



EMSWCD 2nd Quarter Progress Report for FY 2015-16

This report describes progress made on the EMSWCD FY2015-16 Annual Work Plan and budget through the second quarter of the financial year (October through December 2015). Expenditures to date are shown directly below.

Category		Purpose	FY 2015-16		
			Total Annual Budget	Actual through Q2	% of Budget Expended
Operations	Finance & Operations	Staffing, facilities, and operations	\$ 627,592	\$ 291,958	47%
	Rural Lands	Staffing, contracting, and operations	\$ 1,089,662	\$ 377,341	35%
	Urban Lands	Staffing, contracting and operations	\$ 643,438	\$ 171,870	27%
	Conservation Legacy	Staffing and operations	\$ 406,749	\$ 143,814	35%
	• Headwaters Farm	Farm-specific staff and operations	\$ 366,054	\$ 153,098	42%
		Sub-total Operations	\$ 3,133,495	\$ 1,138,081	36%
Capital, Grants, and Contingency/Un appropriated	Land Conservation Fund	Acquisitions	\$ 5,412,500	\$ -	0%
	Grants	External grants	\$ 1,902,500	\$ 639,566	34%
	Partner Grants Mgt.	Pass through funds	\$ 25,000	\$ -	0%
	Contingency Funds	Unanticipated costs	\$ 328,265	\$ -	0%
	Unappropriated Funds	Funds held in reserve	\$ 1,404,682	\$ -	0%
		Sub-total Grants, Funds and Reserves	\$ 9,072,947	\$ 639,566	7%
		Total EMSWCD Budget	\$ 12,206,442	\$ 1,777,647	15%

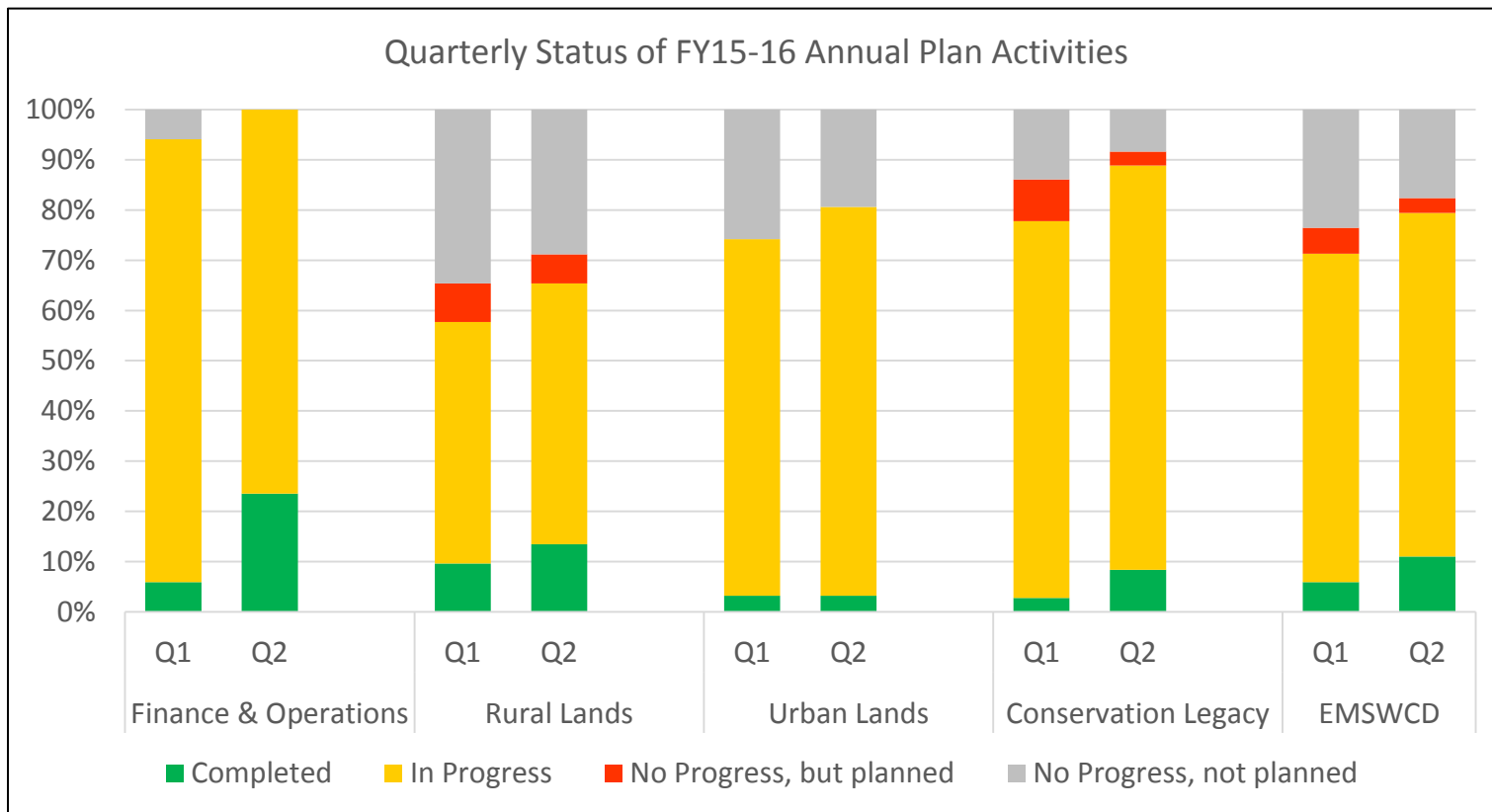
For this report, substantive progress was measured against the activities identified in the “annual project activities and deliverables” tables given in the FY15-16 Annual Work Plan appendices. For reporting purposes each of the identified activities was given a status indicator as of the end of the second quarter, as follows:

