## Attendees

<table>
<thead>
<tr>
<th>Board Directors</th>
<th>Rick Till, Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nellie McAdams, Vice-Chair</td>
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<td></td>
<td>Allison Hensey, Secretary (By phone)</td>
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<td></td>
<td>Mike Guebert, Treasurer</td>
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| Associate Board Directors | Laura Masterson, Director Emeritus |

<table>
<thead>
<tr>
<th>Board Members Not attending</th>
<th>Jay Udelhoven, Executive Director</th>
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<tbody>
<tr>
<td></td>
<td>Lissa Adams, Chief of Finance &amp; Operations</td>
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<td></td>
<td>Andrew Brown, Conservation Legacy Program Supervisor</td>
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<td></td>
<td>Julie DiLeone, Rural Lands Program Supervisor</td>
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<td></td>
<td>Kathy Shearin, Urban Lands Program Supervisor</td>
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<td></td>
<td>Katie Meckes, Urban Outreach &amp; Education Specialist</td>
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<td></td>
<td>Aaron Guffey, Senior Rural Conservationist</td>
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<td></td>
<td>Jeremy Baker, Senior Rural Conservationist</td>
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<td></td>
<td>Chelsea White-Brainard, Rural Outreach &amp; Education Specialist</td>
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<tr>
<td></td>
<td>Angela Previdelli, Urban Outreach &amp; Education Specialist</td>
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<td>Suzanne Easton, Grants Manager</td>
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<tr>
<th>Staff</th>
<th>Melanie Arthur, Associate Director Applicant</th>
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<tbody>
<tr>
<td></td>
<td>Kaylan Dorsch, Associate Director Applicant</td>
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<td></td>
<td>Tammy Lee, Associate Director Applicant</td>
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<tr>
<th>Guests</th>
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### Item # | Time | Agenda Item                                           | Purpose    | Presenter | Packet (Please read)

| 1       | 6:00 | • Welcome and meeting called to order  
• Review/revise agenda | Information  | Till       | N/A  |

**Called to order at 6:03pm**

- McAdams requested a discussion on upcoming OACD officer elections be added to item 13.
- Udelhoven requested Item 8 be struck from the agenda as no executive session was needed.

| 2       | 6:05 | • Review previous action items  
• Approve previous minutes | Decision        | Till       | • 3/6/17 Meeting Minutes |

- Udelhoven reviewed the status of the previous meetings action items.
- Shearin provided a brief update to the board on the status of the recruitment process for the vacant Urban Conservationist position.
MOTION: McAdams moved to approve the March 2017 Board Meeting Minutes
Guebert 2nds
All in favor – motion passes unanimously

3  6:10  Time reserved for public comment and introductions¹

- No members of the public wished to offer comment.

CONSENT AGENDA

4  6:15

Recommend approval:
- SPACE-17-032 Immigrant and Refugee Community Organization (IRCO), $1500 for Gilbert Park Rain Barrel Installation Workshops.
- SPACE-17-033 Ockley Green Middle School, $1500 for Garden Restoration.
- SPACE-17-034 Four Corners Therapeutic School, Trillium Family Services, $250 for Four Corners Community Garden.
- SPACE-17-035 Faithful Savior Lutheran Church, $1500 for Greening Faithful Savior Parking Lot. (Pull this for discussion.)

| FY16/17 Budget: $50,000 | 100% |
| Expended to date: $36,990 | 74% |
| Total recommended: $4,750 | 10% |
| Total expended if funded: $41,740 | 83% |
| Remaining if funded: $8,260 | 17% |

Decision  Till
- SPACE-17-032 Application
- SPACE-17-033 Application
- SPACE-17-034 Application
- SPACE-17-035 Application

- Udelhoven informed the board that staff requested the board pull SPACE 17-035 from the consent agenda for further discussion.
  - Till requested SPACE 17-035 be pulled from the consent agenda.

MOTION: Guebert moved to approve the Consent Agenda as amended
McAdams 2nds
All in favor – motion passes unanimously

- Easton provided the board with background on SPACE 17-035, the grant request was for funds to make-up for a shortfall of funds on a project initiated under Depave's 2016 PIC grant.
  - Discussion was held on if SPACE funds should be used to supplement work being done under PIC grants.
  - The board indicated it would be more appropriate to amend the 2016 PIC grant than fund this project under SPACE.

