



Board of Directors Meeting Agenda

East Multnomah Soil and Water Conservation District

Monday, April 1, 2024, 6:00 – 8:00 PM

To be the EMSWCD Office (5211 N Williams Ave. Portland, OR, 97217) or

Join online via GoToMeetings: <https://meet.goto.com/EastMultSWCD/boardmeeting>

or call in: United States (Toll Free):1 (866) 899-4679 Access Code:578-282-301

AGENDA

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet
1	6:00 5 min	Welcome and meeting called to order: <ul style="list-style-type: none">• Introductions• Review/revise agenda• Review previous action items• Review/approve March 2024 Board Meeting Minutes	Information/ Decision	Zimmer- Stucky	a) 3/4/24 Board Meeting Minutes Previous Action Items
2	6:05 5 min	Time reserved for public comment and introductions ¹	Information	Public	N/A
DISTRICT BUSINESS					
3	6:10 10 min	NRCS Urban Agricultural Program	Information	Payne (NRCS)	N/A
4	6:20 30 min	Communications and Message Development Update	Discussion	Espousal Strategies	Sent Separately
5	6:50 15 min	Executive Director and Leadership Team Updates & Something to Celebrate	Discussion	Leadership Team	a) Executive Director, Leadership Team, and Equity Team Updates
6	7:05 15 min	Plant Sale 2023 Insights	Information	Shearin/ Woolery	N/A
7	7:20 10 min	Recommendations from the Land Legacy Committee	Discussion/ Decision	Shipkey	a) Resolution 2024-04-01 b) Resolution 2024-04-02 c) Resolution 2024-04-03
FINANCE AND OPERATIONS					
8	7:30 10 min	Monthly Financial Report: February 2024	Information	Mitten	a) February 2024 Financial Report

¹ Each member of the public who wishes to speak shall be given approximately 3 minutes.

Packet materials referenced above available in hardcopy by request or electronically at: <http://emswcd.org/about/board/meetings/>



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BOARD DISCUSSION					
9	7:40 15 min	<ul style="list-style-type: none"> Work Session Planning Guebert Conference Request 	Discussion	Zimmer-Stucky	N/A
CLOSING ITEMS					
10	7:55 5 min	<ul style="list-style-type: none"> Announcements and reminders Action items Adjourn meeting 	Information	Zimmer-Stucky	N/A

EMSWCD Board Members, Committees and Meeting Dates

EMSWCD Board			EMSWCD Committees		
Members	Positions	Officers	Budget	Land Legacy	Personnel
Joe Rossi	Director - Zone 1		X	X	
Laura Masterson	Director - Zone 2	Secretary	X	X	X
Mike Guebert	Director - Zone 3	Vice Chair	X	X	X
Jim Carlson	Director - At-Large 1	Treasurer	X	X	X
Jasmine Zimmer-Stucky	Director - At-Large 2	Chair	X	X	X
Upcoming Schedule					
FY23-24	2023	July	5	31	17
		August	16		
		September	6	25	
		October	2		x
		November	6	x	
		December	4	13	
	2024	January	3	22	x
		February	5		
		March	4	25	
		April	1		15
		May	6	29	
		June	3		

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Meeting attendees requiring Americans with Disabilities Act accommodations should call (503) 222-7645 x 100 as soon as possible. To better serve you, five (5) business days prior to the event is preferred.

Packet materials referenced above available in hardcopy by request or electronically at: <http://emswcd.org/about/board/meetings/>

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East Multnomah Soil and Water Conservation District
Board of Directors *FINAL* Meeting Minutes

Monday, March 4, 2024

6:05pm- Call to Order

Zimmer-Stucky called to order the regular meeting of the EMSWCD Board of Directors at 6:05pm on Monday, March 4, 2024, at the EMSWCD Office in North Portland.

6:06pm- Introductions, Review/revise agenda, Review previous action items.

Zimmer-Stucky conducted introductions for the record. The following persons were present:

Board of Directors: Jasmine Zimmer-Stucky (At-Large 2 Director, Chair), Mike Guebert (Zone 3 Director, Vice-Chair), Laura Masterson (Zone 2 Director, Secretary), Jim Carlson (At-Large 1 Director, Treasurer) (virtual), Joe Rossi (Zone 1 Director)

Staff: Kelley Beamer (Executive Director), Dan Mitten (Chief of Finance & Operations), Heather Nelson Kent (Community Outreach & Engagement Program Supervisor), Julie DiLeone (Rural Lands Program Supervisor), Kathy Shearin (Urban Lands Supervisor), Asianna Fernandez (Executive Assistant)

Guests: Beatriz Parga (Corbett Firewise)

Changes to the agenda:

- Remove Agenda Item 5: SB 1537
- Add Agenda Item: Oregon Climate Resilience Center Proposal

Previous action items:

- **Masterson** to work with Woolery (IT specialist) on email issues. – In progress
- **Fernandez** to send Budget Committee Meetings and TSCC Meeting invites to the Board. -Done
- **Fernandez** to edit the August and September Board Meeting Invites. -Done
- **Kent** to follow up with Masterson about ideas around the “An Oregon Story” showing. -In Progress
 - **Kent** has updates for Masterson. They will meet.

6:08pm- Approval of minutes

MOTION: Masterson moved to approve the February 4, 2024, Board Meeting Minutes, Guebert 2nd. Motion passed unanimously (5-0).

6:09pm- Public Comment

Parga On behalf of the Corbett Firewise community, she wanted to thank the District for their support via a SPACE Grant, which was used to create a mailer and a plant list to reach their community members. Parga attended tonight’s meeting to discuss the invasive Blackberry growth issue, post Eagle Creek fire, which serves as a fire ladder for tree canopies, and once dried out can serve as kindling. As a resident and business owner with the Bridal Veil scenic corridor, she has watched state parks burn across the street from her. The Blackberry eroded the soil, not allowing anything else to grow in its place. Bridal Veil Lodge have worked to be Blackberry free and are active with maintenance. Post Eagle Creek fire and McKenzie fire, we know that fire laddering from Blackberry has created the hottest fires in Oregon and contribute to the loss of biodiversity. State agencies aren’t moving in the direction of Blackberry mitigation as a priority. She is asking EMSWCD to facilitate a plan with State funds and real goals to mitigate Blackberry while we still can.

