Final Board Approval Date	**9/8/08**
Board Secretary Signature	

MINUTES
East Multnomah SWCD Board Meeting
Monday, Aug 4, 2008, 6:00 PM
King Center Malcolm Room, 4815 NE 7th, Portland OR 97211

Attendance:	
Directors	Chris Runyard, Bob Sallinger, Laura Masterson, Dianna Pope
Associate Directors	
Regrets	Associate Director Anne Peterson
Staff	Jean Fike, Diana Lobo, Julie DiLeone, Chris Aldassy, Lissa Adams, Steve Fedje
Guests and Others	Rick Till, John Sweeney, Peter F. Fry

(Please note that: **Homework/Action Items** are listed in a table with due dates at the conclusion of the minutes.)

Agenda Item #1	**Welcome, get refreshments**
Presenter	All

District Chair Chris Runyard called the meeting to order at approximately 6:10 PM, noting it was a public meeting of the Board of the District with Public Comment taken at the point noted on the agenda. Chair Runyard welcomed guests Rick Till, John Sweeney and Peter Finley Fry as well as Board members and Staff.

Agenda Item #2	**Review/ revise agenda** **Review of previous action items** **Approval of Annual & July Board Meeting minutes**
Presenter	Chris Runyard

Draft agenda was approved with the addition of a request for a Conservation Landowner Incentive Program (CLIP) grant approval from Conservation Technical Assistance Supervisor Julie DiLeone. Previous Action Items from July were reviewed.

Masterson/Sallinger motion to approve minutes of Annual Meeting for Fiscal Year 2006-07 was approved unanimously. (Runyard, Sallinger, Masterson)

Agenda Item #3	**NRCS District Conservationist report**
Presenter	Steve Fedje

Natural Resources Conservation Service (NRCS) District Conservationist (DC) Steve Fedje reported that he had met with District Staff Stoughton and Guffey and teacher Dave Scharfenberg to inspect the Pleasant Valley School re-vegetation site. He said that the project was addressing reed canary grass and planting trees and appeared to be doing well. He added that the NRCS National Office Staff from Washington DC will be in town this month and Executive Director (ED) Jean Fike will be presenting the EMSWCD success story to them. He expressed his concerns and best wishes for a speedy recovery for Oregon Association of Conservation Districts (OACD) President John Mc Donald who was in a serious tractor accident this past weekend.

Agenda Item #4	**Time reserved for public comment**
Presenter	Members of the Public

Member of the public John Sweeney reported that he sees that the District serves the public quite well, that he has found the meeting informative and that he may run for one of the District Director positions.

Agenda Item #5	**Appoint and swear in new Director(s) authorize and appoint Conservation Plan Review Director**
Presenter	Chris Runyard

Sallinger/Masterson motion to appoint Peter Finley Fry to Brent Davies' vacated At Large 2 Director's position was approved unanimously. (Runyard, Sallinger, Masterson)

Masterson/Sallinger motion to appoint Director Chris Runyard as the District's Conservation Plan Review Director was approved unanimously. (Runyard, Sallinger, Masterson)

Agenda Item #6	**Consent Agenda:** **A. Approve $1,000 SPACE grant for East County Parks and Trees Summit per Runyard recommendation** **B. Approve application package to ODA (multiple documents) excluding annual work plan discussed under item # 12**
Presenter	Chris Runyard

Consent Agenda Item A was pulled for discussion from which Director Bob Sallinger recused himself. Consent Agenda Item B was also pulled for discussion and ED Fike explained that the Oregon Department of Agriculture (ODA) has instituted a new, additional, review process this year and that they have expressed their interest in the District applying for grants. Director preference was to not apply for grants due to their Staff time and paper consumption. Additionally, Directors opposed the idea of public agencies 'swapping money" and expressed concerns about the risks to landowner relationships if grant dependent projects are not funded in a timely way. Directors added that, if ODA required that the District apply for grants as part of their demonstration of leveraging water quality funds, or if a grant opportunity appeared to be a good use of Staff time, then to proceed with the grant application. Otherwise, Task #2 , "Respond to request for ag water quality technical assistance…",should be pulled from the District's 2008-09 Scope of Work for ODA.

