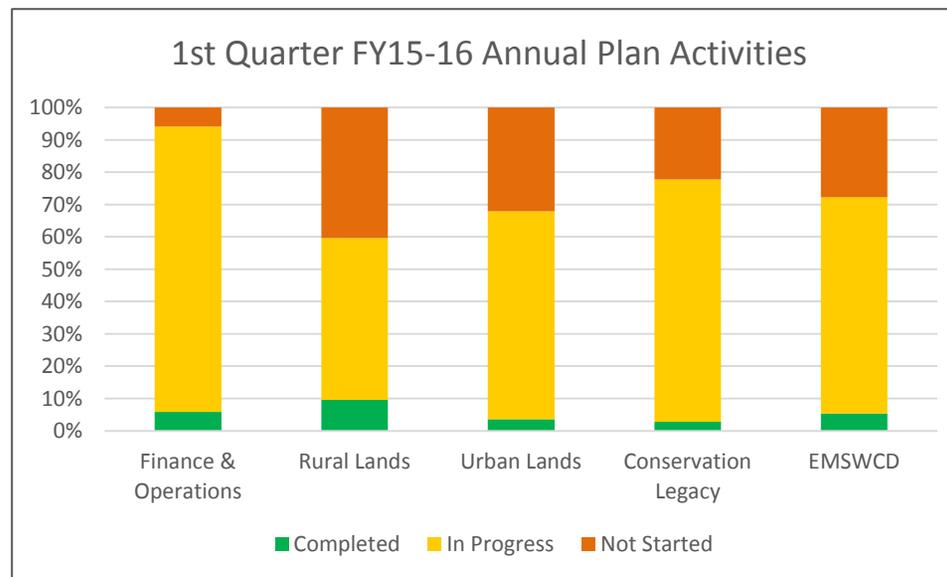




Summary

This quarterly report indicates and describes progress made on the EMSWCD 2015-16 annual Work Plan during the first quarter of the financial year (July to September 2015). Progress has been measured and described against the activities identified in the “annual project activities and deliverables” tables given in the 2015-16 Annual Work Plan appendices. Each of the identified activities have been given a status indicator, as of the end of the first quarter, of either completed, in progress, or not started. A summary of the status of the activities for each of EMSWCD’s programmatic areas is given in the table and chart below. The details on progress against the activities and deliverables identified in the 2015-16 annual plan, are given for each of EMSWCD’s programs in the tables on the subsequent pages.

Program Area	No. of Activities	Completed	In Progress	Not Started
Finance & Operations	17	6%	88%	6%
Rural Lands	52	10%	50%	40%
Urban Lands	28	4%	68%	29%
Conservation Legacy	36	3%	75%	22%
EMSWCD Total	133	6%	65%	29%





FINANCE & OPERATIONS		Status				Q1 Comments
		Q1	Q2	Q3	Q4	
Budget	FY14-15 budget audit	In Progress				First draft due in early October, board to approve in November.
	FY15-16 budget/financial mgt.	In Progress				Ongoing. 1 st Quarter report due week of Oct 18 th .
	FY16-17 budget development	Not started				Begins in Dec; budget development Jan-April.
Office Management	Historical records/keeping and archival system	In Progress				Approximately 50%+ complete.
	EMSWCD history / Dianna Pope bio	In Progress				Steady progress is being made; anticipate completion in November.
	Organizational sustainability analysis	In progress				Started utility bill comparison; determining Green Team interest.
	Organizational equity analysis/plan	In progress				Equity team met; developing outline of process.
	EMSWCD branded gear	In progress				Items identified; waiting on samples and some supply issues; anticipate completion in October.
	Internal policy review	In Progress				Personnel Policy areas of concern are being identified; fiscal policies revised in September; contracting policy review will begin in early 2016.
	Recruitments for at least three staff	In Progress				Recruitment process for three planned positions is complete; on-boarding of final new employee will be in early October.
	Evaluation of retirement account options	In progress				Anticipate will be presented at Nov board mtg.
	12 board and 17 committee mtgs	In progress				Routine meetings are proceeding smoothly.
Fac	Board room improvement	In progress				Waiting on permits from the city.
	Main floor stairway to basement	Complete				Stairwell has been constructed and is in use.
Marketing & Media	Survey EMSWCD residents to establish baseline data	In progress				Conducted survey in metro area last quarter of FY14-15; analysis, research and future surveying in first quarter of FY15-16; planning more comprehensive follow-up survey.
	Outreach plan and materials	In progress				Revised marketing plan nearly complete; have recently developed several new materials.
	Increased media attention	In progress				Fall media outreach for Headwaters Farm, PIC grants cycle in progress.



