionally.	Not planned	Not planned	In progress	Х	Coordinating with Multnomah County, State Parks, USFS.
Provide a free dumpster in Corbett for landowners to dispose of pulled garlic mustard plants.	Not planned	Not planned	In progress	Х	Dumpster will be available early 4 <sup>th</sup> quarter.
Continue to survey for additional infestations of false brome, English ivy, Old man's beard, and spurge laurel as well as all EDRR species and species of concern.	In progress	In progress	In progress	Х	3 <sup>rd</sup> quarter: surveyed 8 acres of public land for ivy and old man's beard; 0.25 acres found.
Treat all known false brome and spurge laurel populations in target areas where landowner agrees.  Continue working to reduce English ivy and Old man's beard in the target areas.	In progress	In progress	In progress	Х	The majority of planned false brome control could not happen due to the Eagle Creek fire. During the 3rd quarter staff controlled 0.1 acres of old man's beard and of ivy across 3.62 acres.
Re-vegetate weed control sites as needed.	Not planned	Not planned	Complete		Planted 10.5 acres 3 <sup>rd</sup> quarter.
Analysis to determine if the reduce coverage goals for false brome, English ivy, Old man's beard and spurge laurel were met and to set new goals.	Not planned	Complete	Complete		Completed and incorporated into strategic planning presentation in 2 <sup>nd</sup> quarter.



	URBAN LANDS		Timef	rame		2St OLIA DTED COMMANDATE
	Annual Project Activities and Deliverables	Q1	Q2	Q3	Q4	3 <sup>st</sup> QUARTER COMMENTS
	Complete the five-year program plan.	In Progress	In Progress	No Progress		Currently in a holding pattern pending finalization of the district-wide 5-yr strategic plan.
	Pilot Project: Engage one education and outreach intern for Urban Lands workshop coordination	In Progress	In Progress	In progress	Х	Intern is in place.
Urban Program	Define program monitoring and evaluation metrics.	In Progress	In Progress	In progress		Gathering internal and external monitoring and evaluation information. In the 3 <sup>rd</sup> quarter, still defining metrics to be tracked.
Urban P	Complete research of affordable housing developments and how we might engage them with new CLIP opportunities.	In progress	In progress	In progress		Met with and provided technical assistance to Sabin CDC.
	Develop 3 new printed outreach pamphlets.	No Progress	Not planned	In progress		Discussions held on timeline and budgeting for new materials in 3 <sup>rd</sup> quarter.
	Refine and update EMSWCD web content.	In Progress	In progress	In progress		UL CLIP and Rain Garden Incentive information updated, and Nature Notes feature added in 3 <sup>rd</sup> quarter.
	Provide 1-hour presentations to increase awareness of sustainable landscape issues. 10/year; 200 attendees.	In Progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 2 presentations, 24 people. 2 <sup>nd</sup> quarter: 5 presentations, 61 people. 3 <sup>rd</sup> quarter: 5 presentations, 65 people
	Provide 4-hour naturescaping basics workshops to increase awareness of wildlife/pollinator, water conservation, and water quality issues and residential scale solutions. 6/year; 150 attendees.	In progress	In progress	In progress	X	1 <sup>st</sup> quarter: 1 workshop, 20 attendees. 2 <sup>nd</sup> quarter: 3 workshops, 77 attendees. 3 <sup>rd</sup> quarter: 4 workshops, 94 attendees.
Workshops / Education	Provide 4-hour Rain Garden workshops to increase awareness of water quality issues and residential scale solutions. 6/year; 150 attendees.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 0 workshops 2 <sup>nd</sup> quarter: 4 workshops, 76 attendees. 3 <sup>rd</sup> quarter: 3 workshops, 57 attendees.
kshops /	Provide 2-hour native plants workshops to increase awareness of native plant benefits for residential landscapes. 6/year; 150 attendees.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 2 workshops, 50 attendees. 2 <sup>nd</sup> quarter: 2 workshops, 27 attendees. 3 <sup>rd</sup> quarter: 6 workshops, 165 attendees.
Wor	Provide 2-hour urban weeds workshops to increase awareness of the threats posed by invasive and noxious weeds. 6/year; 150 attendees.	In Progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 1 workshop, 30 attendees. 2 <sup>nd</sup> quarter: 2 workshops, 47 attendees. 3 <sup>rd</sup> quarter: 1 workshop, 13 attendees.
	Provide 2-hour Pollinator workshops to increase awareness of wildlife habitat and reduce synthetic chemical use in the landscape. 6/year; 150 attendees.	In Progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 1 workshop, 20 attendees. 2 <sup>nd</sup> quarter: 3 workshops, 48 attendees. 3 <sup>rd</sup> quarter: 1 workshops, 12 attendees.
	Provide 2-hour Beneficial Insects workshops to increase awareness of wildlife habitat and reduce the	In Progress		In progress	Х	1 <sup>st</sup> quarter: 1 workshop, 8 attendees. 2 <sup>nd</sup> quarter: 2 workshops, 16 attendees.