Masterson/Sallinger motion to approve Consent Agenda Item B: Approve application package to ODA (multiple documents) excluding annual work plan was approved unanimously. (Runyard, Sallinger, Masterson)

Agenda Item #7	**Staff report – Contract update, CLIP application and Stream Care update**
Presenter	Julie DiLeone

Conservation Technical Assistance (CTA) Supervisor Julie DiLeone reported that Conservation Technician (CT) Dave Bowman works half time for the District, one quarter time for Clackamas County SWCD and one quarter time for West Multnomah SWCD, mostly on CLIP projects. However, as West has added staff recently they are reconsidering the full year contract they have with the District for CT Bowman's time. While the District has plenty of work for Bowman at ¾ time, contingency funds would need to be used to cover his pay. Supervisor DiLeone will check back with West District Manager Dick Springer October 1 and report back to the Board regarding West's decision. If such a change will occur, she and CT Bowman will work closely to preserve relationships with landowners during the transition.

Finance and Grants (FG) Manager Lissa Adams and CT Aaron Guffey have been working with Supervisor DiLeone to update the CLIP ranking form. The CLIP application being brought forward is one CT Guffey has been working on for blackberry removal, including by hand along the landowner's stream banks, as well as other conservation practices. Citizen John Sweeney, as a former nuclear, biological and chemical warfare officer, suggested the use of 4-H youth and their goats or pigs which are capable of rooting out blackberries. His suggestion was noted and the best method for the site will be chosen which is on the Johnson Creek main stem.

Masterson/Sallinger motion to approve CLIP project as described and authorize any Board member to sign was approved unanimously. (Runyard, Sallinger, Masterson)

Chair Runyard administered the Director's Oath of Office to new Director Peter Finley Fry to enthusiastic applause.

Masterson/Fry motion to approve Consent Agenda Item A: $1,000 SPACE grant for East County Parks and Trees Summit per Runyard recommendation passed. (Runyard, Masterson, Fry.) Director Sallinger recused himself from both discussion and voting on this item citing a potential conflict of interest.

Supervisor DiLeone presented an update on the District's StreamCare Project using the 90/365 form from the District's Strategic Planning Workshop and as planned by Noxious Weed Management CT Lucas Nipp, CT Guffey and herself. Gordon Creek and Beaver Creek, while different in their constituent numbers and previous level of landowner involvement, can both benefit significantly from this project and other partners are being drawn in to help develop a planting plan template for best practices. Partners such as Clean Water Services (CWS) and Portland's Bureau of Environmental Services (BES) have suggested that a database tool is essential for a program like StreamCare and options are being explored. Contractors will be hired for the planting to avoid the District's being in competition with the private sector. StreamCare projects are proposed to have minimum buffers of two times the creek width, especially where District funds are being used. CT Guffey will work ¾ time

on Gordon Creek; CT Nipp will work ½ time on Beaver Creek and Conservation Associate (CA) Chris Aldassy will spend most of his hours as an assistant to both of them. $13,000 of District Led Project funds have been set aside for plants for Gordon Creek, so grant funds may be needed for plants for Beaver Creek. Outreach will start this month and the Board will be updated between November and January when their input will be solicited on further direction or the StreamCare Program.

Agenda Item #8	**Process for District Led projects**
Presenter	Jean Fike

ED Fike explained the intent behind the District Led Projects (DLP) budget line was to be able to fund good conservation projects which do not fit current District grant requirements and asked the Board what process they wanted to use for DLP evaluations for the upcoming year.
Board request for future District Led Projects which do not fit current District grant requirements to be presented to the Board for approval in a one page summary document, with budget, and arrangements made for an outside review and documentation of the project.