RURAL LANDS		Status	Comments
Rural Water Quality	Outreach strategy and calendar	Not started	Will begin 2 nd Quarter.
	Rural landowner outreach concerning water quality and soil conservation.	In progress	Outreach in the 1 st quarter included displays and stations at the annual meeting; irrigation presentation at Small Farms School; staffing display at OAN's Far West Show.
	Outreach in the ODA AgWQ Beaver Creek focus area	Not started	Will begin 2 nd Quarter.
	Partner with NRCS and other SWCDs to fund, develop, and staff a booth at the NW Ag Show.	Not started	3 rd Quarter activity.
	Staffing Far West show display	Completed	Aaron staffed the display for a shift and networked
	Create outreach messaging to tell the water quality story	Not started	
	Collect monthly samples in upper Beaver and Johnson Creeks. This will include on site measurement of pH, conductivity, and turbidity as well as laboratory analysis for fecal bacteria, total suspended solids, total phosphorous, and nitrate.	In progress	Samples collected monthly. Staff also helped partners with macroinvertebrate sampling in Johnson and Beaver Creeks.
	Install continuous temperature loggers in upper Beaver and Johnson Creeks.	In progress	Loggers will be removed 2 nd Quarter
	Coordinate with partners to prevent duplication of effort and allow for combined data analysis.	In progress	Partners include the Johnson Creek Inter-jurisdictional committee and the Beaver Creek Conservation Partnership.
	Install continuous temperature loggers for the summer in Big and Smith Creeks to establish a baseline and long term to identify trends.	Not Started	Will happen 4 th quarter
	Prioritize technical assistance in our ODA AgWQ focus area; conduct 300 site visits including first-time site visits on 30 properties.	In progress	3 first time site visits in 1 st quarter. Mostly on hold until replacement conservation technician hired.
	Develop 60 conservation practice recommendations to address erosion and/or water quality.	In progress	
	Assist 6 landowners with cost share applications.	In progress	1 application submitted
	Track practice installations that resulted from technical assistance.	In progress	
	Partner with NRCS to jointly advertise and deliver cost share assistance for high priority conservation needs.	In progress	Working with Kim on this.
	Develop plan to overcome the barriers to addressing water quality issues and implementing conservation practices among rural residents.	In progress	Focus is on erosion prevention
Begin implementation of the above plan during the second half of the fiscal year.	Not started		



StreamCare	Existing StreamCare areas on 670 acres along 23 miles of stream will be maintained to ensure good rates of plant survival.	Completed	Completed maintenance on all StreamCare sites.
	2 additional acres along 0.2 miles of stream in the Big and Smith Creek watersheds will be enrolled, prepared, and planted in 2015-16.	In progress	5 new agreements
	Work with contracted labor crews to prepare new sites for planting, control weeds on existing sites, and plant native trees and shrubs.	In progress	Completed site clearing on all new StreamCare sites; 21.57 acres.
	Maintain GPS and GIS data; track and compile deliverables.	In progress	Began using a new tool, ArcGIS Online, to streamline this
	Manage wholesale plant orders, delivery, and storage.	In progress	Placed orders from wholesale nurseries
	StreamCare sites that reach the five year mark will be evaluated to determine if additional maintenance is needed. The landowner agreement will be extended if this is the case.	In progress	3 agreements extended 1 st quarter
	For sites that are ready to graduate, we will offer landowners assistance with enrolling in the ODFW Riparian Program. It appears at this time that all properties will be eligible for this program; if that turns out not to be the case we will begin to explore other alternatives.	In progress	Waiting for a call back from ODFW to determine next steps.
	A long-term management plan will be finalized for the Dianna Pope Natural Area at Headwaters Farm.	In progress	Next draft will be completed 2 nd quarter.
	Identify and prioritize specific tributaries to expand StreamCare into; outreach to landowners in the highest priority areas will be contacted towards the end of the fiscal year.	Not started	2 nd & 3 rd quarters.
	An analysis of the modelling done in Johnson Creek to determine if it can be adapted to predict the future shade that will be created when the trees on StreamCare sites are full grown.	Not started	Will begin in 2 nd quarter.
	Determine if water temperature model can be run by Rural Lands staff or if we will need to hire a contractor; contractor will be hired if need be.	Not started	Will begin in 2 nd quarter.
	Complete modelling for Johnson and Beaver creeks.	Not started	
	Meet with partners to determine the location, acreage, and maintenance needs of post-grant habitat restoration projects over the next four years.	Not started	Will begin in 2 nd quarter.
In the case of publicly owned properties, work with the agency to determine how future work can mesh with their site management plans.	Not started	Will begin in 2 nd quarter.	
Begin work on 10 acres of post-grant habitat maintenance.	Not started	Likely 4 th quarter.	
Weed Control	Confirm reports of species on the EDRR weed list, obtain landowner permission, and provide rapid treatment to locations outside of the City of Portland.	In progress	No reports 1 st quarter
	Provide technical assistance with weed identification and control methods.	In progress	4 landowners assisted 1 st quarter
	Work with partners to update the list of EDRR weeds annually based on best	Not started	