	use of synthetic chemicals used in the landscape. 6/year; 150 attendees.		In progress			3 <sup>rd</sup> quarter: 0 workshops requested, 0 attendees.
93	Provide technical consultations and site visits to residential, commercial, and industrial landowners. 80/year, 20/quarter.	In progress	In progress	In progress	х	1 <sup>st</sup> quarter: 29 non-grant related consults provided. 2 <sup>nd</sup> quarter: 24 individuals contacted for technical assistance. 3 <sup>rd</sup> quarter: 27 individuals provided with technical assistance on 29 separate issues.
Technical and Financial Assistance	Provide technical consultations and site visits to grants program applicants and/or projects. 20 consults/year.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 4 PIC and SPACE grant related consultations provided (3 potential, 1 existing). 2 <sup>nd</sup> quarter: provided technical assistance to 4 grant program participants and applicants. 3 <sup>rd</sup> quarter: 7 PIC and SPACE grant related consultations provided (3 existing, and 4 potential).
Technical and	Provide incentives to support installation of residential rain gardens and other sustainable practices in qualifying areas.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 2 rain garden registrations; 7 rain garden incentive consultations (re: 5 potential, 2 existing). 2 <sup>nd</sup> quarter: 2 incentive visits, 3 registrations, 1 consultation and 1 incentive follow-up. 3 <sup>rd</sup> quarter: 1 incentive inquiry.
	Connect with 3 large land managers per year to build relationships, encourage sustainable land management practices, and promote EMSWCD services.	In progress	In progress	In progress	X	Discussions and meetings with Treehill Park HOA, Portland Community Gardens, NAYA, Sabin CDC, Rockwood Rising, and City of Fairview in 3 <sup>rd</sup> quarter.
Events	Host a native plant sale to support naturescaping principles throughout the EMSWCD service area by providing a diverse selection of affordable native plants to residents. 700 participants; 10,000+ bareroot trees and shrubs sold.	Not Planned	In progress	Complete		Event held in February. 834 customers bought 12,000 plants. Distributed 858 Native Plant t-shirts to customers.
	Offer a naturescaped yards tour to demonstrate and encourage naturescaping principles. 500 attendees.	Not Planned	Not Planned	In progress	Х	Yard Tour scheduled for 4 <sup>th</sup> quarter. Planning, host and volunteer recruitment progressed in 3 <sup>rd</sup> quarter.
5	Engage new and existing community leaders/groups/organizations in priority areas each quarter. Q1=4, Q2=2, Q3=2, Q4=4.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 3 meetings, 22 people. 2 <sup>nd</sup> quarter: 4 meetings, 117 people. 3 <sup>rd</sup> quarter: 3 meetings, 5 people.
Outreach	Provide group tours of the EMSWCD facilities to demonstrate naturescaping principles in practice. 4 tours/year; 100 attendees.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 1 tour, 5 people. 2 <sup>nd</sup> quarter: 2 tours, 50 people 3 <sup>rd</sup> quarter: 2 tours, 42 people
	Table at community events with literature about EMSWCD programs and events.	In progress	In progress	In progress	Х	1 <sup>st</sup> quarter: 3 events, 145 people. 2 <sup>nd</sup> quarter: 3 events, 710 people.