¹ Each member of the public who wishes to speak shall be given approximately 3 minutes.
MOTION: Guebert moved to decline SPACE 17-035 and approve an amendment to PIC 16-011 in the amount of $1,500.
McAdams 2nds
All in favor – motion passes unanimously

### CONSERVATION LEGACY

<table>
<thead>
<tr>
<th>5</th>
<th>6:20</th>
<th>PIC/PIC Plus 2017 Grant Applications</th>
<th>Decision</th>
<th>Brown/ Easton</th>
</tr>
</thead>
</table>

- Brown introduced the recommendations of the Partners In Conservation (PIC) Grants Review Committee.
- Easton provided the board with an update on applicants, staff and the Committee’s experience using the new Zoomgrants online submission and review system. Overall, the Zoomgrants system offered substantial benefits to all users over the previous system.
- Easton provided an overview of the ranking, review and recommendation process the Committee used to evaluate grant applications.
- Easton reviewed the Committee’s rankings and staff recommendations for funding 2017 PIC/+ grants.
  - A discussion was held on the Committee’s recommendation for the OSU Extension grant request for work on an IPM website.
    - A discussion was held on possibilities for providing some level of funding for the IPM website project through avenues other than PIC.
    - The board instructed staff to research possible funding options for the OSU IPM website project and report back to the board at a future meeting.
  - Discussion was held on Committee’s recommendations for the Green Gresham grant request.

MOTION: McAdams moved to approve the recommended 2017 PIC grant schedule as presented.
Guebert 2nds
All in favor – motion passes unanimously

<table>
<thead>
<tr>
<th>6</th>
<th>7:00</th>
<th>Watershed Council Strategic Partnership Grant Proposals</th>
<th>Decision</th>
<th>Udelhoven</th>
</tr>
</thead>
</table>

- Udelhoven presented recommendations to approve Year 2 projects for the watershed councils under the Strategic Partnership Agreement (SPA).

MOTION: Guebert moved to approve the Watershed Council SPA grants as adjusted in the staff recommendations
McAdams 2nds
All in favor – motion passes unanimously

<table>
<thead>
<tr>
<th>7</th>
<th>7:10</th>
<th>SPACE and CLIP Program Changes</th>
<th>Decision</th>
<th>McAdams/ DiLeone</th>
</tr>
</thead>
</table>

- McAdams presented a Grants Committee recommendation for the board to increase the total amount available under Small Projects and Community Events (SPACE) grants to $2,000 and to increase the maximum total project costs to $10,000.

MOTION: Guebert moved to approve the changes to the SPACE grants program as recommended by the Grants Committee.
McAdams 2nds
All in favor – motion passes unanimously
- DiLeone reviewed a proposal to the board to increase the match percentage and funding amount for the Cooperative
Landowner Incentive Program (CLIP) from 50% and $7,500 to 75% and $10,000 beginning in FY17-18.

MOTION: Guebert moved to approve the changes to the CLIP grants program as recommended by staff.  
McAdams 2nds  
All in favor – motion passes unanimously

8  7:20  Land Legacy (Executive Session under ORS 192.660(2)(e) possible)  
Information  Masterson  N/A

● Item 8 was struck from the agenda.

URBAN LANDS

9  7:30  Internship Proposal  
Decision  Meckes  a. Internship proposal

● Meckes reviewed a proposal to establish an internship position that focuses on the development and coordination of Urban Lands Program workshops. The cost is expected to be approximately $20,000/year which is reflected in the most recent draft of the FY17-18 budget.  
  ○ Discussion was held on the pros and cons of creating the position as an internship vs. a permanent part-time staff member.  
  ○ Discussion was held on the projected start-date for the position and staff hours required for training a new hire.

MOTION: Guebert moved to approve the creation and hiring of the proposed Urban Lands internship position.  
McAdams 2nds  
All in favor – motion passes unanimously

RURAL LANDS

10  7:35  Nursery Engagement Initiative  
Discussion  Guffey  N/A

● Guffey presented findings from a survey of nursery growers regarding erosion. In addition, he presented ideas for working more strategically with nursery growers to address soil erosion including strategies for outreach and proposed activities, timelines, and goals.  
  ○ Discussion was held on the possibility of partnering with other area SWCDs in this effort.