- **Completed;**
- **In progress;**
- **No progress but planned** (if the item was planned to take place or be worked on in the reporting quarter but no progress was made, either because it has not been started or progress was made previously but not within in the current reporting period); or
- **No progress and not planned** (if the item was not planned to be worked on in the reporting period).

A summary of the status of the activities for each of EMSWCD’s programmatic areas at the end of the 2nd quarter is given in the table and chart below. The details regarding progress are given for each of EMSWCD’s programs in the tables on the subsequent pages.



Q2 SUMMARY					
Program Area	No. of Activities	Completed	In Progress	Not Started, but Planned	Not Started, not Planned
Finance & Operations	17	24%	76%	0%	0%
Rural Lands	52	13%	52%	6%	29%
Urban Lands	31	3%	77%	0%	19%
Conservation Legacy	36	8%	81%	3%	8%
EMSWCD Total	136	11%	68%	3%	18%





DETAILED INDICATORS

FINANCE & OPERATIONS		Status				Q2 Comments
		Q1	Q2	Q3	Q4	
Budget	FY14-15 budget audit	In Progress	Complete			Board approved in December, all agencies notified. Complete
	FY15-16 budget/financial mgt.	In Progress	In Progress			Ongoing. 1 st and 2 nd quarters complete.
	FY16-17 budget development	No Progress	In Progress			Drafted budget calendar and budget worksheets ready for input.
Office Management	Historical records/keeping and archival system	In Progress	Complete			Files moved off site, moved to front desk area or destroyed as appropriate.
	EMSWCD history / Dianna Pope bio	In Progress	In Progress			First draft received and being reviewed.
	Organizational sustainability analysis	In progress	In Progress			Sustainability team is meeting regularly. Energy audit to be scheduled in 3 rd quarter
	Organizational equity analysis/plan	In progress	In Progress			Ongoing. Equity team meeting regularly; organizational assessment scheduled for completion in 4 th quarter.
	EMSWCD branded gear	In progress	In Progress			90% complete. All items except baseball caps received. Pre-production sample of baseball cap ordered. Addressing missing items and some billing issues with vendor.
	Internal policy review	In Progress	In Progress			Personnel Policy areas of concern are being identified; contracting policy review will begin in 3 rd quarter.
	Recruitments for at least three staff	In Progress	Complete			Recruitment process for three planned positions is complete. A fourth recruitment was opened in December, for applicant review and selection in 3 rd quarter.
	Evaluation of retirement account options	In progress	In Progress			Anticipate options will be presented at March board meeting.
	12 board and 17 committee meetings	In progress	In Progress			Ongoing. Routine meetings are proceeding smoothly.
Facilities	Board room improvement	In progress	In Progress			On hold until we can determine permitting issues.
	Main floor stairway to basement	Complete	Complete			Stairwell has been constructed and is in use.
Marketing	Survey EMSWCD residents to establish baseline data	In progress	In Progress			The second District-wide survey is planned for the end of Fiscal Year 15-16, and Alex is researching potential marketing firms or independent means of conducting the survey.