Zimmer-Stucky thanked her for her participation.

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6:11pm- ED and L-Team Updates

Beamer shared her Executive Director update:

- Now entering her second month as Executive Director.
- Has appreciated having one on one meetings with the Board to learn about their priorities, why they ran for the Board, what they want their legacy to be, and what the District is doing well or can improve on.
- Plant Sale was a highlight to onboarding, it was great to see what happens behind the scenes to make the event happen.
- Spent time looking through the foundational documents to help her navigate the FY 24-25 Budget season.
- Has been prioritizing internal meetings for a few weeks.
- Visited Headwater Farm with Mitten and got a tour from Steele.
- External Meetings:
 - Larry and Angie Bailey- Multnomah County Farm Bureau
 - Lisa Charpillot Hanson -ODA (Oregon Department of Agriculture) Director (met with Masterson as well)
 - **Masterson** She talked a lot about climate resilient agriculture and talking to farmers about what we need. Since she ran OWEB previously, she's very interested in how easements work across the state.
 - Daniel Newberry- Johnson Creek Watershed Council – meeting soon.
 - Attending the March Multnomah County Farm Bureau Meeting

Parga left at 6:22pm

Shearin shared the Urban Lands Program updates:

- Helped Mount Hood Community College (MHCC) apply for the METRO Capital Grant – they received one of these grants a few years ago to kickstart this project, so we're applying again to continue the work. This money will help with some of the preliminary work for the dam project we'll be starting soon. For the dam project, we're also going for the Open Rivers Fund grant, but we have to wait for MHCC to finish their comprehensive plan.
- Plant Sale 2024 – Shearin and Woolery (IT Analytics Specialist) will be presenting stats at the April Board Meeting.
- Workshops - Going back to in person again, and as soon as we opened registration, they filled up quickly.

Guebert What are the new workshops?

Shearin Invasive Weeds, Native Plants, Intro to Raingardens. They're all planned to be held in partnership with Portland Nursery.

Mitten shared the F&O updates:

- Budget Process– It's been Mitten's primary focus in the past few months.
- Plant Sale 2024– the F&O team helped a lot throughout the whole process.
- Hiring processes – F&O has been helping Rural Lands and CO&E programs in their individual hiring processes, as well as onboarding Beamer.

Kent shared her Community Outreach and Engagement (CO&E) program and Grants program updates:
CO&E:

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- Continuing to implement the Communications Plan – currently working on updating and developing our messaging. We’re starting with community engagement. Espousal Strategies will be doing listening sessions with three groups: community-based organizations, farmers and growers, and landowners (rural and urban).
- Hiring Communications Assistant process – Working with a hiring committee to evaluate applications and interviews will take place within the next couple of weeks.
 - **Guebert** had two farmers reach out to him asking about the position.

Grants:

- Partners In Conservation (PIC) Grants – progress reports are due soon. It’s nice to see that all of the 2021 grants are completed and closed out. Half of the 2022 grants are completed and closed out. All of the 2023 grantees are making great progress.
- A few SPACE Grants have been awarded: an urban garden, a community garden, a naturescaping project.

Masterson When do you expect to give an update on the partner listening sessions (to inform our messaging work)? **Kent** April.

Action Item: Fernandez to add a Communications Plan update to the April Board Meeting Agenda.

DiLeone shared the Rural Lands Program updates:

- Eat and Greet with Farmers: April 4th from noon to 3pm at the Columbia Grange. The focus is on commercial workers, of all sizes and crops. The mailer will go out soon.
- Three workshops’ series with Jen Aron (Blue Raven Farm) for Headwaters (HIP) Farmers. The Soil Health Analysis workshop will be open to all farmers, though.
- Pasture Management training with Guebert on May 11th.
- Cal Farms has decided to break their lease on Big Creek Farm, starting this summer. We’re not sure if we’ll find someone who wants to farm on that site any time soon, so for now we’re focusing on keeping it covered and controlling weeds. This work will likely have to be contracted out to another farmer.

Rossi recommended DiLeone speak to the Kerslake family (Hilltop Produce) about the maintenance of Big Creek Farm in the meantime.

DiLeone Is only a little hesitant about that because the team thought it might be better if a farmer is not leasing a property while we’re in the middle replacing the irrigation system, working on the farm road, and barn reconstruction. If we decide to delay this work, we’ll have to take it out of the Budget, and the Board has expressed concern about owning properties for too long.

Rossi There could be some quality in leasing the property as is and marketing that it will need some work done on it because it could change the type of irrigation the site will need depending on what kind of farming the new owner will be doing.

- Our new employee to fill the Weed Control position will begin on April 8th.
- Obtaining the Multnomah County permits for the HWF office has been a difficult process. We’re in a Rural Residential zone within the Rural Center zone, which you can’t put an office in. In the county’s code, they mentioned school and fire districts, so we are hoping to also get added to the list. It’s up to the planning director. Every other possible route would be very expensive and take a lot of time. More updates to come.
- We’re finally getting the electric tractor from our PGE grant! We put the deposit down today.
- Pfiel is now on parental leave.

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Action Item: Fernandez to send the Board the calendar invites for the Eat n Greet, Soil Health Analysis workshop, and Pasture Management workshop.

Zimmer-Stucky asked about the Vive NW Grant from the Equity Team section.

Beamer This was the first grant she signed! The purpose involves passing responsibility of the Big Float event, at the Willamette River, from the Human Access Project to Vive NW.

Kent It's been used as an advocacy tool for the Willamette River to encourage folks that it is safe to go in the river again. The two organizations have a partnership, and Vive NW has strong connections to the Hispanic community, so they're hoping to broaden their reach of participants. The grant request was \$25,000 for this year and again for next year. She's been working with Mitten to navigate how to fund them for both years.

6:46pm- Beamer's 30-60-90-day Work Plan

Beamer It is a living document. Walked the Board through it.

The first 30 days were internally focused.

- Grounding herself with the Leadership Team and all the programs and projects they run. As well as meeting with and introducing herself to the Board.
- Building fluency of the District's Board and Committee meeting processes and the TSCC processes.
- Reading through all the documents that make up the District: Strategic Goals, ODA goals, historic plans, etc.