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						3 <sup>rd</sup> quarter: 3 events, 171 people.
	Translate selected workshop and outreach materials. Identify which materials/workshops content should be translated, develop a schedule, identify translation resources/companies, get materials translated.	No Progress	No Progress	In progress	Х	Assisted in the translation of CWMA fact sheets. Work still being done to identify internal materials for translation. In 3 <sup>rd</sup> quarter, quotes and procedure obtained from IRCO for getting materials translated. Planning for EMSWCD's 1 <sup>st</sup> Spanish Pollinator workshop is underway. Event registration and materials are being translated in preparation for 5/19 event.
	Attend 6 community meetings to promote EMSWCD workshops and introduce public to the benefits of sustainable landscaping practices.	In progress	In progress	In progress	х	1 <sup>st</sup> quarter: 1 meeting, 20 people. 2 <sup>nd</sup> quarter: 3 meetings, 102 people 3 <sup>rd</sup> quarter: 2 meetings, 50 people.
	Conservation Corner - assess how we utilize the demonstrations at the headquarters office and develop an outreach plan to enhance the visibility and education value of the site.	In progress	In progress	In progress		2 <sup>nd</sup> quarter: Conservation Corner team has begun planning for long-term design, implementation, maintenance and outreach opportunities for the site.  3 <sup>rd</sup> quarter: Plans in development for additional signage, a re-vamped green roof and green wall on bike shed, and neighborhood outreach events. Conservation Corner Outreach Plan Draft has been written.
	Help to guide the development of user-friendly native plants web tool. Participate in Guidance Committee and provide support to Oregon Flora Project as needed to develop the tool.	In Progress	In Progress	In progress	х	Initial stage of web tool was set to go public in 3 <sup>rd</sup> quarter. The launch date is very near, but OFP have run into a few technical glitches, so now set for 4 <sup>th</sup> quarter.
	Help to guide the development of user-friendly IPM web tool. Participate on review committee.	In progress	In Progress	In progress	Х	Staff participate on both Steering Committee and Advisory Committee. Reviewing content and providing feedback on lay-out and delivery of information.
Partnerships	Utilize and promote community organization or non- profit services to increase wildlife and pollinator habitat within targeted neighborhoods via community action projects, workshops and citizen science.	In Progress	In Progress	In progress	X	All Grant Butte meetings to be held in 3 <sup>rd</sup> quarter were canceled. UL staff attended first reconvening of Greening Schoolyards group in March.
P	Work with and support PDX Greywater Partnership's efforts to implement the "Greening with Greywater" workshop series.	In Progress	In Progress	In progress	х	1 <sup>st</sup> quarter: Promoted tour of Greywater systems. 2 <sup>nd</sup> quarter: Helped to promote the workshop series. 3 <sup>rd</sup> quarter: Helped to bring Greywater Partnership to CONNECT to present to statewide audience.
	Collaborate with partner SWCD's towards a more strategic approach to providing more continuity across urban messaging content and possibly workshop offerings.	In Progress	In Progress	In progress	X	Urban Lands staff have begun to participate in a Statewide communications collaborative (Clean Rivers Coalition).

4/25/2018

Jan WOLTWOOD YE	Quarterly progress Report – FY17-18 Q3, January to March
	Quarterly progress Report – FY17-18 Q3, January to March East Multnomah Soil and Water Conservation District

	Collaborate with Watershed Councils within EMSWCD boundaries.	In progress	In progress	In progress	х	Urban Lands staff attend CSWC Board meetings, JCWC IJC meetings, and Beavercreek Partnership meetings. Staff also coordinated on tech assist requests and knowledge sharing.
	Work with project partners to draft a 5-year implementation plan for prioritized retrofit projects on the MHCC campus.	In Progress	In Progress	In progress		In 3 <sup>rd</sup> quarter, attended Steering committee meetings, reviewed plans and prioritizing projects as new funding presents itself.
ojects	Create an outreach implementation plan for the MHCC retrofit project.	In progress	Not planned	In progress		Meeting with outreach team and drafting outreach plan.
ration Proj	Develop and initiate contracts and agreements necessary to begin implementation of the three top priority projects on the MHCC Campus.	Complete	Complete	Complete		Put out RFP for design and construction, contracted with a firm, working with that firm to design first three projects.
onst	Begin work on the three top priority projects identified in the MHCC assessment.	Not planned	Not Planned	In progress	Х	95% designs were completed and RFP for the work will go out in May.
Dem	Partner with community organizations, jurisdictions and non-profits to identify potential large-scale demonstration projects within targeted neighborhoods. Develop project plans and partnership agreements.	In progress	In progress	In progress	Х	In 3 <sup>rd</sup> quarter, continued to meet with CDC's to explore additional partnership opportunities.