Director Pope arrived at approximately 7:25 PM.

Agenda Item # 9	**Overview of compensation policy and discuss reclassification of L. Nipp to Conservation Technician Level 2 effective August 1**
Presenter	Jean Fike and Julie DiLeone

The current compensation practice includes an eleven-step pay scale modeled after the federal system and into which the Board had placed Staff at the time it was initiated when ED Fike first came on board with the District. Board approved 3% step increases are available to Staff upon the completion of a satisfactory or better annual review. Job descriptions and classifications are updated annually to reflect actual work, not prospectively. Any disagreement about pay or working conditions goes to the employee's Supervisor, then to the ED before coming to the Board Chair if necessary for resolution. CT Nipp currently works independently and with a high degree of technical expertise and so was recommended to the Board for reclassification as a Level 2 Conservation Technician. Directors voiced concerns about "job creep" and the need to be clear with employees about what work the District needs and what pay level the District will offer for that work.
Masterson/Pope motion to approve reclassification of Conservation Technician Lucas Nipp to Conservation Technician Level 2 effective 8/1/08 was approved unanimously. (Runyard, Sallinger, Masterson, Pope, Fry)

Agenda Item # 10	**Report from Operational Review, next steps**
Presenter	Bob Sallinger

Director Sallinger noted that the District's compensation policy was covered as part of the ODA review and that he was impressed with ODA's process as well as SWCD Program Specialist Karla Sanders was impressed with the District. Basically the review showed the District doing good and well and ED Fike was requested to take a bow. While most items found for correction were small, Director Sallinger noted that the Public Records Law was an "eye opener" and suggested Directors have email accounts on an office computer and that Director emails be saved to the District's server. Additionally, Program Specialist Sanders suggested that Directors take a larger role in representing the District in the community, similar to a Metro Councilor. While District Directors are not paid, they nonetheless were enthusiastic about representing the District at public events based on their availability.

Agenda Item # 11	**Update on HQ project, landscape design meeting, parking installation timetable etc.**
Presenter	Jean Fike

ED Fike reported that the District's grant proposal to Metro was recommended, usually a sign confirming approval of the application, and a decision will be made on 8/7/08. She added that a neighborhood outreach plan was an important component of the proposal to Metro and includes plans for conservation demonstrations of tree planting and other community events. Directors requested Staff to send Board a calendar of upcoming neighborhood meetings and events at which Director presence would help the District get to know its neighbors and share the District's conservation mission.

The parking lot project is now out to bid and Staff work is being done on the landscaping design to determine the purpose of various areas on the property, to include tours and views from the street. The original plan for a vegetable garden from which donations could be made to neighborhood programs has been dropped. Directors enthusiastically discussed various aspects of the landscape design including the more commercial, rather than residential, appearance of cisterns in the yard. Board ideas were solicited to be sent via email.
Directors Runyard, Sallinger, Masterson and Fry requested to be part of the next meeting to plan the District office's landscape design, tentatively scheduled for Thursday, August 7, 2008.

The District's ability to provide full Americans with Disabilities Act (ADA) access to the building is predicated on the parking lot completion, now estimated to be by the end of October. Designs for a wooden sign for the yard announcing the District were shown and feedback solicited. In anticipation that the Metro grant will be approved and awarded at the 8/7/08, 2PM Council meeting, Directors were encouraged to attend the meeting to be the "face of the District".

Agenda Item # 13	**Introduce Lissa Adams – schedule discussion of project funding**
Presenter	Lissa Adams

Finance and Grants (FG) Manager Adams introduced herself, including her nonprofit, accounting and information technology experience and her delight in working for the District with its great Staff. She shared a report from the Children's Clean Water Festival for which the Board had previously awarded a Small Projects And Community Events (SPACE) grant. Manager Adams requested a meeting with the Board to get their perspective and direction on the District's grant programs and Budget funding. It was determined that the September Board meeting would include Director input on focus and direction of District grant programs.