The next 60 days:

- Hamilton shared a document of external partners with over 100 constituents, who she has been working on meeting with over time.
- Meeting with each staff member individually, learning about each person.
- Building a workplan as she figures out what needs attention right away, what is coming up, and what's on autopilot or hasn't taken off yet. Realizes she's stepping into a highly functional staff culture with clear workplans.
- Starting conversations with the Leadership Team on the District Work Plan as the Budget finishes up, will be holding a Leadership Team retreat to do this work in line with the Strategic Plan.
- Site visits with Staff. Her visit to HWF with Steele was very insightful and helpful.

Guebert This seems like an appropriate balance of internal and external work.

Zimmer-Stucky would suggest adding attending District events, like workshops, meetings, etc. and introducing herself and getting acquainted with the people who attend these events. As a way to familiarize yourself with programs and projects.

Masterson also suggested attending other external events where our constituents might already be gathered.

Kent agreed, and expressed how exciting it was to attend the CSA Share Fair, where she saw a few of the Board Members, HIP Graduates, and some of our partners.

Rossi Is the Leadership retreat for staff?

Beamer This would just be for the Leadership Team since they were the architects in crafting the Strategic Plan.

Guebert The Board can have a similar work session too if we'd like.

Rossi always saw the Strategic Plan as something broad for the District, without specific ways to prioritize work. Is excited to see the Leadership Team take that step.

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6:34pm – Oregon Climate Resilience Center Proposal

Zimmer-Stucky This item is replacing our discussion regarding SB 1735, as it has been passed already and it is now too late for us to act upon them. Let's keep this in mind though to continue to discuss these bills as they come up in December and January.

Masterson reminded the Board that they have already given staff allowance to watch and facilitate acting upon bills like these as they impact our programs and the mission.

Rossi asked how the Board supported the SB 775 bill?

Zimmer-Stucky The Board had a Work Session and voted on sending in a letter of approval. Reminded the Board that it affects the six SWCDs in Oregon that have a population of over 250,000 people.

Rossi does not feel comfortable having Staff weighing in on bills like these.

Beamer Staff cannot legally weigh in without the Board's approval.

Masterson clarified that when she mentioned empowering staff to act upon bills, and use of the bill support flow chart that the Board was referring to during the last session, staff would understand where the Board's support lies and which ones they should help with in crafting a letter, but the Board does ultimately decide on whether they move forward with it.

Oregon Climate Resilience Center Proposal

Beamer We were approached by Portland State University, who is partnering with Eastern and Southern Oregon Universities, to apply to the US Department of Energy for a grant regarding climate modeling for extreme weather conditions. They want to create a model regarding climate resilience in the Willamette, Rogue, and Grand Ronde river valleys. It aligns with our Strategic Plan as it has the opportunity for climate action that is responsive to the ways our constituents are experiencing extreme weather. At this point, it would be a letter of participation from the District with their application for the grant. It would state that the District would help them identify important community voices and constituents who could help form how this model should be developed. This understanding of the future modeling of extreme climate events can help communities create mitigation efforts. At this point, this is an FYI that we did send in a letter of cooperation, and we'll provide an update as we know whether the grant gets awarded or not.

Guebert What would our involvement look like?

Beamer This would give them the funds to go to the community groups we suggest to collect information for the modeling. Community groups would be paid for their participation. We're working as a community connector for Portland State.

7:03pm – Updates to Board of Directors Handbook

Zimmer-Stucky The changes reflect the passing of SB 775 in Section 2.2.2. This was done with the support of Eileen Eakins, who helped us with updates last year, to bring us up to compliance.

MOTION: Guebert moved to approve the updates to the Board of Directors Handbook, Rossi 2nd.

Motion passed unanimously (5-0).

7:05pm- January 2024 Financial Reports

Mitten Through January, the reports look great. On the balance sheet, total Checking and Saving are at \$15.6 Million, while last year at this time it was at \$15.5 Million. LGIP means Local Government Investment Pool that holds the distribution of property taxes by the County to taxing districts, like us. Total Assets are \$22 Million, while last year at this time was \$20 Million. The Liabilities and Equity section

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of the balance sheet shows no abnormalities. For the Profit and Loss budget performance, a large reflection of what's in our account is because we continue to receive more property tax than we anticipated. On the first line, our property tax revenues through January are \$5.5 Million while our overall annual budget reflects \$5.7 Million as revenue. Through January, interest earned is over \$361,000. This includes LCF, Grants, and the General Fund. Expenditures are all in line or are already noted if line items are above 100% for various reasons, all of which are informational and not substantive. On Profit and Loss by Class, the highest spend rate with 58% of the fiscal year passed is 53% of the entire year's appropriation by F&O; 82% of F&O's spend is through the end of January's appropriation.

Zimmer-Stucky If we allocated \$85,000 in Interest, how much would be allocated for the rest of this Fiscal Year?

Mitten With our interest revenue being higher than anticipated and only halfway through the fiscal year, we don't know what will be received yet. We appropriated \$85,000 to the General Fund in last month's budget amendment though.

7:12pm- Announcements, Action Items, and Adjournment

Rossi announced that he did some work and studying on the Headwaters Farm and has been since his daughter was a Director. The presentations about HWF in the Board Meetings, and to the public, do not reflect what he sees out there, as we're underperforming there. There's no judgment to farm type, but what matters to him is how they are producing: economically, and soil production wise. Our Board was set up as a working Board, who brings in soil and water knowledge through their occupations. He would like a staff viewpoint on his report that he's presenting tonight. He's asked a lot of peers about the Headwaters Farm Incubator Program (HIP) and has collected seven written reports and 14 farm visits. He is asking for Staff time to respond to it. OSU's scope connects to this because it is something that involves the farming community, and trying to figure out how the program can be exciting and dynamic for the farming community and all farmers we serve. When he asks local farmers about this, they seem to get excited because they feel like they have some ownership of it. He's had some people ask him for the results of his work, but he wants Staff's point of view first. This is important to him, and he is hoping to make the program the best it can be, and he's not looking to ask for any money for any of the initiatives.