FINANCE & OPERATIONS

11  7:55  Equity Planning and Training Initiative  
Decision  Previdelli  a. Initiative Proposal *

● Previdelli presented an overview of the Equity Team’s research into options for comprehensive equity planning and training. A recommendation to engage the Center for Equity & Inclusion for consultation and training was presented.  
  ● Adams discussed the FY 17-18 budget implications if the board chose to approve the Equity Team’s recommendation.

MOTION: Guebert moved to approve the Equity Team’s recommendation and direct Budget Officer Adams to revise the draft FY 17-18 budget accordingly.  
McAdams 2nds  
All in favor – motion passes unanimously

12  8:15  Financial Statements  
Information  Adams  ● February 2017 Financial Statements
• Adams reviewed the February 2017 Financial Statements.

### BOARD-SPECIFIC ITEMS

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Type</th>
<th>Member</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20</td>
<td>Member Updates</td>
<td>Information</td>
<td>Guebert</td>
<td>McAdams</td>
</tr>
</tbody>
</table>

• Board members provided a quick update on their activities of interest to the district, including:
  o Guebert noted that despite several heavy precipitation events this year stream turbidity seemed to be much lower than normal and wondered if this could be attributed to restoration work upstream of his property.
  o McAdams informed the board that the Oregon Agricultural Heritage bill would soon be having a legislative committee hearing.

### EXECUTIVE DIRECTOR

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Type</th>
<th>Member</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:25</td>
<td>Updates/Discussion</td>
<td>Discussion</td>
<td>Udelhoven</td>
<td>McAdams</td>
</tr>
</tbody>
</table>

• Udelhoven informed the board he had sent a letter to the Oregon Legislature in support of the Oregon Agricultural Heritage bill.
• Udelhoven informed the board that a draft of EMSWCD position statement on policy issues was currently being reviewed by staff.
• Udelhoven informed the board that discussions with the Multnomah Grange regarding district funded ADA improvements to their facility in exchange to long-term access for district events were progressing.
• McAdams asked the board to consider approving the submission of an EMSWCD ballot for OACD’s upcoming officer elections. She briefly reviewed the candidates appearing the ballot, including her own candidacy for Vice President.

**MOTION:** Guebert moved to empower Director McAdams to vote on behalf of EMSWCD at the upcoming OACD Annual Meeting.

Hensey 2nds

All in favor – motion passes unanimously

**MOTION:** Guebert moved to have EMSWCD vote by mail for the upcoming OACD officer elections, casting a vote for all uncontested self-nominated candidates.

Hensey 2nds

Till, Guebert, Hensey – Yea

McAdams abstains

Motion passes 3-0

### CLOSING ITEMS

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Type</th>
<th>Member</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>8:30</td>
<td>Announcements and reminders</td>
<td>Information</td>
<td>Till</td>
<td>McAdams</td>
</tr>
<tr>
<td></td>
<td>Action Items</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Meeting adjourned</td>
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• Guebert reminded the board that a small farmer rally would be taking place at the capitol tomorrow.
• Adams reminded the board that the final FY 17-18 budget meeting would take place immediately before next month’s board meeting.

Adjourned at 8:28pm
<table>
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<tr>
<th>Date Generated</th>
<th>Action Items</th>
<th>Responsible Parties</th>
<th>Due Date</th>
<th>Current Status as of Date of Draft Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/3/17</td>
<td>Present possible funding options for the OSU Extension IPM website to the board</td>
<td>Staff</td>
<td>TBD</td>
<td>In Progress</td>
</tr>
<tr>
<td>4/3/17</td>
<td>Contact Confluence regarding their experience with Americorps employees</td>
<td>Meckes</td>
<td>TBD</td>
<td>In Progress</td>
</tr>
<tr>
<td>4/3/17</td>
<td>Draft and submit OACD Officer election ballot</td>
<td>Udelhoven</td>
<td>5/1/17</td>
<td>Complete</td>
</tr>
<tr>
<td>4/3/17</td>
<td>Adjust FY 17-18 draft budget to incorporate costs related to CEI equity development work</td>
<td>Adams</td>
<td>5/1/17</td>
<td>In Progress</td>
</tr>
<tr>
<td>4/3/17</td>
<td>Reach out to neighboring SWCDs and inform them of EMSWCD’s nursery grower outreach effort</td>
<td>Guffey</td>
<td>TBD</td>
<td>In Progress</td>
</tr>
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**Future board meeting agenda items:**