Agenda Item #14	**Reschedule September +/- October meetings; special session to make appropriations by phone**
Presenter	Chris Runyard

September Board meeting will be scheduled for Monday, September 8, 2008 in the Malcolm Room at the King Center and October Board meeting will be scheduled for Monday, October 6, 2008, also in the Malcolm Room at the King Center.
A Special Session Board Meeting will be scheduled for Friday, August 8, 2008 at noon via conference call to appropriate Metro grant money should it be approved by Metro at their Thursday, August 7, 2008 2PM meeting.

Agenda Item # 15	**Treasurer's report**
Presenter	Bob Sallinger

Manager Adams explained that the Balance Sheet Previous Year Comparison Report does not yet show money to be transferred to the Special Funds, a transaction which will be completed during the audit process. She added that the Financial Reports are considered drafts until the audit process is complete and that they offer a good representation of how the final Reports will look. Additionally, Profit and Loss by Class expenditure percentages are off due to Staff vacancies and slow grant pay outs. She noted that this was typical for a conservative financial picture and good for the Districts' financial picture as a whole.

One of the questions during the ODA Operational Review was if the Treasurer's Report was given check by check. Program Specialist Sanders was fine with the higher level of detail the District Board has requested as long as internal controls are in place. New controls to be added will include Treasurer Sallinger coming in for a spot check of the checks and a walk-through the Financial Reports with Manager Adams. Additionally, Program Specialist Sanders suggested a credit check and criminal background check on Director Sallinger as the District's new treasurer and check signer. The Board also requested training in reading financial reports and other financial matters to follow the November elections.

Director Masterson left at approximately 8:00 PM.

Agenda Item # 12	District work plan required by ODA for FY 08-09
Presenter	Jean Fike

Pursuant to previous discussion, **Pope/Sallinger motion to approve the District's work plan for ODA passed unanimously. (Runyard, Sallinger, Pope, Fry)**

Agenda Item # 16	Information on elections process, answer any questions from public, Directors, others
Presenter	Diana Lobo

Administrative Assistant (AA) Diana Lobo solicited questions of those intending to run for office of Director in the November elections. Potential candidates were reminded of the need to have their petition signatures verified by the Multnomah Country Election Division prior to submitting their information to ODA by August 26th, 2008. Candidates were advised that the verification process with the Elections Division would be most easily done early in the morning.

Agenda Item # 17	Announcements and reminders
Presenter	All

All were encouraged to attend the Metro Council meeting where approved grants will be awarded, 8/7/08, 2PM.

An update on District work with Oregon State University (OSU) is to be presented by Director Laura Masterson at the Sept 8th Board meeting.

Director Dianna Pope asked if there were any questions regarding how the Board works or the District functions, explaining that the District is non- regulatory and works with many people by showing them good ways to put conservation into practice on their land.

Agenda Item # 18	Review action items, Adjourn
Presenter	Chris Runyard

Action Items were reviewed. Director Fry left at approximately 8:35 PM.

Pope/Sallinger motion to affirm the District's new office at 5211 N. Williams Ave., Portland OR, 97217, as the District's Registered Office passed unanimously. (Runyard, Sallinger, Pope)

Pope/Sallinger motion to approve the minutes of the 7/8/08 Board meeting passed unanimously. (Runyard, Sallinger, Pope)

The meeting was adjourned at approximately 8:47 PM.