available information.		
Continue to conduct strategic outreach to increase monitoring of remote locations by recreational users and other volunteer groups.	Not started	
Participate in both the 4-county and Columbia Gorge Cooperative Weed Management Areas.	In progress	Attended regular meetings and Columbia Gorge CWMA Field Day.
Continue to treat knotweed infestations where new growth occurs and survey for additional populations in the Sandy watershed.	Completed	Controlled on 26 properties. Also surveyed 6 river miles and treated ~689 square feet
Treat new knotweed patches as they are found and landowners agree.	Completed	Treated the newly found Buck Creek infestation; 0.6 acres
Continue to survey for additional knotweed populations.	Completed	Found a large knotweed infestation along a tributary to Buck Creek in the Sandy watershed.
Re-vegetate knotweed controlled areas as needed.	Not started	Quarters 2 & 3
Continue to annually treat all known satellite populations of garlic mustard to prevent seed set.	Not started	4 th quarter
Continue to survey for and treat new satellite populations of garlic mustard.	Not started	4 th quarter
Monitor and treat known and suspected invasion pathways of garlic mustard.	Not started	4 th quarter
Coordinate with partners to ensure that control of garlic mustard is happening regionally.	Not started	4 th quarter
Evaluate the efforts of private property owners to control garlic mustard on heavily infested sites to help inform decisions related to any future control efforts within the containment area.	Not started	4 th quarter
Continue to survey for additional infestations of false brome, English ivy, Old man's beard, and spurge laurel.	In progress	Outreach in expanded ivy/clematis area.
Treat all known populations of false brome, English ivy, Old man's beard, and spurge laurel in target areas where landowner agrees.	In progress	False brome control: ~893 square feet
Annually monitor all of false brome, English ivy, Old man's beard, and spurge laurel sites previously treated.	In progress	False brome surveys: ~6 stream miles, ~10 trail miles, ~72 gross acres
Seek ways to safely treat less accessible areas of false brome, English ivy, Old man's beard, and spurge laurel.	In progress	
Aggressively monitor known and suspected invasion pathways of false brome, English ivy, Old man's beard, and spurge laurel, treating wherever feasible.	In progress	
Re-vegetate controlled areas of false brome, English ivy, Old man's beard, and spurge laurel as needed.	In progress	Ordered plants for 2 nd quarter planting.