Masterson feels troubled by this report. The Board has agreed that we're in support of continued improvement. The full Board was onboard with improvements that we asked staff to make this Fall and Winter. They are going to report back to us. This report feels like a run around Board consensus and undermines Staff and our new Executive Director's ability to do their job. Would like to see Rossi stay in more conversation with the Board about these efforts.

Rossi This is his opinion, as a result of a lot of interviews and on-site visits. He agrees with the proposals drafted, though they're incremental and aren't enough to solve the problems at HWF. He sympathizes with the farmers in the program because the issues going on at the farm are foundational, and they might have a negative experience with farming as a result of the program. He'd like to hear the Board's feedback as well, as this is a conversation starter. He approved the plan as it was a step in the right direction, but without a part two, it's not going to lead to success.

Guebert agreed to read the report, but it is difficult for the Board to agree on a plan and have one Board member change direction. We all know that farming is a long-term process.

Rossi His excitement, when he joined the Board, and goal was to bring farmers out to HWF for an exchange of knowledge to make HWF as successful as possible. There haven't been any transmittible elements to the agricultural community at all. There's zero success, and a lot of mid-season abandonment of operations.

Zimmer-Stucky is looking forward to hearing updates about HWF after this season's efforts have been implemented.

Zimmer-Stucky Corbett Firewise got an update from the State Fire Marshall's office. The state has shown a lot of interest in biochar and bringing in biochar equipment to go in-hand with hazard reduction efforts.

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Firewise will host a Biochar demonstration on May 4th (National Wildfire Preparedness day) in Corbett. They'll do a demonstration of fire watch practices and have a biochar facility on site. She will continue to give updates about this event. It's exciting to see State agencies who aren't typically on the forefront of ecological resource management come to this conclusion.

Action Items

- **Fernandez** to add a Communications Plan update to the April Board Meeting Agenda.
- **Fernandez** to send the Board the calendar invites for the Eat n Greet, Soil Health Analysis workshop, and Pasture Management workshop.

Zimmer-Stucky adjourned the meeting at 7:25pm.



Executive Director Update – April 1, 2024

Looking back:

- Began my internal 1:1 meetings with EMSWCD staff to get to know the team and the programs they support.
- Spent a half day with staff at Headwaters Farm to learn more about the District's incubator program.
- Worked with Staff to develop material for the forthcoming article in the Capital Press newspaper (Expected in May). The article will profile EMSWCD and the diversity of programs we provide to support healthy soil and water in our District. Conducted two interviews with the reporter.
- Began planning for our upcoming Leadership Retreat on May 16 with a focus on operationalizing strategic goals.
- Continued foundational reading and learning about core EMSWCD programs including the District's Equity Action Plan and emerging easement valuation project.
- Took one week of time off for a pre-planned trip to Puerto Rico. (Thank you!)

External meetings last month:

- Rob Cato, Executive Director Zenger Farms. Discussed the important connection between Zenger's agricultural apprentice program and Headwater Incubator program.
- Jamie Painter, Congressman Blumenauer's staff. Discussed upcoming Urban Ag round table on June 10 to convene organizations in the sector. Also discussed Congressionally Designated Spending opportunities. The application will be announced in the next few weeks.
- Lynn Barlow, District Manager for West Multnomah SWCD.
- Heather King, Columbia Slough Watershed Council. Better understand programming offered and areas of overlap with the District's mission and strategic goals.
- Daniel Newberry, Johnson Creek Watershed Council. Learned about fish recovery success in Johnson Creek Watershed.
- Portland Harbor Community Coalition meeting with WMSWCD to understand the potential SWCD role in supporting the organizations work.
- Multnomah County Farm Bureau monthly meeting. Introduced myself and shared about the forthcoming needs assessment project for OSU extension.
- Attended the Bird Alliance of Oregon (formally Audubon Society) re-naming celebration.

Looking forward:

Begin/continue work on:

- Continue staff 1:1 meetings.
- Continue 2:1 board meetings.
- Work Plan Development
- Attending EMSWCD Healthy Soil Assessment workshop on 4/8
- Leading tour of Full Cellar Farm for Capital Press reporter 4/8
- Preparing for the TSCC Hearing



Upcoming external meetings:

- Nellie McAdams, Oregon Agricultural Trust
- CONNECT conference April 16-18

Leadership Team Updates – April 2024

Dan Mitten – Finance and Operations Program

- **FY24-25 Budget:** Followed up with materials and infographics for 2nd Budget Committee meetings. Updated budget draft post 1st budget committee meeting. Prepared to continue with budget cycle.
- **FY24-25 Benefit Renewal Analysis:** It's renewal season for our health plan benefits. Each year, F&O shows out our plan design to make sure our plan costs are reasonable and prudent. Currently expecting a double-digit percent premium increase for Medical. Dental and others remain the same.
- **F&O Potpourri:** Engaged in multiple varied tasks and projects. From software-related upgrades and implementations, IT issues & analytics, to personnel-related processes and onboarding, as well as facility and fleet related activities.

Kathy Shearin – Urban Lands Program

- We are applying for funding to help install some pervious pavement demonstrations on the MHCC campus. Our Metro Capital Grant pre-application for this additional work on the MHCC Campus was accepted for full application!
- The Hardy Plant Society has requested to interview us about urban weeds for an article in their quarterly publication.
- Monica McAllister has been invited to sit on a panel at the Flourishing Oregon Conference
- City of Gresham requested, and we provided, a letter of support for an Oregon State Parks' Local Government Grant to add amenities to SW Community Park (the park and the property formerly known as the Shaull property, that EMSWCD helped to purchase and protect).

Julie DiLeone – Rural Lands Program

- Jeremy is working with **7 commercial farms** on potential cost share projects. Three of them are interested in rainwater harvesting. Other potential conservation practices included farm road repairs to reduce erosion and improve year-round access, conversion to drip irrigation, and manure composting.
- Options for this summer at the **Big Creek property** may be limited because the renter owned and has removed the wheel lines.
- Reminder about the **Eat and Greet on Thursday April 4 starting at noon** at the Columbia Grange (37493 NE Grange Hall Rd, Corbett, OR 97019).