Date Decided/ Approved	EMSWCD Board Meeting Actions Taken/Decisions Made/Resolutions Passed
8/4/08 Board Meeting	Masterson/Sallinger motion to approve minutes of Annual Meeting for Fiscal Year 2006-07 was approved unanimously. (Runyard, Sallinger, Masterson)
8/4/08 Board Meeting	Sallinger/Masterson motion to appoint Peter Finley Fry to Brent Davies' vacated At Large 2 Director's position was approved unanimously. (Runyard, Sallinger, Masterson)
8/4/08 Board Meeting	Masterson/Sallinger motion to appoint Director Chris Runyard as the District's Conservation Plan Review Director was approved unanimously. (Runyard, Sallinger, Masterson)
8/4/08 Board Meeting	Masterson/Sallinger motion to approve Consent Agenda Item B: Approve application package to ODA (multiple documents) excluding annual work plan was approved unanimously. (Runyard, Sallinger, Masterson)
8/4/08 Board Meeting	Masterson/Sallinger motion to approve CLIP project as described and authorize any Board member to sign was approved unanimously. (Runyard, Sallinger, Masterson)
8/4/08 Board Meeting	Chair Runyard administered the Director's Oath of Office to new Director Peter Finley Fry to enthusiastic applause.
8/4/08 Board Meeting	Masterson/Fry motion to approve Consent Agenda Item A: $1,000 SPACE grant for East County Parks and Trees Summit per Runyard recommendation passed. (Runyard, Masterson, Fry.) Director Sallinger recused himself from both discussion and voting on this item citing a potential conflict of interest.

8/4/08 Board Meeting	Board request for future District Led Projects which do not fit current District grant requirements to be presented to the Board for approval in a one page summary document, with budget, and arrangements made for an outside review and documentation of the project.
8/4/08 Board Meeting	Masterson/Pope motion to approve reclassification of Conservation Technician Lucas Nipp to Conservation Technician Level 2 effective 8/1/08 was approved unanimously. (Runyard, Sallinger, Masterson, Pope, Fry)
8/4/08 Board Meeting	Pope/Sallinger motion to approve the District's work plan for ODA passed unanimously. (Runyard, Sallinger, Pope, Fry)
8/4/08 Board Meeting	Pope/Sallinger motion to affirm the District's new office at 5211 N. Williams Ave., Portland OR 97217 as the District's Registered Office passed unanimously. (Runyard, Sallinger, Pope)
8/4/08 Board Meeting	Pope/Sallinger motion to approve the minutes of the 7/8/08 Board meeting passed unanimously. (Runyard, Sallinger, Pope)

Date Generated	**NEW "Homework"/Action Items**	**Responsible Party(ies)**	**Due Date**	**Current Status as of date of draft Minutes**
8/4/08 Board Meeting	Board will be updated between November and January when their input will be solicited on further direction for the StreamCare Program	**Staff and Board**	**By 1/5/09**	
8/4/08 Board Meeting	Directors requested Staff to send Board a calendar of upcoming neighborhood meetings and events at which Director presence would help the District get to know its neighbors and share the District's conservation mission.	**Staff**	**9/8/08 and each successive Board meeting**	
8/4/08 Board Meeting	Directors Runyard, Sallinger, Masterson and Fry requested to be part of the next meeting to plan the District office's landscape design, tentatively scheduled for Thursday, August 7, 2008.	**Staff and Board**	**Before Sept 5/08 due date**	**Discussion attempted 8/15/08 with Masterson**
8/4/08 Board Meeting	A Special Session Board Meeting will be scheduled for Friday, August 8, 2008 at noon via conference call to appropriate Metro grant money should it be approved by Metro at their Thursday, August 7, 2008 2PM meeting.	**Staff and Board**	**As soon as contract language is confirmed**	**Postponed until language confirmed**
8/4/08 Board Meeting	September Board meeting to include Director input on focus and direction of District grant programs during Finance & Grants Manager Lissa Adams' Staff Report time.	**Board**	**9/8/08**	**On 9/8/08 agenda**
8/4/08 Board Meeting	Sanders suggested a credit check and criminal background check on Director Sallinger as the District's new treasurer and check signer	**Director Sallinger**	**By 9/8/08**	**Completed**
8/4/08 Board Meeting	Board requested training in reading financial reports and other financial matters to follow the November elections.	**Staff**	**1/5/09**	
8/4/08 Board Meeting	September Board meeting will be scheduled for Monday, September 8, 2008 in the Malcolm Room at the King Center and October Board meeting will be scheduled for Monday, October 6, 2008, also in the Malcolm Room at the King Center.	**Staff**		**Venue scheduled 8/13/08**