	CONSERVATION LEGACY		Time	frame		2 <sup>St</sup> OHADTED COMMENTS
	Annual Project Activities and Deliverables	Q1	Q2	Q3	Q4	3st QUARTER COMMENTS
	Finalize Five-Year Headwaters Farm Plan.	Not planned	Not planned	In progress		Some progress made with planning, awaiting conclusion of the Strategic Plan to provide direction for this plan.
Headwaters (HW) Program	Outreach and engagement to prospective farmers, program partners, and the public will be conducted annually through social media, print media, events, presentations, tabling, farm tours, fliers, and press releases.	In progress	In progress	In progress		Updated incubator farmer bios on the EMSWCD website; worked with HIP farmers to develop and post blogs; wrote an article in OSU's Small Farms Newsletter; facilitated a farmer listening session.
vaters	Obtain at least ten HIP applicants for the 2018 growing season.	Not planned	Complete	Complete		Ten applications were received.
Headv	Two-to-five new farms recruited in FY17-18.	Not planned	Complete	Complete		Four new farm businesses were accepted into HIP for the 2018 growing season.
	Host at least twelve incubator farmers at all times.	In progress	Complete	Complete	Х	Just as in 2017, there will be 14 farm businesses participating in HIP in 2018.
	Construction of a 148' x 30' hoop house.	Not planned	In progress	Complete	Х	Construction of the structure is complete, and it is now in operation.
S	Construction of a four-bay, forced air, covered compost facility.	In progress	In progress	In progress	х	A lower cost, appropriately sized, replicable micro-bin design has been selected. Getting slab poured and bins constructed is will take place in the 4 <sup>th</sup> quarter.
Site improvements	Informational, safety, and regulatory signage installed throughout Headwaters Farm.	In progress	In progress	In progress	Х	Several safety signs have been put up around the farm and a large, informational sign has been installed on the container. A temporary sign discouraging dog walking in the DPNA was installed.
Site in	Demolition of the residence at 29040 SE Orient Drive; general site improvement.	Complete	Complete	Complete		This work was completed in August and the final permitting has been approved.
H	Build an additional wash station to mitigate high demand in existing facility.	In progress	In progress	In progress		The new structure has been erected, plumbed to the water system, and the floor covered in pea gravel. Build out of the space will occur in April and May.
	Build stairs to connect the back of the barn to the prop house and hardening off area.	Not planned	Complete	Complete		A wide, solid juniper stairway with packed gravel was installed to allow for foot traffic between HIP facilities without causing erosion on the slope.
<u>≒</u> t	Tractor safety and operation training.	Not planned	Not planned	In progress		This training is scheduled for April 12th.
HW Farmer	Record keeping cohort, participation in farm business record keeping training.	In progress	In progress	In progress	Х	The 2018 cohort has met twice with the facilitator and HIP staff are working with farmers to keep up on their time trials.