Heather Nelson Kent – CO&E and Grants Programs

CO&E Program

- Completed interviews for the CO&E Comms Assistant position – hope to be able to announce a new hire in early April and start onboarding in April or May.
- We had strong engagement from our key audiences at the three listening sessions for our Message Development project. Online surveys have been sent to a larger group of participants. Those surveys close on April 3 – more on your agenda.
- Chelsea is working with the Rural Lands team on several outreach projects and workshop events. Julie and Rowan are reviewing her first draft of a Headwaters Outreach Plan.

Grants Program

- **Partners in Conservation Grants** – Completed reviews of all applications with our three PIC Grant Committees. Finalizing a staff recommendation to the Board which will be presented at the May meeting.
- **Equity-focused Strategic Opportunity Grant awarded to ViveNW (Fiscal Sponsor We Love Clean Rivers). \$25K this fiscal year, if they meet their deliverables, \$25K next year.** Vive NW aims to make The Big Float more accessible and culturally relevant by tailoring the event to appeal to Latinx and BIPOC communities, ensuring that a diverse range of community members can benefit from the project and learn about river health and water quality.

Equity Team Updates – April 2024

Katie Meckes – Equity Team

- Katie met with Kelley to provide a broad overview and history of EMSWCD's Equity Team, with a specific focus on the Equity Action Plan items that Kelley has inherited as the Executive Director.
- The Equity Team shared a structure for all staff to work with their action item teams to update all documents that will show their progress to date. Having those documents in a centralized and accessible location will help the Equity Team support staff in operationalizing the results of these efforts, so that we can more thoroughly weave equity into our daily operations.
- Planning for the next quarterly Equity Team + Leadership Team meeting is underway and will be held in early to mid-April.

**Board Resolution 2024-04-01**

East Multnomah Soil and Water Conservation District

Meeting Date: April 1, 2024

**BEFORE THE BOARD OF THE EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT FOR
THE PURPOSE OF ACQUIRING CONSERVATION EASEMENT INTERESTS WITHIN THE DISTRICT
BOUNDARY**

WHEREAS, the East Multnomah Soil and Water Conservation District (EMSWCD) has the authority to purchase and hold conservation easements pursuant to ORS 568.550(1)(e) and ORS 271.716(3)(a).

WHEREAS, the EMSWCD Board of Directors reviewed the terms and conditions of the proposed acquisition of two working farmland easement located within the EMSWCD jurisdictional boundary in executive session pursuant to ORS 192.660(2)(e) at EMSWCD's Land Legacy Committee March 25, 2024 meeting.

WHEREAS, the Purchase and Sale Agreement to be executed for these transactions will be entered into on a willing-seller willing-buyer basis, not through condemnation and without the threat of condemnation.

WHEREAS, purchasing these working farmland easements would serve the public interest by ensuring important farmland remains available for and stays in active agricultural use and remains available and affordable to future generations of farmers.

WHEREAS, pursuant to ORS 271.735(1) a public hearing on the acceptance of these working farmland easements will be held prior to the acquisition of these easements.

BE IT RESOLVED that the EMSWCD Board of Directors hereby:

Approves the purchase by the EMSWCD of the working farmland easement interests, pursuant to the terms and conditions discussed in executive session pursuant to ORS 192.660(2)(e) at EMSWCD's Land Legacy Committee March 25, 2024 meeting.

Authorizes and directs the Executive Director to affect the property transactions and to sign all necessary documents on behalf of the EMSWCD at closing.

Authorizes the acceptance of the working farmland easements, pursuant to ORS 93.808.

ADOPTED by the EMSWCD Board of Director this 1st day of April, 2024.

Jasmine Zimmer-Stucky, Board Chair

As Witness:

Kelley Beamer, Executive Director

**Board Resolution 2024-04-02**

East Multnomah Soil and Water Conservation District

Meeting Date: April 1, 2024

**BEFORE THE BOARD OF THE EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT FOR
THE PURPOSE OF ACQUIRING REAL PROPERTY WITHIN THE DISTRICT BOUNDARY**

WHEREAS, the East Multnomah Soil and Water Conservation District (EMSWCD) has the authority to buy real property pursuant to ORS 568.550(1)(e).

WHEREAS, the EMSWCD Board of Directors reviewed the terms and conditions of the proposed purchase of a property located within the EMSWCD jurisdictional boundary in executive session pursuant to ORS 192.660(2)(e) at EMSWCD's Land Legacy Committee March 25, 2024 meeting.

WHEREAS, the Purchase and Sale Agreement to be executed for this transaction will be entered into on a willing-seller willing-buyer basis, not through condemnation and without the threat of condemnation.

WHEREAS, purchasing the property would serve the public interest by safeguarding productive agricultural land for current and future generations of farmers and create opportunities for soil and water quality enhancements.

BE IT RESOLVED that the EMSWCD Board of Directors hereby:

Approves the purchase by the EMSWCD of the property, pursuant to the terms and conditions discussed in executive session pursuant to ORS 192.660(2)(e) at EMSWCD's Land Legacy Committee March 25, 2024 meeting.

Authorizes and directs the Executive Director to review the due diligence investigations and make the determination as to whether to proceed with the purchase.

Authorizes and directs the Executive Director to affect the property transaction and to sign all necessary documents on behalf of the EMSWCD at closing.

Authorizes the acceptance of the conveyance deed, pursuant to ORS 93.808.

ADOPTED by the EMSWCD Board of Director this 1st day of April 2024.

Jasmine Zimmer-Stucky, Board Chair

As Witness:

Kelley Beamer, Executive Director

**Board Resolution 2024-04-03**

East Multnomah Soil and Water Conservation District

Meeting Date: April 1, 2024

**BEFORE THE BOARD OF THE EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT FOR
THE PURPOSE OF MAKING A GRANT**

WHEREAS, the East Multnomah Soil and Water Conservation District (EMSWCD) Land Legacy Program has a stated goal of creating farmland access opportunities for farmers.

WHEREAS, Outgrowing Hunger (OGH) has developed a proposal to secure improved tenure to several urban agriculture sites in East Portland that it actively programs as growing and learning opportunities.

WHEREAS, the EMSWCD Board of Directors wishes to support OGH in their pursuit of grant dollars to help fund the acquisition of one or more of those urban agriculture site, as those efforts are well aligned with EMSWCD's mission.