- Dianna Pope Natural Area 5-Year Management Plan
- Water master presentation
- Climate Action Plan presentation by Multnomah County
- Impacts of homelessness on natural areas and access to nature areas
- International Dark Sky
EMSWCD Board Members, Committees and Meeting Dates

<table>
<thead>
<tr>
<th>EMSWCD Board</th>
<th>EMSWCD Committees</th>
<th>Ad-Hoc^2</th>
</tr>
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<tbody>
<tr>
<td>Members</td>
<td>Positions</td>
<td>Officers</td>
</tr>
<tr>
<td>Nellie McAdams</td>
<td>Zone 1 Director</td>
<td>Vice-Chair</td>
</tr>
<tr>
<td>Laura Masterson</td>
<td>Zone 2 Director</td>
<td></td>
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<tr>
<td>Mike Guebert</td>
<td>Zone 3 Director</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Rick Till</td>
<td>At-Large 1 Director</td>
<td>Chair</td>
</tr>
<tr>
<td>Allison Hensey</td>
<td>At-Large 2 Director</td>
<td>Secretary</td>
</tr>
<tr>
<td>Dianna Pope</td>
<td>Director Emeritus</td>
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Upcoming Schedule

- **April**: 3rd, 3rd, n/a, 7th
- **May**: 1st, 1st, 22nd, n/a
- **June**: 5th, tbd, n/a

Internal EMSWCD Teams

- **Equity Team**: Angela Previdelli (lead), Lissa Adams, Chelsea White-Brainard, Suzanne Easton, Rowan Steele, Laura Masterson
- **Climate Change Team**: Andrew Brown (lead), Julie DiLeone, Kathy Shearin, Rowan Steele
- **CLIP Team**: Jeremy Brown, Julie DiLeone, Kathy Shearin, Suzanne Easton
- **Green Team**: Andrew Brown (lead), Julie DiLeone, Kathy Shearin, Jed Arnold, Scot Wood
- **Safety Team**: Scott Wood (lead), Jon Wagner, Katie Meckes

EMSWCD representation on community and partner committees

- 4-County Cooperative Weed Management Area - Lucas Nipp; Chelsea White-Brainard
- Beaver Creek Conservation Partnership – Kathy Shearin, Lucas Nipp
- City of Portland Community Watershed Stewardship Program Grant Committee – Suzanne Easton
- Columbia Gorge Cooperative Weed Management Area - Lucas Nipp (Co-Chair)
- Columbia Slough Watershed Council - Kathy Shearin
- Inter-jurisdictional Johnson Creek Watershed Council – Julie DiLeone
- Johnson Creek Watershed Council – Andrew Brown
- Lower Willamette Ag Water Quality – Vacant; Julie DiLeone assists with meeting logistics
- Metro Nature in the Neighborhood Capital Grants Review Committee – Julie DiLeone (Chair)
- Northwest Adult Conservation Education – Kathy Shearin
- Oregon Technical Advisory Committee Agricultural Land Easement Subcommittee - Vacant
- Oregon State University Metro Small Farms Advisory Group – Rowan Steele
- Oregon Watershed Enhancement Board Lower Willamette-East Small Grant Team – Julie DiLeone
- Sandy River Ag Water Quality – Dianna Pope when possible; Julie DiLeone assists with meeting logistics
- Sandy River Basin Partners – Julie DiLeone (Chair)
- Sandy River Basin Watershed Council – Julie DiLeone; Dianna Pope when possible
- Western Invasives Network Steering Committee – Lucas Nipp

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2 For Associate Board Director recruitment during winter/spring 2017.
3 External Committee members include: Jennifer Devlin, BES; Shielagh Diez, Metro; Daneiel Evans, LCWP; and Anita Yap, ODEP.