Outreach plan and materials	In progress	In Progress			Marketing Plan draft is complete, and new supporting documents such a project priority matrix have been created to organize and plan marketing work. Many new outreach materials and advertisements have been created/revised and utilized in each program area.
Increased media attention	In progress	In Progress			Ongoing. EMSWCD received frequent media attention in 2 nd quarter, including articles profiling Headwaters farmers, and coverage of several projects EMSWCD supported with a grant. EMSWCD has also seen very high growth in social media attention and frequent “mentions” thanking EMSWCD or highlighting the District’s assistance.

RURAL LANDS		Status				Q2 Comments
		Q1	Q2	Q3	Q4	
Rural Water Quality	Outreach strategy and calendar.	No Progress	In progress			Work on this began in 2 nd quarter.
	Rural landowner outreach concerning water quality and soil conservation.	In progress	In progress			Outreach in the 2 nd quarter included preparation for the NW Ag Show.
	Outreach in the ODA AgWQ Beaver Creek focus area.	No Progress	No Progress			Will begin 3 rd quarter once the new conservation technician is on board.
	Partner with NRCS and other SWCDs to fund, develop, and staff a booth at the NW Ag Show.	No Progress	In progress			NW Ag Show takes place in 3 rd quarter.
	Staffing Far West show display	Complete	Complete			Aaron staffed the display for a shift and networked.
	Create outreach messaging to tell the water quality story.	No Progress	No Progress			We plan to develop messaging after the new conservation technician is on board.
	Collect monthly samples in upper Beaver and Johnson Creeks.	In progress	In progress			Samples collected monthly. Staff also helped partners with macroinvertebrate sampling in Johnson and Beaver Creeks.
	Install temperature loggers in upper Beaver and Johnson Creeks.	In progress	Complete			Loggers were removed 2 nd quarter; will be re-installed 4 th quarter.
	Coordinate with partners, prevent duplication and combine data analysis.	In progress	In progress			Partners include the Johnson Creek Inter-jurisdictional committee and the Beaver Creek Conservation Partnership.
	Install summer temperature loggers in Big and Smith Creeks for baseline and trends.	No Progress	No Progress			Will take place in 4 th quarter.



	Conduct 300 site visits / 30 first-time; prioritize ODQ AgWQ focus area.	In progress	In progress			Four first time site visits in 2 nd quarter. Mostly on hold until replacement conservation technician hired.
	Develop 60 conservation practice recommendations to address erosion and/or water quality.	In progress	In progress			2 conservation practice recommendations made in 2 nd quarter. This work is mostly on hold until replacement conservation technician hired.
	Assist 6 landowners with cost share applications.	In progress	In progress			CLIP was on hold 2 nd quarter. Helped update the guidelines.
	Track practice installations that resulted from technical assistance.	No Progress	No Progress			Mostly on hold until replacement conservation technician hired.
	Partner with NRCS on cost share assistance for high priority conservation needs.	In progress	In progress			Staff attended the two local working group meetings held to determine future priorities for NRCS funding.
	Develop plan to overcome barriers to addressing water quality issues and implementing conservation practices among rural residents.	In progress	In progress			Focus is on erosion prevention. Working on a survey to identify barriers.
	Begin implementation of above plan during Q3 and Q4.	No Progress	No Progress			We plan to develop messaging after the new conservation technician is on board.
StreamCare	Existing StreamCare areas maintained.	Complete	Complete			Completed maintenance on all StreamCare sites.
	2 additional acres along 0.2 stream miles in Big and Smith Creek watersheds enrolled.	In progress	Complete			6 new agreements so far this fiscal year on 14.4 acres along 0.67 stream miles.
	Prepare new sites for planting, control weeds on existing sites, and plant native trees and shrubs.	In progress	In progress			Planted 4600 live stakes.
	Maintain GPS and GIS data; track and compile deliverables.	In progress	In progress			Ongoing. Up to date and progressing smoothly.
	Manage wholesale plant orders, delivery, and storage.	In progress	In progress			Coordinating order delivery dates.
	5 year StreamCare sites evaluated for additional maintenance needs. Landowner agreements extended.	In progress	In progress			1 agreement extended 2 nd quarter.
	For graduating sites, offer landowners assistance enrolling in ODFW Riparian Program.	In progress	In progress			Working with ODFW on a couple of sites.
	Long-term management plan	In progress	In progress			The second draft of this document was completed this quarter.