URBAN LANDS - Annual Project Activities and Deliverables		Not started/ In Progress/ Completed	Comments
Program	Develop 5-year Program.	In Progress	First rough-draft has been completed, staff will work with new District Planner to flesh out the details and finer points.
	Annual Action Plan: Collect and analyze program data, measure impacts, and refine Urban Lands program strategies; action plan summary due each May.	In progress	Proposed revised CLIP criteria to encourage more urban cost-share projects;
	Update staff annual work plans by June 2015.	Complete	All Urban Lands staff have complete their draft work plan for the 15/16 FY.
Water Quality	Provide 4-hour workshops to increase awareness of water quality issues and residential scale solutions. 10/year; 200 attendees	In progress	1 rain garden workshop held; 5 more scheduled.
	Provide 1-hour presentations to increase awareness of water quality issues. 5/year; 100 attendees	Not started	0 presentations delivered; 1 scheduled.
	Help to guide the development of user-friendly conservation web tools. Sit on review committee.	In progress	We sit on the Oregon IPM Website Project review committee, review the reports, and weigh in on the progress reports.
	Provide \$200 reimbursement incentives to support installation of residential rain gardens in qualifying areas. 10/year (\$2,000)	In progress	1 reimbursement provided; Incentive advertising and outreach blitz planned for fall of 2015.
	Assist 5 landowners with cost share applications.	In progress	3 Urban CLIP projects approved. Urban CLIP is newly added to both the FY 15/16 work plan and quarterly report.
	Provide technical consultations and site visits to residential, commercial, and industrial landowners for water quality related inquiries. 30 consults/year	In progress	10 consultations provided (including 4 site visits).
	Partner with community organization, jurisdictions and non-profits to plan and implement a large-scale demonstration project within targeted neighborhood. Develop project plan and partnership agreements.	In progress	We are fostering partnerships to develop a large-scale demonstration on the Mount Hood Community College main campus. One of our goals being to have it be the first-ever SalmonSafe Community College.
Water Quantity	Provide 2-hour greywater reuse workshops to increase awareness of water conservation issues and residential scale solutions. Draft workshop content.	Not started	Planning to begin in Spring 2016.
	Provide 2-hour rainwater harvesting workshops to increase awareness of water conservation issues and residential scale solutions. Draft workshop content.	Not started	Planning to begin in Spring 2016.
	Provide 2-hour composting toilet workshops to increase awareness of water conservation issues and residential scale solutions. Draft workshop content.	Not started	Planning to begin in Spring 2016.
	Provide 2-hour residential drip irrigation workshops to increase awareness of water conservation issues and residential scale solutions. Draft workshop	Not started	Planning to begin in Spring 2016.



	content.		
	Provide 1-hour presentations to increase awareness of water conservation issues. 3/year; 100 attendees	Not started	These presentations are generally held in Spring (3rd and 4th quarter).
	Help to guide the development of user-friendly native plants web tool. Contract with designer to create the web format and populate it with data.	In progress	Data is being finalized. Contracting with a web designer will likely occur in 2 nd quarter.
	Provide technical consultations and site visits to residential, commercial, and industrial landowners for water conservation related inquiries. 30 consults/year	In progress	3 consultations provided (0 site visits).
	Establish a water culture think-tank for greywater, rainwater harvesting, and composting toilet professionals; including professional trainings and seminars. Develop organizational structure and strategy.	In progress	Had planning meeting with Matt Burlin, Portland BES in Summer 2015.
	Large-Scale/Transformative Demonstration Projects. Develop project plan and partnership agreements.	Not started	MHCC Project plan and partnership agreements are likely to be put in place this fall (2 nd Quarter).
Habitat	Provide 4-hour naturescaping basics workshops to increase awareness of wildlife/pollinator, water conservation, and water quality issues and residential scale solutions. 10/year; 200 attendees	In progress	1 workshop held; 3 more scheduled.
	Provide 2-hour native plants workshops to increase awareness of native plant benefits for residential landscapes. 10/year; 200 attendees	In progress	2 workshops held; 3 more scheduled.
	Provide 2-hour urban weeds workshops to increase awareness of the threats posed by invasive and noxious weeds. 8/year; 160 attendees	In progress	1 workshop held; 4 more scheduled.
	Provide 1-hour presentations to increase awareness of naturescaping, native plants, and urban weeds. 5/year; 100 attendees	In progress	3 Introduction to naturescaping presentations delivered (56 attendees); 1 scheduled.
	Provide group tours of the EMSWCD facilities to demonstrate naturescaping principles in practice. 4 tours/year; 100 attendees	In progress	2 tours provided; 100+ attendees.
	Offer a naturescaped yards tour to demonstrate and encourage naturescaping principles. 500 attendees	Not started	Planning and implementation for this event occurs in the 3 rd and 4 th quarters.
	Provide technical consultations and site visits to residential, commercial, and industrial landowners for wildlife habitat related inquiries. 30 consults/year	In progress	10 consultations provided (including 5 site visits).
	Host a native plant sale to support naturescaping principles throughout the EMSWCD service area by providing affordable and a diverse selection of native plants to residents. 700 participants; 20,000+ plants sold	In progress	Date has been set (Feb. 20 th), plants have been ordered, and an outreach strategy to handle the likely outcry to our changes in inventory (no herbaceous ground covers this year) has been developed.
	Utilize community organization or non-profit services to increase wildlife and pollinator habitat within targeted neighborhoods via community action projects. Develop plan and partnership agreements.	In Progress	We completed 10 initial meetings with neighborhood groups and non-profit organizations. We anticipate planning and partnership development during the 3 rd and 4 th quarter.