Date Generated	COMPLETED (FYI and to be replaced each month with current month's items):	Responsible Party	Due Date	Status as of Date of most recent Board Meeting
2/4/08 Board Meeting	A list of potential District activities for identifying District scope of work, from which sub-sets of items requiring the input of all Board and Staff or smaller sub committees could be identified. Copies of the list were requested for all Board and Staff.	Staff	By 4/7/08	
7/8/08 Board Meeting	Determine whether or not a Director would then need to stand for election in November after an August appointment	Staff	ASAP	**Confirmed with ODA that election is required 7/9/08**
7/8/08 Board Meeting	Chair Runyard to contact Rick Till re interest in running for Director	Chair Runyard	By 7/15/08	**Confirmed 7/12/08; Till attn'd 8/4/08**
7/8/08 Board Meeting	Director Dianna Pope will also check with former Director Clair Klock regarding any interest he may have in the soon to be vacant Board positions.	Director Dianna Pope	By 7/15/08	**Former Director Klock is a candidate**
7/8/08 Board Meeting	Director Pope offered to meet with ED Fike on 7/24/08. Director Bob Sallinger, and hopefully, Director Laura Masterson, will be in attendance at the 7/30/08 ODA Operational Review. Director Runyard will be available the week before the Review to go through questions # 4-9.	Board and Staff	By 7/30/08	**Review completed 7/30/08**
7/8/08 Board Meeting	Directors requested more information on the StreamCare program to be presented at the August Board meeting	Staff	For 8/4/08	**DiLeone/ Aldassy presented 8/4/08**
9/11/06 Board Meeting	District Manager to proceed with those ODA Operational Review items which clearly need to be addressed by the District and schedule a full Review when Chair Pope is available for a day.	Staff and Chair; Runyard & Davies as available	As scheduled	**Review completed 7/30/08, report sent to ODA 8/13/08**
6/2/08 Board Meeting	Director and Staff round table to be scheduled once Finance and Grants Manager is hired to dovetail the District's mission with any funded projects and clarify/codify standards for all grant programs	Board and Staff, inc Finance / Grants Manager	With orientation of new hire	**Scheduled for 9/8/08 Board meeting**

Item #	Date Generated	IN PROCESS/NOT YET COMPLETED	Responsible Party	Due Date	Status as of date of draft minutes
1	2/12/07 Board Meeting	Chair Pope with help from Director Davies to contact Chairs of West, Clackamas and Tualatin SWCDs to discuss options for restarting and discuss focus of revamped Community Resources Conservation Consortium (CRCC)	Staff, Directors Pope and Davies	2/26/07	**All contacts made and discussion started**