	finalized for the Dianna Pope Natural Area.					
	Identify and prioritize tributaries to expand StreamCare into; outreach to landowners.	No Progress	No Progress			Planned for 3 rd quarter.
	Analysis of Johnson Creek modelling for possible Streamcare sites tree shade prediction.	No Progress	No Progress			Will begin in 3 rd quarter.
	Run water temperature model; or hired contractor if need be.	No Progress	No Progress			Will begin in 3 rd quarter.
	Complete modelling for Johnson and Beaver creeks.	No Progress	No Progress			Hope to initiate in 3 rd quarter, to be completed in 4 th quarter.
	With partners determine location and maintenance needs of post-grant habitat restoration projects.	No Progress	No Progress			Will begin in 4 th quarter.
	With public agencies, determine how future work can mesh with their site management plans.	No Progress	No Progress			Will begin in 3 rd quarter.
	Begin work on 10 acres of post-grant habitat maintenance.	No Progress	No Progress			Likely to begin in 4 th quarter.
Weed Control	Confirm EDRR weed list species reports, provide rapid treatment (outside City of Portland).	In progress	In progress			1 report of Eurasian Water Milfoil in the Columbia.
	Weed identification and control methods technical assistance.	In progress	In progress			35 landowners assisted 2 nd quarter
	With partners, update EDRR weeds list annually.	No Progress	No Progress			Annual partner workshop where EDRR weeds list is updated takes place in during the 4 th quarter.
	Conduct strategic outreach to increase monitoring of remote locations by volunteers.	No Progress	No Progress			Planning will happen in 3 rd quarter; workshop in 4 th quarter.
	Participate in 4-county and Columbia Gorge Cooperative Weed Management Areas.	In progress	In progress			Attended regular meetings.
	Treat knotweed infestations new growth, survey Sandy watershed.	Complete	Complete			Completed in 1 st quarter.
	Treat new knotweed patches.	Complete	Complete			Completed in 1 st quarter.
	Survey for additional knotweed	Complete	Complete			Completed in 1 st quarter.



populations.					
Re-vegetate knotweed controlled areas as needed.	No Progress	No Progress			Planned for 3 rd quarter.
Annually treat known satellite garlic mustard populations.	No Progress	In progress			Surveyed 12 acres and treated ~1 acre of rosettes 2 nd quarter.
Survey for and treat new garlic mustard populations.	No Progress	No Progress			Planned to take place in 4 th quarter.
Monitor and treat garlic mustard invasion pathways.	No Progress	No Progress			Planned to take place in 4 th quarter.
Coordinate with partners to ensure regional garlic mustard control.	No Progress	No Progress			Planned to take place in 4 th quarter.
Evaluate private property owners' efforts to control garlic mustard.	No Progress	No Progress			Planned to take place in 4 th quarter.
Survey for additional infestations of false brome, English ivy, Old man's beard, and spurge laurel.	In progress	In progress			Surveyed 288 acres for ivy and clematis; found 0.25 acres of clematis; found 14 acres of ivy across a 73 acre area.
Treat known populations of false brome, English ivy, Old man's beard, and spurge laurel in target areas.	In progress	In progress			Treated the 14 acres of new ivy plus an additional 15.5 acres. Treated the new clematis infestation.
Monitor all previously treated false brome, English ivy, Old man's beard, and spurge laurel sites.	In progress	In progress			See above.
Seek ways to safely treat less accessible areas.	In progress	In progress			Ongoing.
Aggressively monitor and treat invasion pathways.	In progress	In progress			Ongoing.
Re-vegetate controlled areas as needed.	In progress	In progress			Planting will happen 3 rd quarter.