BE IT RESOLVED that the EMSWCD Board of Directors hereby:

Approves a contingent commitment of \$100,000 valid for a period of 1 year from the date of this resolution. The commitment is contingent upon OGH securing additional grant dollars to secure one or more of the urban agriculture sites referenced above.

Conceptually agrees to consider the holding of a 20-year term simple easement should same be required as a condition of grant funding from Metro. EMSWCD Staff and Board shall review the proposed easement instrument when same is available and determine at that time whether EMSWCD is willing to hold and manage said easement.

ADOPTED by the EMSWCD Board of Director this 1st day of April 2024.

Jasmine Zimmer-Stucky, Board Chair

As Witness:

Kelley Beamer, Executive Director

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Accrual Basis

EMSWCD Balance Sheet Prev Year Comparison As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · Beneficial checking	91,805.46	101,943.18	-10,137.72	-9.94%
1010 · LGIP savings acct #1	15,196,858.58	13,041,128.45	2,155,730.13	16.53%
Total Checking/Savings	15,288,664.04	13,143,071.63	2,145,592.41	16.33%
Accounts Receivable				
1200 · Accounts Receivable				
1205 · Property Taxes Receiveable	148,323.46	126,354.45	21,969.01	17.39%
1200 · Accounts Receivable - Other	5,373.45	16,057.51	-10,684.06	-66.54%
Total 1200 · Accounts Receivable	153,696.91	142,411.96	11,284.95	7.92%
Total Accounts Receivable	153,696.91	142,411.96	11,284.95	7.92%
Other Current Assets				
1300 · Prepaid Expense	497.85	853.70	-355.85	-41.68%
1499 · Undeposited Funds	0.00	281.50	-281.50	-100.0%
Total Other Current Assets	497.85	1,135.20	-637.35	-56.14%
Total Current Assets	15,442,858.80	13,286,618.79	2,156,240.01	16.23%
Fixed Assets				
1500 · Fixed Assets				
1501 · Fixed Assets Cost	377,614.09	334,329.61	43,284.48	12.95%
1502 · Accumulated Depreciation	-309,669.71	-278,825.43	-30,844.28	-11.06%
Total 1500 · Fixed Assets	67,944.38	55,504.18	12,440.20	22.41%
1600 · Building				
1601 · Building Cost	494,516.42	494,516.42	0.00	0.0%
1602 · Accum Depreciation Building	-257,940.95	-241,457.07	-16,483.88	-6.83%
1605 · Building/Capital Improvements	1,347,992.66	1,378,208.66	-30,216.00	-2.19%
1606 · Accum Depreciation Improvements	-375,729.42	-333,647.33	-42,082.09	-12.61%
Total 1600 · Building	1,208,838.71	1,297,620.68	-88,781.97	-6.84%
1700 · Land	5,176,712.47	5,741,336.47	-564,624.00	-9.83%
Total Fixed Assets	6,453,495.56	7,094,461.33	-640,965.77	-9.04%
TOTAL ASSETS	21,896,354.36	20,381,080.12	1,515,274.24	7.44%

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EMSWCD Balance Sheet Prev Year Comparison As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	230,987.27	40,937.62	190,049.65	464.24%
Total Accounts Payable	230,987.27	40,937.62	190,049.65	464.24%
Credit Cards				
2050 · Beneficial Credit Cards				
2052 · VISA - JD - 0960	0.00	172.67	-172.67	-100.0%
2053 · VISA - KS - 0994	3,745.54	4,425.17	-679.63	-15.36%
2054 · Visa - RS - 2818	4,362.57	459.86	3,902.71	848.67%
2058 · Visa - SW - 1901	2,034.09	918.41	1,115.68	121.48%
2061 · Visa - NH - 4046	0.00	156.57	-156.57	-100.0%
2062 · Visa - SS - 8195	2,460.63	2,291.40	169.23	7.39%
2063 · Visa - CA - 5240	184.01	0.00	184.01	100.0%
2064 · Visa - JW - 5687	65.00	0.00	65.00	100.0%
2065 · Visa - HK - 6313	3,137.20	0.00	3,137.20	100.0%
Total 2050 · Beneficial Credit Cards	15,989.04	8,424.08	7,564.96	89.8%
Total Credit Cards	15,989.04	8,424.08	7,564.96	89.8%
Other Current Liabilities				
2105 · FSA Liabilities	-83.33	367.87	-451.20	-122.65%
2400 · Security Deposits Returnable	2,700.00	2,700.00	0.00	0.0%
2100 · Payroll Liabilities	21.67	-122.09	143.76	117.75%
2150 · Accrued Compensated Absences	148,190.94	137,381.46	10,809.48	7.87%
Total Other Current Liabilities	150,829.28	140,327.24	10,502.04	7.48%
Total Current Liabilities	397,805.59	189,688.94	208,116.65	109.72%
Total Liabilities	397,805.59	189,688.94	208,116.65	109.72%
Equity				
3900 · Retained Earnings-Unrestricted	11,397,263.24	11,408,821.78	-11,558.54	-0.1%
3950 · Board Designated Restrictions				
3951 · Land Conservation Fund	6,289,316.81	6,709,859.81	-420,543.00	-6.27%
3952 · Projects & Cost Share	518,811.32	327,750.32	191,061.00	58.3%
Total 3950 · Board Designated Restrictions	6,808,128.13	7,037,610.13	-229,482.00	-3.26%
Net Income	3,293,157.40	1,744,959.27	1,548,198.13	88.72%
Total Equity	21,498,548.77	20,191,391.18	1,307,157.59	6.47%
TOTAL LIABILITIES & EQUITY	21,896,354.36	20,381,080.12	1,515,274.24	7.44%

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EMSWCD Profit & Loss Budget Performance