	BCS maintenance and individual farmer operation	Not	Not	In		
	trainings.	planned	planned	In progress	Х	Trainings are being scheduled in April.
	New farmer orientation.	Not planned	In progress	Complete		This training was offered on February 6 <sup>th</sup> .
	Nutrient management training.	Not planned	Not planned	In progress	Х	This training will occur on April 29th.
	Irrigation management training.	Not planned	Not planned	In progress	Х	This training will occur on May 29th.
	Land access and finance training.	Not planned	In progress	Complete		This training was offered on March 5th.
	Post-harvest handling training.	Not planned	Not Planned	No progress		Due to expert availability and frequency of offering, this training will now be Integrated Pest Management and offered next FY (July 25 <sup>th</sup> ).
	Cover cropping used on all farmable areas of Headwaters Farm while not currently in production (approximately 34 acres possible).	In progress	In progress	In progress	х	Summer covers will be established in fallowed fields in May.
HW Soil Health	Soil samples taken for all fields in October—both in production or not—to help determine fertility needs and document change.	Not planned	Complete	Complete		Soil samples were taken in mid-October before significant rain events.
HW Soi	Management of invasive weeds.	In progress	In progress	In progress	х	Invasive species removal has begun for the 2018 growing season. Fallowed areas of high weed pressure will be put under silage plastic. One such tarp has already been installed in the field.
	Lime fields and applications of other amendments as needed.	Not planned	Complete	Complete	Х	Soil samples have indicated that liming is not needed this year.
HW Resource Protection	Realignment of roadway in close proximity of the North Fork of Johnson Creek within the Dianna Pope Natural Area, including 275ft of new gravel road situated away from the water resource and deconstruction and planting of 325ft of the existing roadway.	In progress	In progress	In progress	Х	Permits have been submitted to the County. The project will need to be noticed, so that could delay the actual construction into next FY, although that is unknown at this point.
Resource	Grass waterway installation (~200ft) paralleling the eastern driveway from the barn down towards the creek.	In progress	In progress	In progress		A contractor was selected, and a contracting is underway. The work is scheduled to occur in June.
HW	Stormwater trenches backfilled with perforated pipe and drain rock along the driveway that connects the barn and office (~450ft) and the western driveway (350ft).	In progress	In progress	In progress		A contractor was selected and a contracting is underway. The work is scheduled to occur in June.



	Infiltration ditches on each side of the new hoop house to manage stormwater and reduce flows into the existing grass waterway.	Complete	Complete	Complete		Both infiltration ditches are installed and fully functional.  To date there have been no observed cases of overflow.
	Establish additional 1,325ft of native hedgerows directly adjacent the western driveway.	In Progress	In Progress	Complete		Planting occurred in February and some weed management was done in March. Establishment appears to be strong.
	Work with incubator farmers to implement a suite of practices that promote good stewardship, including: organic practices, cover cropping, soil amending as needed, properly timed tillage, drip irrigation, reducing compaction, among others.	In Progress	In Progress	In Progress	Х	The farmers are implementing conservation agriculture practices and will continue to do so as the growing season continues.
	Highlight and promote key conservation efforts by keeping an active social media presence and updating the HIP page on the EMSWCD website regularly.	In Progress	In Progress	In Progress	Х	Numerous social media posts were made during the 3 <sup>rd</sup> quarter, many of which were targeted at raising awareness for the incubator program and the new farmer experiences.
_	Write article on silage tarp bulk purchase for Growing for Market publication.	Complete	Complete	Complete		This article was written and published in the September edition of Growing For Market.
HW Demonstration	Create plan for the incorporation of interpretive signage and other informational documentation at the farm; begin making and displaying signs.	Not planned	Not planned	In Progress		HIP staff have worked with the Rural Lands team to create language for an interpretive panel in the Dianna Pope Natural Area.
IW Demo	Lead tours at Headwaters Farm for prospective farmers, program partners, and the general public.	In Progress	In Progress	In Progress	х	Four prospective farmers visited Headwaters Farm. Other partner organizations (Ecotrust, OSU Master Gardeners) also toured the farm.
	Help facilitate training at Small Farm School on land access and evaluation.	Complete	Complete	Complete		A class was taught on soil health and nutrient management and the land access and evaluation tour was facilitated with help from CCSWCD and OSU Extension.
	Tabling, presentations, events, and other outreach opportunities as they arise.	In progress	In progress	In progress	Х	Outreach and networking was conducted at the annual Small Farms Conference.
	Finalize 5-year Land Legacy Program plan.	In progress	In progress	In progress	Х	Substantive decisions reached on direction with LLC
Land Legacy Program (LLP)	Develop and implement outreach program for the Ag community.	In progress	In progress	In progress	х	Conversations with nearly all influential Ag sector leaders, postcard mailed, brochure mocked-up, peer-to-peer references activated
Lan	Update and expand Land Legacy content on the EMSWCD website as well as other promotional materials.	Not planned	In progress	In progress		Website content provided to Communications Manager in Jan. 2018