2	2/12/07 Board Meeting	Chair Pope requests assistance in preparing testimony for fish recovery plan on Lower Willamette and Columbia Basin	Directors Pope and Davies	Before 12/07	**Davies added to email list; 2/8/09 next meeting**
3	3/19/07 Board Meeting	ORPIN and other governmental procurement programs to continue to be investigated as procurement option. (From 3/19/07 Budget Committee meeting as a Board responsibility.)	Staff	Report to future Board meeting	**Try for future meeting**
4	2/4/08 Board Meeting	Staff was requested to write brief biographical sketches of Directors' for their approval and website posting.	Staff	4/7/08	
5	2/4/08 Board Meeting	Schedule Sustainable District Operations/Location committee meeting with Directors Laura Masterson and Runyard and Staff member Candace Stoughton with assistance from Andru Johnson and Kathy Shearin.	Board and Staff		**First meeting held 2/27/08; subsequent Staff meetings**
6	2/4/08 Board Meeting	Schedule a meeting to be facilitated by Barbara MacKay or Steve Fedje to address the edges of the District's scope of work. Director Davies and DM Fike volunteered to draft an agenda for the meeting and to have it available by the March Board meeting.	Staff and Director Davies	By 4/30/08	
7	4/7/08 Board Meeting	A conversation about the conservation priorities for rural lands among CTA Staff and Director Laura Masterson will be undertaken following the office move.	Board and Staff	By 6/2/08	
8	6/2/08 Board Meeting	The Balance Sheet for Previous Year Comparison shows an outstanding balance liability with no attendant asset, as suggested by the auditors. Ms. Shelton will check on this item and a report will be made back to the Board.	Staff	7/8/08	
9	7/8/08 Board Meeting	Bookkeeper Shelton to confirm with the District's new auditor the old auditor's requirement to treat the building purchase expense as being without depreciation but listed as income and all listed in the current fiscal year	Staff	By 8/4/08	
10	7/8/08 Board Meeting	Annual Work Plan preparation for review by Oregon Department of Agriculture (ODA) for next year to begin with conversation with the Board in April. Board preference was for a Strategic Plan and draft Work Plans to be available for the Board to response to and to compare with the previous year's Work Plan. Additionally, a 6 month assessment of the current Work Plan in November or December would allow for a more expedited process when the conversation begins in April or May	Staff and Board	By 12/15/08 and 5/15/08	
11	7/8/08 Board Meeting	Pope Voter Pamphlet bio to be used for EMSWCD Website bio	Staff	By 8/31/08	

Next Meetings and District Events:
Monday, September 8, 2008, Board Meeting in the Malcolm Room at the King Center, 4815 NE 7th, Portland OR 97211 at 6:00PM

***Next District Events: Pasture Management Workshop*, Wed Sept 24, 7-9PM, Mt Hood Community College Academic Center Town and Gown Room #2057**
Saturday, September 27th, 10 AM – 4 PM, Welcome the Rain! Sunnyside Environmental School, 3421 SE Salmon St, 97214

Monday, October 6, 2008, Board Meeting in the Malcolm Room at the King Center, 4815 NE 7th, Portland OR 97211 at 6:00PM
Friday, October 31 to Monday, November 3, OACD Convention, "Oceans of Opportunity", in Newport, Oregon, Agate Beach Best Western Hotel

Date Generated	"Pervious Parking Lot/Bike Rack"	Responsible Party	Current Status
12/4/06 Board Meeting	Committee to develop recommendations for a process for setting priorities/goals and decision making for Conservation Easement program and forward to Board	Masterson, Sallinger	Ongoing
4/3/06 Board Meeting	Monitor closely Metro's "New Look" and other regional long-range planning efforts for opportunities to partner and/or participate	All Board Members and All Staff	Ongoing through 2007
4/3/06 Board Meeting	Keep on look-out for possible Associate Directors, keeping in mind the skill set needs of the Board	All Board and All Staff	Ongoing
3/6/06 Board Meeting	Investigate possible future benefits to EMSWCD of continued membership in RC&D; make a decision regarding next year's membership	Jean and Board	Info at 4/2/07 Board; membership continues, no decision made
3/6/06 Board Meeting	Board development ideas, requests and suggestions to Chair and/or Executive Director	All	Ongoing
6/4/07 Board Meeting	Board approved the concept of weaving permaculture and food production information and ideas into District programs and directed Staff to research how this could best be done.	Board and Staff members	Ongoing
8/6/07 Board Meeting	Director Masterson suggested that Board members receive ongoing training in how to analyze financial reports so patterns will be easier to identify and discrepancies easier to catch. She also suggested that this training be an item taken up at the Strategic Planning Workshop.	Board members	Ongoing
4/7/08 Board Meeting	Director Sallinger reported that he would be contacting DM Fike with any updates on the Metro Nature in the Neighborhoods Powell Butte plan	Director Sallinger	As they develop