July 2023 through February 2024

	Jul '23 - Feb 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income					
4000 · Income					
4100 · EMSWCD prop'ty tax	5,775,387.30	5,482,418.00	292,969.30	105.34%	5,720,418.00
4400 · Event Income					
4410 · Workshop Fees	262.51				
4420 · Native Plant Sale	49,952.19	50,000.00	-47.81	99.9%	50,000.00
Total 4400 · Event Income	50,214.70	50,000.00	214.70	100.43%	50,000.00
4500 · Interest	429,914.83	183,668.00	246,246.83	234.07%	335,000.00
4600 · Grants					
4610 · Federal	0.00	115,000.00	-115,000.00	0.0%	251,974.00
4620 · State	48,307.00	75,130.00	-26,823.00	64.3%	96,594.00
4650 · City	0.00	50,000.00	-50,000.00	0.0%	50,000.00
4660 · Other	0.00	25,000.00	-25,000.00	0.0%	25,000.00
Total 4600 · Grants	48,307.00	265,130.00	-216,823.00	18.22%	423,568.00
4700 · Sale of Real Property	762,390.42				
4800 · Rental Income	25,086.05	23,000.00	2,086.05	109.07%	28,000.00
4900 · Misc Income					
4910 · Refunds/Rebates/Reimbsmnts	9,131.70	11,340.00	-2,208.30	80.53%	13,000.00
4990 · Uncategorized Income	2.00				
4900 · Misc Income - Other	0.00	7,000.00	-7,000.00	0.0%	10,000.00
Total 4900 · Misc Income	9,133.70	18,340.00	-9,206.30	49.8%	23,000.00
Total 4000 · Income	7,100,434.00	6,022,556.00	1,077,878.00	117.9%	6,579,986.00
Total Income	7,100,434.00	6,022,556.00	1,077,878.00	117.9%	6,579,986.00
Gross Profit	7,100,434.00	6,022,556.00	1,077,878.00	117.9%	6,579,986.00
Expense					
5000 · Payroll Expenses					
5100 · Salaries & Wages	1,373,632.20	1,480,475.00	-106,842.80	92.78%	2,221,887.00
5200 · Payroll Taxes	127,621.23	143,800.00	-16,178.77	88.75%	215,000.00
5300 · Wkrs Comp Insurance	10,840.18	27,670.00	-16,829.82	39.18%	27,670.00
5400 · Emp Benefits	279,018.73	340,258.00	-61,239.27	82.0%	509,130.00
Total 5000 · Payroll Expenses	1,791,112.34	1,992,203.00	-201,090.66	89.91%	2,996,187.00
6000 · Professional Services					
6005 · Contracted Bkkpr/Acctant	16,000.00	13,200.00	2,800.00	121.21%	24,000.00
6010 · Contracted Audit Services	8,000.00	8,000.00	0.00	100.0%	8,000.00
6020 · Contracted Attorney	9,013.40	128,300.00	-119,286.60	7.03%	190,000.00
6050 · Contracted Services	654,890.32	1,078,602.00	-423,711.68	60.72%	1,632,939.00
6065 · Contracted IT Support	13,056.00	22,000.00	-8,944.00	59.35%	33,000.00
Total 6000 · Professional Services	700,959.72	1,250,102.00	-549,142.28	56.07%	1,887,939.00
6100 · Admin					
6110 · Audit Filing Fee	300.00	300.00	0.00	100.0%	300.00
6120 · Bank Charges	3,212.40	2,875.00	337.40	111.74%	2,875.00
6130 · Bulk Mail Permit Renewal	0.00	300.00	-300.00	0.0%	300.00
6135 · Legal Notice	1,682.54	3,300.00	-1,617.46	50.99%	4,700.00
6140 · Payroll Svcs	408.75	502.00	-93.25	81.42%	750.00
6150 · Licenses & Fees	6,649.34	8,651.00	-2,001.66	76.86%	11,115.00
6160 · Taxes	2,812.07	8,363.00	-5,550.93	33.63%	8,363.00
Total 6100 · Admin	15,065.10	24,291.00	-9,225.90	62.02%	28,403.00
7100 · Occupancy					
7110 · Utilities	12,388.53	14,565.00	-2,176.47	85.06%	23,508.00
7120 · Telecommunications	18,353.12	21,738.00	-3,384.88	84.43%	31,782.00
7130 · Repairs/Maintenance	22,509.84	42,407.00	-19,897.16	53.08%	52,050.00
Total 7100 · Occupancy	53,251.49	78,710.00	-25,458.51	67.66%	107,340.00