	Develop and implement data and project management tracking and filing systems.	In progress	In progress	Complete		"Landscape" software implemented, closing transactions policy and filing system finalized and closed projects are being catalogued.
	Develop/refine program foundational documents	In progress	In progress	In progress		Board approval presentation template, transaction guidelines presented to LLC, purchase and sale agreement template, records policy completed or refined during 3 <sup>rd</sup> quarter.
	Refine agricultural focal area property prioritization and potentially develop similar methodology for nonfocal area agricultural properties.	In progress	No Progress	No Progress		Deferred due to low urgency for product and given competing priorities for available capacity. Likely to be completed in FY18-19.
	Provide 4 distinct opportunities for the 75 highest priority landowners to learn about the working lands conservation easement program.	No Progress	In progress	In progress	X	Postcard mailer, discussions with 10 leading Ag Sector players, peer-to-peer reference network activated, Mishima acquisition press release issued this quarter.
	Conduct working lands conservation easement valuation analysis.	In progress	Complete	Complete		Valuation completed, info shared with relevant partners.
gs	Refine goals of the farmland component of the program.	In progress	In progress	In progress		Presented to Board to general agreement, awaiting strategic planning conclusion.
m Lan	Research and develop farmland conservation techniques.	In progress	Complete	Complete		Recommendations to LLC made and accepted.
LLP Farm Lands	Opportunities rapidly and creatively responded to; two or more properties will be brought before the EMSWCD board to consider for protection.	In progress	In progress	In progress	Х	Two farmland transactions approved by the Board / LLC in the 3 <sup>rd</sup> quarter. Oxbow property was listed for sale.
	Farm management plan policy developed; District property interests managed in accordance with policy.	Not planned	In progress	In progress	Х	Mishima Ag Management Plan refined. Management plan policy is still in progress.
	Conservation easement management policy (and associated materials) developed.	In progress	In progress	No Progress		Deferred due to other more urgent priorities. Likely in 4 <sup>th</sup> quarter.
	SWCDs / Land Trust partnerships explored and potentially developed.	In progress	In progress	In progress	Х	Robust participation in Willamette Valley Conservation Group, and Willamette Valley Ag Lands Initiative.
	Farm succession related materials refined/developed and workshop held.	Not planned	No Progress	In progress	Х	Provided outreach and support for Rogue Farm Corps succession/access planning workshop scheduled for April.
spue	Refine Natural Lands program goals.	In progress	In progress	In progress		LLC accepted Staff recommendations, to be incorporated into final strategic plan document.
LLP Natural Lands	Maintain catalogue of relevant partner conservation plans, identify and obtain new partner plans, and to the extent possible, retrieve the associated maps and spatial data to allow for a prioritization of natural areas in need of protection. Work with partners to ensure	Complete	Complete	Complete	х	Relevant partners plans have been obtained. Staff will continue to identify new or revised plans with partners as opportunities arise.