URBAN LANDS		Status				Q2 Comments
		Q1	Q2	Q3	Q4	
Program	Develop 5-year Program.	In Progress	In Progress			First rough-draft has been completed, staff will work with ED and new District Planner to flesh out the details and finer points.
	Annual Action Plan: Collect and analyze data, refine Urban Lands program strategies.	In progress	In Progress			Urban lands staff proposed revised CLIP criteria to encourage more urban cost-share projects.
	Update staff annual work plans by June 2015.	Complete	Complete			All Urban Lands staff have complete their draft work plan for the FY15/16.
	Outreach partner meetings	In progress	In progress			10 partner meetings held in 2 nd quarter; 8 in 1 st quarter.
	Presentations to community groups 16 total	In progress	In progress			4 presentations given in 2 nd quarter; 5 in 1 st quarter.
	Outreach events	In progress	In progress			4 outreach events in 2 nd quarter; 7 in 1 st quarter.
Water Quality	Water quality workshops. 10/year; 200 attendees	In progress	In progress			5 Rain Garden workshops held in 2 nd quarter, 109 attendees. 1 rain garden workshop held in 1 st quarter, 19 attendees.
	Water quality presentations. 5/year; 100 attendees	No Progress	In progress			2 nd quarter – 1 Intro to Rain Gardens presentation delivered in 2 nd quarter, 15 attendees. (None in 1 st quarter).
	User-friendly conservation web tools. Sit on review committee.	In progress	In progress			We sit on the Oregon IPM Website Project review committee, review the reports, and weigh in on the progress reports and help guide the process.
	Provide \$200 residential rain gardens incentive. 10/year (\$2,000)	In progress	In progress			1 reimbursement provided; Incentive advertising and outreach blitz completed in Fall 2015; 12 incentive inquiries.
	Assist 5 landowners with cost share applications.	In progress	In progress			3 Urban CLIP projects started, 1 of which was withdrawn and will not be completed. New projects delayed until CLIP revisions are finalized by staff and board.
	Technical consultations for water quality related inquiries. 30/year	In progress	In progress			13 consultations in 2 nd quarter; 10 in 1 st quarter.
Water Quantity	Plan and implement a large-scale demonstration project.	In progress	In progress			MHCC Campus Demonstration: Met with partners to develop MOA and plan for full campus assessment that will occur in 3 rd quarter. Rockwood/Rosewood Neighborhood Demonstration: Attending planning meetings for Making a Visible Difference workshop with EPA and Multnomah County partners.
	Provide 2-hour greywater reuse workshops.	No Progress	No Progress			Originally planned for 3 rd and 4 th quarter. Discussions on feasibility held in 2 nd quarter. Workshops on hold pending strategic review of graywater needs and feasibility.
	Provide 2-hour rainwater harvesting	No	No			Originally planned for 3 rd and 4 th quarter. Discussions on feasibility