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Accrual Basis

EMSWCD Profit & Loss Budget Performance July 2023 through February 2024

	Jul '23 - Feb 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
7500 · Insurance					
7505 · General Liability Insurance	16,004.00	16,500.00	-496.00	96.99%	16,500.00
7510 · Property Insurance	6,290.00	9,000.00	-2,710.00	69.89%	9,000.00
7515 · D & O Anti Crime	283.00	550.00	-267.00	51.46%	550.00
7540 · Vehicle Insurance	2,753.00	2,600.00	153.00	105.89%	2,600.00
Total 7500 · Insurance	25,330.00	28,650.00	-3,320.00	88.41%	28,650.00
8100 · Office Expenses					
8110 · Office Supplies	2,538.60	8,120.00	-5,581.40	31.26%	11,450.00
8115 · Postage, Delivery	3,660.37	7,100.00	-3,439.63	51.56%	9,820.00
8120 · Printing, Copying	11,952.51	15,162.00	-3,209.49	78.83%	21,300.00
8130 · Furnishings & Equipment	17,766.27	17,068.00	698.27	104.09%	20,450.00
Total 8100 · Office Expenses	35,917.75	47,450.00	-11,532.25	75.7%	63,020.00
8200 · Production					
8210 · Advertising	2,840.88	8,983.00	-6,142.12	31.63%	12,990.00
8230 · Signage, Banners, Displays	0.00	7,554.00	-7,554.00	0.0%	9,900.00
8250 · Public Relations Promo & Events	13,091.91	31,366.00	-18,274.09	41.74%	46,750.00
Total 8200 · Production	15,932.79	47,903.00	-31,970.21	33.26%	69,640.00
8500 · Programs & Projects					
8505 · Dues	22,647.00	11,385.00	11,262.00	198.92%	15,525.00
8506 · Subscriptions	41,717.34	56,369.00	-14,651.66	74.01%	79,233.00
8510 · Contracts w/ Partners/Ldownrs	58,347.69	166,668.00	-108,320.31	35.01%	250,000.00
8520 · Grants to Others	787,864.09	1,168,680.00	-380,815.91	67.42%	1,707,000.00
8530 · Program Supplies	31,635.03	49,429.00	-17,793.97	64.0%	63,775.00
8540 · Plants & Materials	35,396.75	56,680.00	-21,283.25	62.45%	75,000.00
8560 · Space Rental	2,767.61	2,646.00	121.61	104.6%	3,142.00
8570 · Equip Rental	4,639.82	12,464.00	-7,824.18	37.23%	12,960.00
8580 · Vehicles Rent/Lease	288.63	5,668.00	-5,379.37	5.09%	8,500.00
Total 8500 · Programs & Projects	985,303.96	1,529,989.00	-544,685.04	64.4%	2,215,135.00
8600 · Training					
8610 · Training/Development Staff	9,299.64	15,418.00	-6,118.36	60.32%	25,550.00
8620 · Training/Development Board	300.00	3,336.00	-3,036.00	8.99%	5,000.00
Total 8600 · Training	9,599.64	18,754.00	-9,154.36	51.19%	30,550.00
8700 · Travel					
8730 · Out of Town Travel- Staff	7,924.94	10,696.00	-2,771.06	74.09%	14,780.00
8740 · Out of Town Travel - Board	449.82	3,164.00	-2,714.18	14.22%	4,500.00
8750 · Local Mlg, Pkg, Bus - Staff	3,016.01	8,734.00	-5,717.99	34.53%	12,550.00
8760 · Local Mlg, Pkg, Bus - Board	0.00	664.00	-664.00	0.0%	1,000.00
Total 8700 · Travel	11,390.77	23,258.00	-11,867.23	48.98%	32,830.00
8800 · Volunteers & Staff					
8810 · Volunteer & Staff Recog	11,148.22	28,494.00	-17,345.78	39.13%	70,900.00
8820 · Vol & Staff Refreshments	7,742.26	10,310.00	-2,567.74	75.1%	14,360.00
Total 8800 · Volunteers & Staff	18,890.48	38,804.00	-19,913.52	48.68%	85,260.00
8900 · Misc Expenses	800.00				
9000 · Capital Outlay					
9010 · Office/Field Equipment	9,799.00	38,000.00	-28,201.00	25.79%	38,000.00
9030 · Improvements On Real Property	127,773.56	447,000.00	-319,226.44	28.59%	447,000.00
9040 · Purchase of Real Property	6,150.00	5,000,000.00	-4,993,850.00	0.12%	6,935,154.00
Total 9000 · Capital Outlay	143,722.56	5,485,000.00	-5,341,277.44	2.62%	7,420,154.00
Total Expense	3,807,276.60	10,565,114.00	-6,757,837.40	36.04%	14,965,108.00
Net Ordinary Income	3,293,157.40	-4,542,558.00	7,835,715.40	-72.5%	-8,385,122.00
Net Income	3,293,157.40	-4,542,558.00	7,835,715.40	-72.5%	-8,385,122.00

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Accrual Basis

EMSWCD
Profit & Loss by Class
July 2023 through February 2024

		General Fund					Special Funds		TOTAL
		Finance & Operations	Rural Lands	Urban Lands	Community Outreach & Engagement	HIP	Grants Fund	Land Conservation Fund	
	Income								
	4000 · Income	5,910,423.02	812,759.51	50,802.65	0.00	16,170.55	41,370.44	268,907.83	7,100,434.00
	Total Income	5,910,423.02	812,759.51	50,802.65	0.00	16,170.55	41,370.44	268,907.83	7,100,434.00
	Gross Profit	5,910,423.02	812,759.51	50,802.65	0.00	16,170.55	41,370.44	268,907.83	7,100,434.00
	Expense								
	5000 · Payroll Expenses	556,549.73	462,568.27	316,483.80	268,309.76	187,200.78	0.00	0.00	1,791,112.34
	6000 · Professional Services	195,578.00	331,104.38	104,568.75	36,202.75	33,505.84	0.00	0.00	700,959.72
	6100 · Admin	7,088.54	3,097.71	1,962.11	94.46	2,822.28	0.00	0.00	15,065.10
	7100 · Occupancy	19,025.15	6,394.63	1,669.12	1,251.84	24,910.75	0.00	0.00	53,251.49
	7500 · Insurance	25,330.00	0.00	0.00	0.00	0.00	0.00	0.00	25,330.00
	8100 · Office Expenses	11,012.29	5,298.58	16,593.44	852.47	2,160.97	0.00	0.00	35,917.75
	8200 · Production	3,025.52	99.00	10,346.39	2,461.88	0.00	0.00	0.00	15,932.79
	8500 · Programs & Projects	39,020.82	53,563.92	12,668.93	6,286.04	27,552.47	846,211.78	0.00	985,303.96
	8600 · Training	3,161.23	3,732.58	1,546.01	1,045.87	113.95	0.00	0.00	9,599.64
	8700 · Travel	2,723.81	3,018.97	999.89	4,451.97	196.13	0.00	0.00	11,390.77
	8800 · Volunteers & Staff	12,172.06	2,543.39	921.18	837.80	2,416.05	0.00	0.00	18,890.48
	8900 · Misc Expenses	0.00	800.00	0.00	0.00	0.00	0.00	0.00	800.00
	9000 · Capital Outlay	127,773.56	0.00	0.00	0.00	9,799.00	0.00	6,150.00	143,722.56
	Total Expense	1,002,460.71	872,221.43	467,759.62	321,794.84	290,678.22	846,211.78	6,150.00	3,807,276.60
	Net Ordinary Income	4,907,962.31	-59,461.92	-416,956.97	-321,794.84	-274,507.67	-804,841.34	262,757.83	3,293,157.40
	Net Income	4,907,962.31	-59,461.92	-416,956.97	-321,794.84	-274,507.67	-804,841.34	262,757.83	3,293,157.40
	Annual Appropriation by Program	\$1,607,736	\$1,857,985	\$920,800	\$635,315	\$901,118	\$1,932,000	\$7,085,154	
	Percent of Fiscal Year Passed	67%	67%	67%	67%	67%	67%	67%	
	Percentage of Appropriation Spent	62%	47%	51%	51%	32%	44%	0%	
	Year-To-Date Appropriation by Program (as of 2/29)	\$1,149,036	\$1,197,115	\$638,192	\$430,423	\$725,000			
	Year-To-Date Percentage of Appropriation Spent (as of 2/29)	87%	73%	73%	75%	40%			