	TARCHICO beautha mark and the control of the contro				1	
	EMSWCD has the most up to date versions of all					
	relevant plans.					
	Meet with potential partners to discuss priority natural	In	In	In	V	Continued to security as will be security to
	areas; if successful, support protection efforts	progress	progress	progress	Х	Continued to remain available reactively.
	financially with partner entity in the lead.	In				
	Evaluate whether existing reactive paradigm should	progress	In progress	Complete		LLC accepted Staff recommendation regarding approach
	continue or be modified.  Finalize and adopt the long-term management plan for	1 0	progress			to natural lands.  DPNA management plan was finalized and approved by
	the Dianna Pope Natural Area (DPNA).	Complete	Complete	Complete		Board in 1 <sup>st</sup> quarter.
	Design and install boundary markers, welcome sign,	Not	l n			Boundary markers have been procured and were
	and interpretive sign in DPNA.	planned	In progress	Complete	Х	installed around the entire DPNA boundary.
		риниси	h. ag. aaa			Surveys completed in 1 <sup>st</sup> quarter. Report on the first year
	Complete and report on wildlife and plant survey of	In	In	Complete		of surveys was drafted in 2 <sup>nd</sup> quarter and was finalized in
	the DPNA	progress	progress	complete		3 <sup>rd</sup> quarter.
		In	In	In		LLC accepted Staff recommendations, to be incorporated
	Refine Access to Nature program goals.	progress	progress	progress		into final strategic plan document.
	Maintain catalogue of relevant partner conservation					
	plans, identify and obtain new partner plans, and to					
	the extent possible, retrieve the associated maps and	In	In	No	Х	Deferred due to lack of capacity and lower priority.
	spatial data to allow for a prioritization of access to	progress	progress	Progress		
nds	nature areas in need of protection.					
Access Lands	Using partner plans and other relevant tools that relate					
ess	to under-served communities and access to nature;	In	In	No		Deferred due to lack of capacity and lower priority. It is
Acc	assess and prioritize potential access to nature	progress	progress	Progress		unlikely that EMSWCD will be leading on this.
ILP	protection opportunities.					
	Meet with potential partners to discuss priority access					
	areas; if successful, support protection efforts	In	In	In	х	Continued to remain available reactively.
	financially with partner entity in the lead, especially	progress	progress	progress	^	continued to remain available reactivery.
	those targeted to under-served communities.					
	Evaluate whether existing reactive paradigm should	In	In	Complete		LLC accepted Staff recommendation
	continue or be modified.	progress	progress	Jopiece		·
_	Complete 5-year Grants Program plan.	Not	Not	In	Х	Postponed until after the conclusion of the 2018-2022
Grants Program		planned	planned	progress		strategic planning.
ıraı ogı	Fund at least one large scale, multi-year restoration	Not	Not			One large scale, 2-year restoration project was awarded
P.	project through the PIC Plus or Strategic Partnership	planned	planned	Complete	Х	funding. The Lower Columbia Estuary Partnership
	Agreement.					received a PIC Plus grant to assess feasibility and develop

JULY MULTANON Y	Quarterly progress Report – FY17-18 Q3, January to Ma East Multnomah Soil and Water Conservation District
	East Multnomah Soil and Water Conservation District

						designs alternative for restoration of lower Eagle Creek to benefit salmon, steelhead and lamprey.
	Fund at least five restoration, naturescaping and/or water quality monitoring projects.	Not planned	Not planned	In progress	х	Three PIC 2018 applications were approved for funding, including a project by Green Lents, establishing pollinator habitat in underserved neighborhoods with youth and community involvement, and Columbia Riverkeeper for monitoring E. coli in the Columbia River, along with restoration of select riparian sites. Seven SPACE grants were funded that supported smaller scale naturescaping projects including creation of a small natural area in a low-income neighborhood. Funding was also approved through Strategic Partnerships Agreements (SPA) with the Watershed Councils for at least five related projects.
	Fund at least five projects that address stormwater runoff, water quality/ conservation, and/or soil erosion.	Not planned	Not planned	In progress	х	Four PIC 2018 applications were approved for funding, including a grant to Depave, an organization that works to remove pavement with volunteers and partners, replacing with native plants and permeable hardscape. Additional funding through SPA is supporting a large demonstration project involving a major stormwater retrofit. Two SPACE grants were approved, one with the City of Troutdale for an Earth Day volunteer event addressing erosion through slope stabilization with native planting.
	Fund at least three project that promotes sustainable agriculture.	Not planned	Not planned	In progress	х	Five PIC projects were funded this quarter that support a variety of urban agriculture initiatives, including the creation of two new community gardens by Grow Portland and Outgrowing Hunger. Funding was awarded to Zenger Farm to continue their farmer internship program. Three SPACE grants addressed farmer education and support, including support for a summit of the Cully Food and Farm Alliance.
Grants - Env. Education	Convene PIC grantees and other key stakeholders involved in environmental education for older youth and/or the green jobs pipeline to: identify the scope of programs in the EMSWCD service area; identify needs and how to address them; and gain input on how we can provide more strategic funding in this area.	Not planned	No progress	Not planned		Planned for 2 <sup>nd</sup> quarter. On hold, awaiting determination of priority in strategic planning and information to ensure EMSWCD is not duplicating efforts with other partner agencies pursuing similar convenings around environmental education.