	workshops.	Progress	Progress			held in 2 nd quarter. Workshops on hold pending strategic review of RWH needs and feasibility;
	Provide 2-hour composting toilet workshops.	No Progress	No Progress			Originally planned for 3 rd and 4 th quarter. Discussions on feasibility held in 2 nd quarter. Workshops on hold pending strategic review of CT needs and feasibility;
	Provide 2-hour residential drip irrigation workshops.	No Progress	No Progress			Originally planned for 3 rd and 4 th quarter. Delayed pending strategic review of residential drip irrigation needs and feasibility;
	Provide water conservation presentations. 3/year; 100 attendees	No Progress	No Progress			These presentations are generally held in Spring (3 rd and 4 th quarter).
	Guide development of user-friendly native plants web tool.	In progress	In Progress			Data from NWACE (Northwest Adult Conservation Education) has been finalized. Contracting with Oregon Flora Project to manage the design and build of the website will likely occur in 3 rd quarter.
	Water conservation technical consultations. 30 consults/year	In progress	In progress			2 consultations in 2 nd quarter; 3 in 1 st quarter.
	Establish a water culture think-tank for greywater, rainwater harvesting, and composting toilet professionals.	In progress	In progress			Working with ReCode to host composting toilet forum for jurisdictional reps, planners, inspectors, etc., planned for Feb 2016.
	Project plan and partnership agreements for large-scale demonstration projects.	No Progress	In Progress			Memorandum of Agreement and assessment plan for Mt Hood Community College Transformative Demonstration Project are in draft form and will be finalized in 3 rd quarter.
Habitat	4-hour naturescaping basics workshops. 10/year; 200 attendees	In progress	In progress			3 workshops held in 2 nd quarter, 75 attendees. 1 in 1 st quarter, 27 attendees.
	2-hour native plants workshops. 10/year; 200 attendees	In progress	In progress			3 workshops held in 2 nd quarter, 73 attendees. 2 in 1 st quarter, 41 attendees.
	2-hour urban weeds workshops. 8/year; 160 attendees	In progress	In progress			3 workshops held in 2 nd quarter, 61 attendees. 1 in 1 st quarter, 18 attendees.
	Naturescaping, native plants, and urban weeds presentations. 5/year; 100 attendees	In progress	In progress			3 presentations given in 2 nd quarter, 43 attendees. 3 in 1 st quarter, 56 attendees;
	Provide naturescaping group tours of EMSWCD facilities. 4 tours/year; 100 attendees	In progress	In progress			2 tours (100 people) in 1 st quarter, none in 2 nd quarter. Composting toilet forum in Feb 2016 being planned.
	Naturescaped yards tours. 500 attendees	No Progress	No Progress			Planning and implementation for this event occurs in the 3 rd and 4 th quarters. A cost-benefit analysis of this event will be done in 3 rd quarter to determine the future of this event.
	Wildlife habitat technical consultations. 30 consults/year	In progress	In progress			13 consultations in 2 nd quarter; 10 in 1 st quarter.



Host a native plant sale. 700 participants; 20,000+ plants sold	In progress	In progress			Date has been set (Feb. 20 th), plants have been ordered, and an outreach strategy to handle the likely outcry to our changes in inventory (no herbaceous ground covers this year) has been developed.
Increase wildlife and pollinator habitat via community action projects.	In Progress	In progress			We completed 10 initial meetings with neighborhood groups and non-profit organizations. We anticipate planning and partnership development during the 3 rd and 4 th quarter.

CONSERVATION LEGACY		Status				Q2 Comments
		Q1	Q2	Q3	Q4	
Program	5-year program plan.	In progress	In progress			Draft plan available, not yet finalized.
	Finalize outreach/communications plan.	Not started	In progress			Outreach plan in draft form. Draft spatial prioritization of parcels for outreach completed in 2 nd quarter.
Farm Lands	Assess at least five parcels in the ag land focal area for working land easements.	In progress	In progress			Site assessments were completed for 6 agricultural land parcels.
	Parcels that meet criteria processed for protection to the extent possible.	Not started	In progress			One ALE opportunity being pursued during 2 nd quarter, includes on-going due diligence activities. One new property processed in 2 nd quarter, but landowner no longer interested in easement.
	One to five properties brought before the board to consider.	In progress	In progress			Two possible ALE properties brought to the board during 2 nd quarter
	stewardship for acquired parcels conducted as per site management plans; (Oxbow)	In progress	In progress			NRCS farm conservation plan for Oxbow drafted, including ag lands and forest areas.
	Site assessments and management plans developed for newly acquired parcels.	In progress	In progress			NRCS farm management plan was developed for ALE project. Work was done on BMP's for ALE project management plan.
	Farmer succession workshop.	Not started	In progress			Planning initiated for workshop to take place in 3 rd quarter.
Natural Lands	Identify partner plans and maps for prioritization of natural areas.	In progress	In progress			Extensive list of partner plans have been collated. Additional spatial datasets obtained in 2 nd quarter.
	Meet partners to discuss priority areas; initiate at least one protection effort.	Not started.	In progress			Had discussions with partners regarding three properties.