CONSERVATION LEGACY - Annual Project Activities and Deliverables		Not started/ In Progress/ Completed	Comments
Prog	Finalize and begin implementation of 5-year program plan.	In progress	Draft plan available, not yet finalized.
	Finalize and begin implementation of outreach/communications plan.	Not started	Outreach plan in draft form.
Farm Lands	As the project lead, pursue protection of working lands within the ag land focal area by thoroughly assessing at least five parcels in which landowners are interested in participating.	In progress	One ALE opportunity being pursued during 1 st quarter (started in 2014-15), includes on-going due diligence activities. Site assessments were completed for 5 parcels.
	Parcels that meet criteria will be processed for protection to the extent possible given a variety of issues and constraints that occur in every land transaction.	Not started	No new relevant parcels in 1 st quarter
	One to five properties will be brought before the EMSWCD board to consider for protection.	Not started	
	On-site stewardship activities for all acquired parcels will be conducted as per established site management plans; current parcels are limited to the Oxbow Farm;	In progress	Oxbow Farm: greenhouse facilities lease renewal completed; irrigation issue addressed; house & garage maintenance conducted; debris removed from fields.
	Site assessments and management plans will be developed for any newly acquired parcels.	In progress	NRCS farm management plan was developed for ALE project and draft plan for Oxbow Farm started.
	A farmer succession program and at least one related workshop will be held to help local farmers.	Not started	Hope to partner with Rural Lands on this.
Natural Lands	Identify all relevant partner plans, catalogue the plans, and to the extent possible, retrieve the associated maps and spatial data to allow for a prioritization of natural areas in need of protection.	In progress	Extensive list of partner plans have been collated.
	Meet with potential partners to discuss priority natural areas; determine if an MOA is beneficial; if so, pursue and develop one or more MOAs; if successful, initiate at least one parcel-specific protection effort with partner entity in the lead.	Not started.	
	Receive and process grant applications for natural areas as they are submitted; present to board for decision.	In progress.	Had discussions with partners regarding 3 properties.
Access Lands	Identify all relevant partner plans, catalogue the plans, and to the extent possible, retrieve the associated maps and spatial data to allow for a prioritization of access to nature areas in need of protection.	In progress.	A list of plans and maps has been collated. More work required to ensure relevant plans have been identified and obtained.
	Collect and assess tools that relate to under-served communities and access to nature; solidify how the tools can be used to help prioritize access to nature	Not started.	