	Fund at least five mission-specific environmental and/or garden education projects for youth.	Not planned	Not planned	In progress	х	Eight PIC 2018 applications focused on environmental and/or garden education were approved for funding. These included World Salmon Council's Salmon Watch program to deliver watershed education related to salmon habitat to over 1500 students. Four projects funded involve students in gardening to teach ecological concepts and to expose them to culturally relevant food and nutrition hands on learning experiences. Two SPACE grants supported school-based programs to enhance outdoor learning.
	Fund at least five projects that contain an educational component – hands-on involvement of students or volunteers, work skills training (restoration, gardening, sustainable agriculture), and/or demonstration/interpretive element.	In Progress	In Progress	In progress	х	Six PIC 2018 grants were awarded that have strong educational components but are more directed at older youth, adults and volunteers. One project supports Friends of Trees to implement a two-year adult training program focused on urban forestry ad restoration related topics.
	Fund at least five community events focused on environmental education that reach at least 500 EMSWCD residents through SPACE grants.	In Progress	In Progress	In progress	х	One SPACE project funded in the 3 <sup>nd</sup> quarter was for environmental education events open to the public, the Urban Ecosystem Research Consortium, Urban Ecology and Conservation Symposium. Over 350 participants were anticipated.
	Re-convene PIC grantees and other key stakeholders involved in school and community gardens to: consider follow-up to the school survey results and mapping projects funded through 2016 PIC grants.	Not planned	No progress	Not planned		This was postponed due to strategic planning. Will reschedule for 4 <sup>th</sup> quarter.
- Gardens	Complete garden needs assessment	Not planned	In progress	Not planned	х	Planned for the 2 <sup>nd</sup> and 4 <sup>th</sup> quarters. Follow-up survey was conducted by consultant for Intertwine, data is still to be incorporated into existing data sets and map.
Grants - G	Fund the development of at least three new community or school garden spaces in the District.	Not planned	Not planned	In progress	Х	A PIC 2018 grant to Grow Portland will support two new community gardens and one new school garden. An additional PIC grant will create a permaculture garden for the Native American Youth and Family Center. One new school garden was also supported with a SPACE grant this quarter.
	Fund upgrade and/or maintenance of at least five community or school gardens.	In Progress	In Progress	In progress	Х	PIC 2018 grants are supporting refurbishment of four school gardens through Grow Portland.



	Participate in the Intertwine Greening of Schoolyards collaborative to help implement initiatives focused on increasing the presence of gardens and other green infrastructure on public school grounds.	In Progress	In Progress	In progress	х	Staff attended one meeting held in the 3 <sup>nd</sup> quarter. Continue to exchange emails with group members and consult with Urban Land staff also participating.
	Fund at least three projects that help build organizational and technical capacity of organizations to carry out conservation projects.	Not planned	Not planned	In progress	х	Seven PIC 2018 grants awarded this quarter include project components that support capacity building by either funding new staff, piloting new project areas to develop skills, and/or supporting training for conservation and equity work.
Grants - Capacity	Participate in the Equity Grant Makers group, EMSWCD's Equity Team, and training to address barriers to greater equity in grantmaking and conservation funding.	In Progress	In Progress	In progress	х	The Grants Manager has been extensively involved in the EMSWCD Equity Training this quarter through the Center for Equity and Inclusion sessions, the staff Equity Team and the small group equity staff meetings. Staff also continues to help facilitate and participate in the Equity Grant Makers Network – one meeting was held at the EMSWCD offices this quarter.
น้อ	Support, through grants and/or facilitation, at least two partnerships that cross traditional sector lines and help to build alliances between conservation groups and culturally specific community organizations.	Not planned	In Progress	In progress	Х	PIC 2018 grants included two major projects supporting cross-sector partnerships. The Friends of Trees adult workforce training initiative partners with three culturally specific non-profit organizations, one private tree care business, and a public agency. Green Lents, through its Green Ring program will work in collaboration with a housing development non-profit, a culturally specific non-profit and a local watershed council.