	Process grant applications for natural areas; present to board.	In progress.	No Progress			No natural lands protection opportunities resulted in the grant applications in 2 nd quarter.
Access Lands	Identify partner plans and maps for prioritization of access to nature areas.	In progress.	In progress			A list of plans and maps has been collated. More work required to ensure relevant plans have been identified and obtained.
	Collect and assess tools for under-served communities and access to nature; prioritize opportunities.	Not started.	In progress			Spatial datasets obtained, and other tools identified, in 2 nd quarter. Further work required to analyze and prioritize opportunities.
	Meet partners to discuss priority areas; initiate at least one protection effort.	Not started.	In progress			Had discussions with partners regarding two potential access to nature properties in 2 nd quarter. Began discussions with Salvation Army regarding site next to EMSWCD office.
	Process grant applications for access areas; present to board.	In progress.	No progress			Overlook Bluff—on-going discussions and possible submittal of revised grant application.
Grants Program	Fund at least one large scale, multi-year restoration project in rural area through PIC Plus.	In progress	In progress			PIC 2016 applications received, including PIC plus restoration project. PIC review scheduled for Feb 2016.
	Fund at least three restoration and/or water quality monitoring projects in the urban area.	In progress	In progress			Funded 3 SPACE grants for restoration/native plantings (5 YTD). PIC 2016 applications include restoration and/or water quality monitoring related projects.
	Fund at least five stormwater runoff, water quality/ conservation, and/or soil erosion projects.	In progress	In progress			PIC 2016 applications received include stormwater runoff, water quality/ conservation, and/or soil erosion projects.
	Fund at least one sustainable agriculture in the rural area.	In progress	In progress			PIC 2016 applications received include sustainable agriculture projects in the rural area.
Environmental Education	Fund at least three environmental education projects for youth.	In progress	In progress			PIC 2016 applications received include environmental education projects for youth.
	Fund at least five projects that contain an educational component.	In progress	In progress			Funded 2 SPACE grants for youth environmental education (3 YTD). PIC 2016 education related project applications received.
	Fund at least five community events, reaching at least 500 District residents (SPACE grants).	In progress	In progress			Funded 4 SPACE grants for Community Events, reaching approximately 300 residents (6 YTD and 550 residents).
	Research and propose alternative long-term funding scenarios for Outdoor School.	In progress	No progress			No progress made in the 2 nd quarter.
rd en	Fund two new community or school gardens.	In progress	In progress			PIC 2016 applications received include projects for establishing community and school gardens.



	Fund three garden projects that meet criteria for best practices and populations served.	In progress	In progress			Funded one SPACE grant for school gardens in low income neighborhood. PIC 2016 applications received include projects that potentially meet these criteria.
Capacity	Support at least two partnerships that build alliances between conservation groups and community organizations.	In progress	In progress			PIC 2016 applications received include suitable projects that would build alliances between conservation groups and community organizations.
	Support at least three projects that build capacity of organizations to work in underserved areas.	In progress	In progress			PIC 2016 applications received include suitable projects that would build capacity of organizations to work in underserved areas.
	Support at least one “access to nature” land project (LLP or SCI).	No progress	No progress			No new potential projects progressed sufficiently to require grant funding during 2 nd quarter.
	Five-Year Headwaters Farm Plan.	In progress	In progress			Draft 5 year plan developed, approximately 80% complete.
Headwaters	Outreach to and engagement with prospective farmers, program partners, and general public.	In progress	In progress			Regular website and Facebook posts were made; four farm tours were given; had meeting with in-holding neighbors regarding culvert replacements; attended NIFTI Field School and shared information about HIP and EMSWCD.
	Get at least ten HIP applicants for 2016 growing season.	In progress	Complete			Received 13 applications for the 2016 HIP season.
	Host at least twelve incubator farmers at all times.	Complete	Complete			14 incubator farmers will be participating in the HIP program for 2016.
	Two to five new farms recruited in FY15-16.	In progress	Complete			Three new farms were added for 2016.
	Soil health improvements.	In progress	In progress			Established a robust cover crop on all areas of the farm not in active production; took soil samples as a precursor for a nutrient management class in the 3 rd quarter.
	Protection of natural resources.	In progress	In progress			All 13 farms at Headwaters are exclusively using drip irrigation; continued the development of hedgerows on the farm; building of a composting toilet near completion; construction of farm access roads; installation of waddles to remove sediment from runoff; establishment of pollinator and other beneficial insect habitat.
	Demonstration of conservation agriculture.	In progress	In progress			Establishment of pollinator and beneficial habitat in partnership with the Xerces Society; developed plan for two time-lapse photo points to document farm and natural area progress.