	protection opportunities.		
	Meet with potential partners to discuss priority access areas; determine if an MOA is beneficial; if so, pursue and develop one or more MOAs; if successful, initiate at least one parcel-specific protection effort with partner entity in the lead.	Not started.	
	Receive and process grant applications for access areas as they are submitted; present to board for decision.	In progress.	Overlook Bluff—on-going discussions and possible submittal of revised grant application. Began discussions with Salvation Army regarding site next to EMSWCD office.
Grants Program	Fund at least one large scale, multi-year restoration project in the rural part of the district through the PIC Plus.	In progress	PIC 2016 – Application deadline 12/15/15
	Fund at least three restoration and/or water quality monitoring projects in the urban part of the district.	In progress	2 SPACE grants for restoration/native plantings
	Fund at least five projects that address stormwater runoff, water quality/conservation, and/or soil erosion.	In progress	PIC 2016 – Application deadline 12/15/15
	Fund at least one project that promotes sustainable agriculture in the rural part of the district.	In progress	PIC 2016 – Application deadline 12/15/15
Env. Education	Fund at least three formal environmental education projects for youth.	In progress	PIC 2016 – Application deadline 12/15/15
	Fund at least five projects that contain an educational component – hands-on involvement of students or volunteers, work skills training (restoration, gardening, sustainable agriculture), and/or demonstration/interpretive element.	In progress	1 SPACE grant for youth environmental education.
	Fund at least five community events focused on environmental education that reach at least 500 District residents (SPACE grants).	In progress	4 SPACE grants for Community Events funded or received. Approximately 300 residents reached to date.
	Research and propose alternative long-term funding scenarios for Outdoor School.	In progress	
Gardens	Fund the development of at least two new community or school garden spaces in the District.	In progress	PIC 2016 – Application deadline 12/15/15
	Fund at least three garden projects that meet criteria for best practices and populations served.	In progress	PIC 2016 – Application deadline 12/15/15
Capacity	Support at least two partnerships that cross traditional sector lines and help to build alliances between conservation groups and community organizations.	In progress	PIC 2016 – Application deadline 12/15/15
	Support at least three projects that help build capacity of organizations to work in underserved areas.	In progress	PIC 2016 – Application deadline 12/15/15
	Support at least one “access to nature” land conservation project (through Land Legacy Program or SCI).	Not started	No new potential projects identified in 1 st quarter.



Headwaters	Finalize Five-Year Headwaters Farm Plan.	In progress	Draft 5 year plan developed, approximately 80% complete.
	Outreach and engagement to prospective farmers, program partners, and the general public will be conducted annually through social media, print media, events, presentations, tabling, farm tours, fliers and newsletters, and press releases.	In progress	Regular website, blog, and Facebook posts were made; four farm tours were given, including two with groups of twelve or more; HIP fliers were distributed at various events, for example Small Farm School; the Annual Meeting was hosted at Headwaters Farm which involved a broad outreach effort to the general public and on-farm engagement around the farm incubator and conservation agriculture; had meeting with in-holding neighbors.
	Outreach activities will be used to acquire at least ten HIP applicants for the 2016 growing season.	In progress	Application forms and the website were updated for the 2016 HIP application process. Recruitment announcement was issued and advertised, and distributed through partners' networks.
	Host at least twelve incubator farmers at all times.	Completed	13 incubator farmers active in the HIP program in 1 st quarter.
	Two to five new farms recruited in FY15-16.	In progress	Recruitment started. Review and selection planned for 2 nd quarter.
	Soil health improvements will entail additional cover cropping, nutrient management classes for incubator farmers, diligent invasive weed management, and the addition of soil enhancements as needed.	In progress	Held invasive weed management competition between incubator farms resulting in the removal of several hundred pounds of nut sedge and thistle (dry weight); began sowing fall cover crop; used minimal soil disturbance practices to achieve cultivation of weeds and prepping of fields for winter cover, including the facilitated germination of last year's cover crop in areas that received zero tillage; hired a crew to assist the removal of invasive species.
	Protection of natural resources will include the expanded use of drip irrigation across the farm, additional stormwater management facilities, improved access roads to reduce mud, compaction, and runoff, promotion and expansion of habitat for beneficial wildlife, and continued erosion control through the use of vegetation.	In progress	All 13 farms at Headwaters are exclusively using drip irrigation; worked with environmental engineer to conduct percolation tests to design and size stormwater management facilities for future site improvements; began the development of hedgerows around the farm; building of a composting toilet near completion.
	Demonstration of conservation agriculture will occur with all the above	In progress	Hosted two workshops: integrated pest



	<p>mentioned practices. Specific engagement practices, for example interpretive signage, time lapse photography, or articles in a Headwaters Farm Community Newsletter will be incorporated as appropriate to highlight key conservation efforts.</p>	<p>management and irrigation and insects; used the Annual Meeting to highlight irrigation system, conservation tillage and farm equipment, pollinator and beneficial habitat development, and the interface between productive farmland and healthy natural areas; developed plan for two time-lapse photo points to document farm and natural area progress.</p>
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